
Illinois FOIA Request – Utility and Facility Records – Libertyville SD 70

1 message

Upgraid Research <research@upgraid.us>

Mon, Jun 8, 2026 at 6:11 AM

To: "rkollman@d70schools.org" <rkollman@d70schools.org>

Dear Robin Smith Kollman,

Hope this finds you well. Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I respectfully request electronic copies of existing records held by Libertyville SD 70. Specifically, we are interested in the following documents:

1. Utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, and water, where applicable. If not available, or difficult to obtain, energy usage statistics per building per month (per fuel) would suffice as well.
2. The most recent final copy of each of the following, if completed, received, or adopted on or after January 1, 2020:
 - Facility condition assessment, building condition assessment, deferred maintenance report, facility master plan, long-range facility plan, or capital improvement/investment plan relating to district facilities; and
 - Energy audit, energy assessment, ASHRAE audit, energy-conservation-measure study, performance-contracting feasibility assessment, or similar facility-energy report.

This request seeks existing records only. Electronic copies by email or a download link are preferred. If responsive records are already publicly available online, a direct link is sufficient. If the District does not maintain a requested category of records, a short statement to that effect would be appreciated.

Commercial-purpose disclosure: Upgraid RE is conducting research regarding energy efficiency and capital-investment needs of public facilities. Records or information derived from records may be used in commercial research and business activities. Please treat this request as a request for records to be used for a commercial purpose under 5 ILCS 140/3.1.

Please advise before incurring any fees above \$25. If the request is considered unduly burdensome, please identify the specific concern and provide an opportunity to narrow the request to manageable proportions.

Thank you for your assistance. Really appreciate your help on this!!

Best regards,
Daniel Cramer
Upgraid RE

Email: daniel@upgraid.us; research@upgraid.us

Phone: 617 290 5464

Mailing address: 444 Somerville Avenue, Somerville, MA 02143



June 15, 2026



www.whittedtakiffllaw.com

VIA ELECTRONIC MAIL ONLY

Robin Smith Kollman, FOIA Officer
Libertyville School District #70
1381 W. Lake Street
Libertyville, Illinois 60048
E-mail: rkollman@d70schools.org

Re: Illinois Freedom of Information Act Request

Dear Mrs. Kollman:

Please consider this correspondence a formal request for documents pursuant to the revised Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et. seq.* Pursuant to 5 ILCS 140/1.2, all records in the custody or possession of a public body are presumed to be open to inspection or copying. If any part of this request is denied, please reference the specific document denied and the legal basis upon which disclosure is being denied.

For each request below please provide any and all information available, including but not limited to written and computerized statistical information, for the last five years¹ (please list or identify information/documents by year). Pursuant to FOIA, please provide the following:

1. A copy of all policies, staff training materials, documents and information related to Libertyville School District #70's ("District #70") Comprehensive Safety and Security Plan and Targeted School Violence Prevention Program (the "Program"), as delineated in Board Policies 4:170 and 4:190, respectively, including information that is provided to parents/guardians and students regarding the Program;
2. A copy of District 70's threat assessment procedure, as required by 105 ILCS 128/45, including the following:
 - a. The names of all District #70 staff members who comprise the School Violence Prevention Team, as referenced in Board Policy 4:190;
 - b. The names of all individuals who comprise the Building-Level Threat Assessment Team which serves Adler Park School;

¹ The last five years refers to the last five school years, specifically the 2021-2022, 2022-2023, 2023-2024, 2024-2025, and 2025-2026 school years.

Attorneys

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Of Counsel

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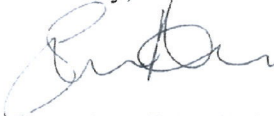
Laura M. Grigsby
E. Grace Patino

3. A copy of any and all other documents and information not produced pursuant to Request 1 and Request 2 above regarding the District's compliance with 105 ILCS 128/45 including, but not limited to:
 - a. Threat reporting, triage, and intake forms used by the school or district when assessing potential threats to the school community;
 - b. Threat assessment tools, instruments, or forms used by the district or any school therein, as well as any policies and procedures relating to threat assessment; and
 - c. Threat management tools, instruments, or forms used by the district or any school therein, as well as any policies and procedures relating to threat management
4. The number of times that the threat assessment team has been activated, including the dates on which meetings were held and the name of the school involved; and
5. A copy of District #70's School Board's Annual Review of Adler Park School's emergency operations and crisis response plan(s), protocols, and procedures, as well as its compliance with the school safety drill plan as required by Board Policy 4:170.

The principal purpose for this information request is to safeguard the interests and to protect the health, safety, welfare, and legal rights of the general public. This request for information is not for the purpose of personal or commercial gain. Accordingly, pursuant to 5 ILCS 140/6(c), we request a waiver of any copying fees. Please be aware that FOIA requests require a response within five (5) business days of your receipt. We look forward to your timely compliance, since this correspondence is being received by you today by facsimile.

If you have any questions regarding this letter, please feel free to contact me.

Sincerely,



Shermin Ali-Andani

cc: Michael Brunette and Melissa Brunette (via electronic mail only)
Jennifer Smith, Esq. (via electronic mail only)





Jim Ciecwa <jcieciwa@d70schools.org>

Fwd: Illinois Freedom of Information Act Request – Records Concerning District Employee Marshall Sheffer

1 message

Illinois School Accountability <sillinois664@gmail.com>

Wed, Jul 8, 2026 at 12:50 PM

To: jcieciwa@d70schools.org

Cc: rjenkins@d70schools.org

Please see email below. Also, please update the district website with name of current FOIA officer.

----- Forwarded message -----

From: **Illinois School Accountability** <sillinois664@gmail.com>

Date: Wed, Jul 8, 2026 at 12:02 PM

Subject: Illinois Freedom of Information Act Request – Records Concerning District Employee Marshall Sheffer

To: <rkollman@d70schools.org>

Dear FOIA Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I request electronic copies of the following public records concerning District 70 employee Marshall Sheffer for the period of January 1, 2008 through July 8, 2026.

Please provide:

1. Any records reflecting complaints, concerns, reports, allegations, observations, or incident reports regarding the employee involving:

- photographing or video recording students;
- use of personal electronic devices while supervising students;
- student privacy concerns;
- inappropriate interactions or boundary concerns with students; or
- violations of District policies concerning student photographs, videos, recordings, or electronic devices.

2. Any records documenting the District's response to such complaints or concerns, including but not limited to:

- investigative summaries;
- administrator notes;
- meeting notes;
- memoranda;
- counseling memoranda;
- written directives;
- corrective action documents;
- disciplinary records, to the extent subject to disclosure under FOIA; and
- communications documenting the disposition of any complaint or concern.

3. Any records relating to Title IX complaints, reports, investigations, findings, determinations, or notices concerning the employee, to the extent subject to disclosure under FOIA.

4. Any records created on or about June 3, 2026 documenting the District's response to the allegations that resulted in the employee's removal from the classroom, including incident reports, administrator memoranda, timelines, and communications with law enforcement or DCFS, excluding information made exempt from disclosure by law.

For purposes of this request, "records" includes emails created in response to complaints or concerns, memoranda, handwritten notes, investigative summaries, incident reports, and any other paper or electronic records maintained by the District.

If any responsive records are withheld or redacted, please identify the specific statutory exemption relied upon for each withholding or redaction and produce all reasonably segregable non-exempt portions of the records.

If you believe any portion of this request is unduly burdensome, I request the opportunity to confer and narrow the request before any denial, as contemplated by the Illinois Freedom of Information Act.

7/8/26, 12:52 PM

School District 70 Mail - Fwd: Illinois Freedom of Information Act Request – Records Concerning District Employee Marshall Sheffer

Please provide the records electronically if available.

Thank you for your attention to this request.



Jim Ciecwa <jcieciwa@d70schools.org>

Fwd: FOIA request Judiciocracy Series 2 - FOIA Compliance

Candice Kehoe <ckehoe@d70schools.org>

Wed, Jun 17, 2026 at 3:24 PM

To: Robin Kollman <rkollman@d70schools.org>, Jim Ciecwa <jcieciwa@d70schools.org>

Cc: Greenberg Greenberg <agreenberg@d70schools.org>

Is this even real?

Please let me know if I need to do anything with this.

----- Forwarded message -----

From: <foia@judiciocracy.com>

Date: Wed, Jun 17, 2026 at 1:57 PM

Subject: FOIA request Judiciocracy Series 2 - FOIA Compliance

To: <ckehoe@d70schools.org>

To Butterfield School,

I am a news reporter from Judiciocracy, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. As part of a multi-year, multi-state investigation, we are requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:

We are not only writing on behalf of Judiciocracy LLC but also our affiliate organizations the Coalition Opposing Governmental Secrecy, the Association of Principled Press, and ClearFront Alliance. We are requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:

- 1) Please share the documents posted physically to comply with 5 ILCS 140/4(b).
- 2) Please share the documents posted digitally to comply with 5 ILCS 140/4(b).
- 3) Documents showing the public entity's e-mail service provider or internal email servers and services.
- 4) Documentation showing the public entity's Junk Mail, E-Mail Spam, and/or filters related to handling unsolicited emails and/or messages from unknown senders, including but not limited to documentation showing retention periods, filtering, safe senders, junk/spam senders, blocked senders, and any reporting mechanism for the same.
- 5) Documents showing at least one official email address of the public entity.
- 6) Documents showing any email address used for official business if there is no official email address in response to number 5.

Please let us know if you have any questions not answered on COGS' website, or by contacting COGS' attorneys whose contact information can be found at FOIASolved.com (a division of LegalSolved LLC).

The requestor(s) are members of the media involved in gathering and reporting news to the public. Access to public records is essential for them to fulfill their professional responsibilities, which include holding public institutions accountable and providing transparency to the public. Given their role in disseminating information, the requestor(s) are eligible for a fee waiver as media professionals. The request is for a non-commercial purpose.

Please Note: The requestor is a member of The Coalition Opposing Governmental Secrecy, a 501(c)(3) Non-Profit Missouri Corporation which assists news media companies, publications, and public advocacy groups investigate state and federal governmental agencies and leverages Freedom of Information and Sunshine Laws to pull back the curtain on government actions and help inform the American electorate. For more information, please visit <https://stopsecrecy.org/about/>

Please let me know if you have any questions,

Catarina Mascarenhas

o/b/o Edward "Coach" Weinhaus, Esq. as Attorney

Licensure info verifiable:

California License # 330344

Illinois License # 6333901

Missouri License # 72-255 (72255)

(314) 580-9580

LegalSolved LLC, FOIASolved.com division

eweinhaus@gmail.com

Attorney for Judiciocracy LLC

Judiciocracy.com

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Dr. Candice Kehoe

Principal
Butterfield School
847-362-3120

District 70 Mission: Empower student growth and achievement through equitable, challenging opportunities that promote excellence, innovation, critical thinking, and respect.