



## ALEDO ISD BOARD MEETING TEMPLATE

**MEETING DATE:** October 21, 2013

**AGENDA ITEM:** Consider amending the Board Operating Procedure Manual.

**PRESENTER:** Mr. Jay Stringer

**ALIGNS TO BOARD GOAL(S):** Continuous Improvement

**Background Information:** Currently the Board utilizes a procedure in which the scores on the Superintendent's evaluation are tabulated by the Board President after submission by all Trustees. The process takes all scores to create a final, consolidated document to be shared with the Superintendent by Trustees.

**Administrative Considerations:** While this process has worked well in the past, the Board may wish to consider the option of changing the operating procedures to include another officer from the Board to be a "check and balance" for this tabulation process.

The Board Operating Procedures Manual lists the procedures and rules for the Superintendent's evaluation on pages 55-57.

**FISCAL NOTE:** There is no known financial impact related to consideration of this amendment.

**Administrative Recommendation:** Administration recommends adding the following language to page 57 of the manual:

*"Trustees shall, in a timely manner, provide the Board President with each member's appraisal documents. The Board President and another Board Officer of his/her choosing will tabulate the scores to create the final appraisal document."*