

Lincoln County Superintendent Evaluation Timeline for 2025-26

<i>Action</i>	<i>Date</i>	<i>Person(s)</i>
Superintendent sets evaluation goals for the 25-26 school year with Board committee (2 members).	9/4	Superintendent Board Chair Board Member
Superintendent shares evaluation goals with whole Board in the Business Meeting.	9/9	Superintendent
The Superintendent reports interim progress on goals to the Board in Executive Session.	10/14 12/9	Superintendent
The Superintendent presents their self-evaluation and/or artifacts of evidence of performance to the Board in Executive Session. Board members discuss without the Superintendent during Executive Session.	2/10	Superintendent Board
Board members take individual evaluation forms and complete their individual evaluation of the Superintendent and return to Board Secretary by 2/26.	2/10	Board Members
Board committee prepares the summative evaluation document and shares a preview draft with the Superintendent.	3/6	Superintendent Board Chair Board Member
Board and Superintendent meet to discuss and clarify the summative evaluation document. Superintendent exits Executive Session. Changes to the evaluation may be made at this time. Board votes in Business Meeting to approve the summative evaluation. A copy of the final written summative evaluation is placed in the superintendent's personnel folder.	3/10	Board Superintendent
Notify Superintendent of contract extension/non-extension.	3/15	Board

Evaluation Tool: [W](#) Tolan Superintendent Goals Rating Tool 25-26.docx