SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
April 27, 2026
Regular Meeting - 6:30 p.m.
District Office
4115 Ambassador Blvd.
St. Francis MN 55070
M I N U T E S

The regular meeting was called to order by Chairperson Nathan Burr at 6:30 p.m. with the following members present: Directors Jessica Bakken-Kleven, Rob Schoenrock, Annette West, Jill Anderson, Chad Working and Jake Humphrey. Superintendent Karsten Anderson was not present.

Call to Order – Pledge of Allegiance

Motion to approve the agenda
Motion was made by Ms. Anderson, second by Mr. Schoenrock to approve the agenda.
Motion carried 7-0.

Consideration of Visitors
Community member Barb Anderson addressed the board.

Community member Richard Klabechek addressed the board.

District staff member Anne Carter addressed the board.

Consent Agenda
Mr. Burr inquired if any School Board member wanted to remove any items from the consent agenda.
Motion was made by Ms. Anderson, second by Mr. Working to approve the consent agenda.
Roll Call Vote:
Mr. Burr: aye
Ms. Anderson: aye
Ms. Bakken-Kleven: aye
Ms. West: aye
Mr. Humphrey: aye
Mr. Schoenrock: aye
Mr. Working: aye
Motion carried 7-0.

A. THAT the Regular School Board Meeting Minutes of April 13. 2026 be approved as

presented.

B. THAT the Routine Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	**Position**	**Replacement for**	**Site**	**Position Status**	**Days/ Year**	**Hrs / Day**	**Salary Level**	**Wage**	**Effective**
Chrysler, Madilyn	LTS,Teacher Fifth Grade	Megan Claassen-Pettitt	EBES	TEMP	28	8	MA/E1	$50,483	04/27/26
Gagne, Stephanie	DAPE Teacher	Dean Armstrong	SFMS	CONT	186	8	BA/E1	$48,166	08/31/26
Jaffe, Julie	Educational Assistant, SpEd	Amy Spindler	SFES	CONT	171	6.5	Level III, Step 9	$18.74	04/02/26
Maciewski, Alyssa	Teacher Language Arts, Sixth Grade	Tammy Robinette	SFMS	CONT	186	8	BA/E1	$48,166	08/31/26
Miller, Charles	Custodian	Skylar Johnson	ECFC	CONT	261	8	B21, Step 2	$21.74	04/17/26

INTERNAL TRANSFERS							
Name	**Current Position/ Location**	**Current Days/Hrs**	**Current Salary**	**New Position/ Location**	**Days/ Hrs**	**New Salary**	**Effective**

LEAVES OF ABSENCE						
			Expected Duration		**Most recent assignment**	
Name	**Position**	**Location**	**From**	**To**	**Days/ Year**	**Hrs/ Day**
Allen, Leah	Helper Server	SFES	03/16/26	04/17/26 RETURN	171	4.75
Ashton, Kendra	Teacher	EBES	04/20/26	11/27/26	186	8
Bernard, Robert	Teacher	SFMS	04/20/26	05/29/26	186	8
Carter, Anne	Teacher (.5 FTE Leave)	CCES	07/01/26	06/30/27	186	4
Claassen-Pettitt, Megan	Teacher	EBES	04/27/26	06/04/26	186	8

Douglas, John	Teacher	SFMS	04/20/26	06/04/26	186	8
O'Keefe, Anna	Speech Language Pathologist - 0.2 Leave	ECFC	07/01/26	06/30/27	186	8
Rossum, Kirsten	Teacher	CCES	07/01/25	07/01/26 RETURN	186	8
Tenold, Rachel	Speech Language Pathologist	ECFC	11/01/21	07/01/26 RETURN	186	8
Tewes, Josie	Teacher	SFLC	03/16/26	06/04/26	186	8
Tharaldson, Monica	Kitchen Manager	CCES	03/18/26	04/10/26 RETURN	177	8

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION

Name	Position	Site	Reason	Effective
Anderson, Faith	Educational Assistant	SFHS	Termination-District Decision	04/17/2026
Baumann, Daryl	Teacher	SFHS	Resignation	04/08/2026
Bergherr, Rebecca	Helper Server, Nutrition Svcs	CCES	Resignation	05/01/2026
Huttner, Tessa	Teacher	CCES	Resignation	06/04/2026
Olson, Samantha	Teacher	SFES	Resignation	06/04/2026

C. THAT the Acceptance of Gifts be approved as presented.

Information Items and Reports

SFHS Student Council Report

There was not a student representative available for this evening's meeting.

Sitelogiq and Community Task Force Community Survey Report

Darren Overton from Sitelogiq presented the board with results of a community survey that was conducted. Mr. Overton answered questions from board members.

Insurance Rates for 2026-27

Director of Human Resources, Brandon Nelson provided updated insurance rates for the 2026-27 school year. Mr. Nelson answered questions from school board members.

Administrative Report

Superintendent Karsten Anderson provided an update on administrative matters. Mr. Anderson answered questions from school board members.

Action Items
Approval of Policies: 410, 503, 515, 530, 615, 701, 721
Motion was made by Ms. Anderson, second by Mr. Schoenrock
Motion carried 7-0.

Upcoming Meetings and Preliminary Topics
Superintendent Anderson keeps a 12-month calendar with important issues to track throughout the year. The calendar is included in the Board packet.

School Board Member Reports
Reports were provided by Directors Bakken-Kleven, Schoenrock, Working, Humphrey, West, Anderson and Chair Burr.

Motion to adjourn made by Ms. Anderson, second by Mr. Working.
Motion carried 7-0.

Meeting was adjourned at 7:34 PM.

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Rob Schoenrock, School Board Clerk