

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
June 8, 2026
Regular Meeting - 6:30 p.m.
District Office
4115 Ambassador Blvd.
St. Francis MN 55070
M I N U T E S

The regular meeting was called to order by Chairperson Nathan Burr at 6:30 p.m. with the following members present: Directors Jessica Bakken-Kleven, Rob Schoenrock, Chad Working, Jake Humphrey, and Jill Anderson. Director Annette West was not present. Superintendent Karsten Anderson was present.

Call to Order – Pledge of Allegiance

Chair Burr removed action items 7.3 and 7.4 from this agenda. Each of these resolutions requires the full school board to be present. These items will be rescheduled to an upcoming agenda.

Motion to approve the agenda

Motion was made by Ms. Anderson, second by Mr. Working to approve the agenda. Motion carried 6—0.

Saints Star Award Recognition

Chair Burr recognized SFAS Communications Supervisor Dax Larson.

Consideration of Visitors

None.

Consent Agenda

Mr. Burr inquired if any School Board member wanted to remove any items from the consent agenda.

Motion was made by Mr. Schoenrock, second by Ms. Anderson to approve the consent agenda.

Roll Call Vote:

Mr. Burr: aye

Ms. Anderson: aye

Ms. Bakken-Kleven: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Motion carried 6-0.

A. THAT the Regular School Board Meeting Minutes of May 26th, 2026 be approved as presented.

B. THAT the Routine Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replaceme nt for	Site	Position Status	Days/ Year	Hrs / Day	Salar y Level	Wage	Effecti ve
Burr, Nathan	Head Coach, Wrestling	Kurt Werk & Colten LaChance	SFH S	CONT	60	2.5	Sched C, Step B-5	\$8,044	10/01/2 6
Gooley, Jerome	Teacher, Fifth Grade	New Position	CCE S	CONT	186	8	BA/E 1	\$49,86 6	08/31/2 6
Mass, Samantha	Prom Advisor	Deb Paquay	SFH S	CONT	60	2.5	Sched D, Step JJ-3	\$1,686	09/08/2 6
Reichow, Kylie	Teacher, Fifth Grade	Tessa Huttner	CCE S	CONT	186	8	BA/E 1	\$49,86 6	08/31/2 6
Smart, Sean	Teacher, Math	Amy Vincent	SFH S	CONT	186	8	MA/E 3	\$65,97 8	08/31/2 6
Witikko, Xavier	Teacher, Language Arts	Alexandria Ferguson	SFH S	CONT	186	8	BA/E 1	\$49,86 6	08/31/2 6
Zupfer, Heather	Lead Technolo gy Technicia n	Dwight Ericson	DW	CONT	261	8	Step 3	\$28.45	06/08/2 6
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/H rs	Curren t Salary	New Position/ Location		Days/ Hrs	New Salary	Effecti ve	
Bramhall, Kayla	SpEd Educational Assistant/SFMS	171/6.75	\$18.74	Behavior Intervention Assistant/SFHS		172/7.25	\$26.22	08/31/2 6	
LEAVES OF ABSENCE									
				Expected Duration			Most recent assignment		
Name	Position		Location	From	To		Days/ Year	Hrs/ Day	

Allard, Courtney	Teacher	EBES	05/26/26	06/04/26 INITIAL/ RETURN	186	8
Bernard, Robert	Teacher	SFMS	04/20/26	06/01/26 RETURN	186	8
Claassen-Pettit, Megan	Teacher	EBES	04/27/26	06/04/26 RETURN	186	8
Douglas, John	Teacher	SFMS	04/20/26	06/04/26 RETURN	186	8
O'Keefe, Anna	Speech Language Pathologist	ECFC	01/05/26	06/02/26 reduced hours RETURN	186	8
Roesler, Eleanor	Teacher	SFHS	03/04/26	06/04/26 RETURN	186	8
Schoening, Amanda	Teacher	SFHS	06/01/26	06/04/26 INITIAL/ RETURN	186	8
Swanson, Amanda	Educational Assistant	SFMS	05/12/26	06/03/26 RETURN	171	6.75
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION						
Name	Position	Site	Reason	Effective		
Cicha, Lisa	American Indian Education Liaison	DW	Retirement	09/09/2026		
Christens on, Ashley	Yearbook Advisor 0.5	CCES	Resignation	06/04/2026		
Krause, Anissa	9th Grade Volleyball 9th Grade Basketball	SFHS	Resignation	05/26/2026		
LaChance, Colten	Co-Head Wrestling Coach	SFHS	Resignation	05/29/2026		
Loukinen, Riley	Coach, Basketball Boys 9th	SFHS	Resignation	05/27/2026		
Rice, Bethany	Teacher	CCES	Resignation	06/04/2026		
Young, Joshua	Teacher	CCES	Resignation	06/11/2026		
Zanter, Shelly	American Sign Language Employee	SFES	Resignation	06/03/2026		

- C. THAT the Disbursements be approved as presented.
- D. THAT the Acceptance of Gifts be approved as presented.
- E. THAT the Discontinuance of Tier 2 Licensed Staff be approved as presented.

Information Items and Reports

Administrative Report

Superintendent Karsten Anderson provided an update on administrative matters. Mr. Anderson answered questions from school board members.

Action Items

Resolution Relating to the Election of School Board Members and Calling the School District General Election

Motion was made by Ms. Anderson, second by Mr. Working.

Roll Call Vote:

Mr. Burr: aye

Ms. Anderson: aye

Ms. Bakken-Kleven: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Motion carried 6-0.

Resolution of Certification of Updated District Population Estimate

Motion was made by Ms. Anderson, second by Mr. Working.

Roll Call Vote:

Mr. Burr: aye

Ms. Anderson: aye

Ms. Bakken-Kleven: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Motion carried 6-0.

Upcoming Meetings and Preliminary Topics

Superintendent Anderson keeps a 12-month calendar with important issues to track throughout the year. The calendar is included in the Board packet.

School Board Member Reports

Reports were provided by Directors Bakken-Kleven, Schoenrock, Working, Humphrey, Anderson and Chair Burr.

Motion to adjourn made by Ms. Anderson, second by Mr. Working.

Motion carried 6-0.

Meeting was adjourned at 7:01 PM.

Rob Schoenrock, School Board Clerk