

Northome School E-Learning Plan

2026-2027

Purpose

The purpose of the ISD 363 E-Learning Plan is to provide continued learning opportunities when in-person instruction cannot safely occur due to inclement weather or other circumstances. The plan ensures continuity of instruction, student engagement, and equitable access to learning through district-approved technology platforms and appropriate accommodations to support all students.

Notification of E-Learning Days

ISD 363 may utilize **up to five (5) e-learning days** during a school year due to inclement weather or other qualifying circumstances as permitted by Minnesota law.

Whenever possible, ISD 363 will notify students, families, and staff of an anticipated e-learning day the afternoon prior to implementation. Providing advance notice allows students and staff the opportunity to bring necessary electronic devices and instructional materials home. It also provides teachers time to prepare appropriate learning activities, including alternative paper-based assignments or other accommodations for students who have limited or no internet access.

If advance notice is not possible, the district will provide notification **at least two hours before the normal start of the school day** through available communication methods, including:

- District phone notification system
- Text messaging
- Email
- District website
- Social media
- Local media outlets

The district's E-Learning Plan will be distributed annually to students, parents/guardians, and staff at the beginning of each school year.

E-Learning Day Expectations

Elementary Students (PreK-6)

On an e-learning day, elementary students are expected to:

- Log in to their teacher's scheduled Google Meet sessions and follow the daily schedule provided by their classroom teacher.

- Participate in both live instruction and independent learning activities as directed by the teacher.
- Complete assignments using Google Classroom, Seesaw, or other district-approved instructional platforms.
- Attend scheduled virtual learning sessions unless prevented by documented technical difficulties or other approved circumstances.

Attendance will be taken by the classroom teacher based on student participation in live instruction and completion of assigned learning activities.

Instruction will include a combination of:

- Live instruction through Google Meet.
- Independent learning activities through Google Classroom, Seesaw, or other district-approved platforms.

Secondary Students (Grades 7-12)

On an e-learning day, secondary students are expected to:

- Log in to Google Classroom and/or Google Meet for each scheduled class period, beginning with Homeroom at 8:30 a.m.
- Attend every scheduled class during the regular school day unless excused.
- Participate in both live instruction and independent learning activities assigned by each teacher.
- Complete and submit assignments by the deadlines established by the teacher.

Attendance will be taken during each class period, consistent with attendance procedures on a regular school day.

Students are expected to have their cameras turned on during live instruction to support student engagement and verify attendance. Exceptions may be approved by school administration or the classroom teacher due to individual student needs, privacy concerns, or documented technical limitations.

Students who do not attend a scheduled class without an approved excuse will be marked unexcused and will be expected to complete all missed assignments within two (2) school days, unless alternative arrangements are approved by the teacher or administration.

Teacher Expectations

On an e-learning day, teachers will:

- Post learning objectives and assignments in Google Classroom prior to the start of the instructional day whenever possible.
- Be available online and by telephone during regular school hours to provide instruction, answer questions, and assist students and families, as required by Minnesota Statute §120A.414.
- Take attendance according to district procedures.
- Provide meaningful instructional activities aligned with Minnesota Academic Standards.
- Offer timely feedback and support to students throughout the e-learning day.

Technical Difficulties

The district recognizes that internet connectivity or power outages may occur during inclement weather. Students or parents/guardians who experience technical difficulties should contact the school as soon as reasonably possible. Teachers will work with students to provide reasonable opportunities to complete missed instruction and assignments resulting from documented technical issues.

If a student experiences difficulty accessing live instruction, the student or parent/guardian should contact the student's teacher as soon as possible.

Learning Management System

ISD 363 will utilize Google Classroom as the primary learning management system for e-learning days. Teachers may also use district-approved instructional applications that integrate with Google Classroom to provide engaging, standards-based instruction.

Instructional Materials

Teachers will post learning activities, assignments, instructional videos, presentations, digital resources, and links to approved online learning tools through Google Classroom. Lessons may be assigned to individual students, groups of students, or entire classes.

Assessments

Teachers may utilize Google Forms, Google Docs, quizzes, projects, discussion boards, and other district-approved assessment tools to measure student learning. Students may submit assignments electronically through Google Classroom using documents, presentations, images, audio, or video as appropriate.

Communication

Teachers will communicate with students and families using Google Classroom, district email, or other district-approved communication platforms. Teachers will be available online and by telephone during the regular school day to answer questions, provide feedback, and assist students as required by Minnesota law.

Student Access to Technology

ISD 363 is committed to ensuring that all students have access to learning opportunities during e-learning days.

- Students will be issued district devices when appropriate.
- Learning materials will be accessible through Google Classroom using any internet-connected device.
- Students who lack reliable internet access will be provided reasonable alternative learning opportunities, which may include downloaded materials, paper assignments, or other accommodations appropriate to the student's circumstances.

- The district will make reasonable efforts to provide internet access solutions or other accommodations when feasible.

Students Receiving Special Education Services

Students receiving services under an Individualized Education Program (IEP) or Section 504 Plan will continue to receive appropriate accommodations and modifications during e-learning days to the greatest extent possible. Special education teachers and related service providers will communicate with students and families regarding instructional expectations, accommodations, and support.

English learners and students with other unique educational needs will receive appropriate accommodations consistent with district programming.

Instructional Expectations

E-learning days are intended to provide meaningful instructional opportunities while allowing flexibility for families experiencing weather-related disruptions. Students may complete assignments at a pace that is reasonable throughout the e-learning day unless otherwise directed by the teacher.

Teachers will provide learning activities that are developmentally appropriate and aligned with Minnesota Academic Standards.

Staff and Student Preparation

ISD 363 will provide ongoing training for staff and students regarding the use of Google Classroom and other district-approved instructional technology. Students will have regular opportunities throughout the school year to become familiar with the digital learning platform so that e-learning days can occur with minimal disruption.

Technical support will be available to staff and families during normal school hours whenever practical.

Continuous Improvement

Following e-learning days, district administrators and staff will review implementation and gather feedback from students, families, and staff to improve future e-learning experiences and ensure compliance with Minnesota law and district expectations.