



South Koochiching-Rainy River School District #363
Northome School

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Northome, MN 56661

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7/20/2026

Tonya Robson
Kelliher, MN 56650

Subject: Job Offer – Northome Community Education Coordinator

Dear Tonya Robson,

We are pleased to offer you the position of Northome Community Education Coordinator with South Koochiching Rainy River ISD #363 for the 2026-27 school year with a position start date of August 1st, 2026.

In this role, some of your responsibilities will include the following:

- Plan, coordinate, and oversee the Northome Community Education program and activities for youth, adults, and families.
- Coordinate adult education, recreation, and family engagement opportunities.
- Manage the program's registration, financial records, scheduling, marketing, and communications.
- Ensure compliance with district policies, state requirements, and safety procedures.

This offer is contingent upon:

- Approval by the School Board.
- Successful completion of a background check and all district hiring requirements.

Your salary will be \$500.00 per month beginning August 1, 2026 and paid on the 30th of each month, subject to applicable deductions.

We appreciate your willingness to contribute your expertise in this capacity and look forward to you leading and expanding community education opportunities that enrich the lives of learners of all ages. **Please indicate your acceptance of this assignment by signing and returning this letter by 7/27/26.**

If you have any questions, please feel free to contact me at 218-897-5275 ext. 153 or tlere@northome.k12.mn.us

Sincerely,

Tara Lere

Tara Lere
Superintendent

Acceptance of Assignment

I, Tonya Robson, accept the job offer as the Northome Community Education Coordinator under the terms outlined in this letter.

Signature: _____

Date: _____