

LIBERTYVILLE ELEMENTARY SCHOOLS
District No. 70
Libertyville, Illinois

June 15, 2026

The meeting of the Board of Education, District No. 70, Lake County, Illinois, was called to order at 4:45pm in the boardroom at the ERC, 1381 Lake St., Libertyville on Monday, June 15, 2026.

The following members answered present at roll call: Mrs. Khan, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mr. Sticklen and Mrs. Schilling. Absent - Mrs. Dahlke.

A motion was made by Mr. McGhee, seconded by Mr. Lawton, to move to closed session. On a roll call votes: Ayes - Mrs. Grove, Mr. Lawton, Mr. McGhee, Mr. Sticklen, Mrs. Schilling, and Mrs. Khan. Nays - None. Absent - Mrs. Dahlke. All in favor. Motion carried. The closed session started at 4:47pm in the workroom and ended at 5:59pm.

The regular meeting began at 6:03pm in the boardroom at the ERC, 1381 Lake Street, Libertyville, IL 60048.

The following members answered present at roll call: Mrs. Grove, Mrs. Khan, Mr. Lawton, Mr. McGhee, Mr. Sticklen and Mrs. Schilling. Absent - Mrs. Dahlke.

Also present: Superintendent Rebecca Jenkins, Dr. Bongle, Mr. Theis, Mr. Vipond, Ms. Donev, Ms. Bachar, Mrs. Kollman and Mr. Cieciwa. District guests included: Mrs. Crenshaw and Ms. Richards.

PLEDGE OF ALLEGIANCE

The regular meeting started with the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the consent agenda as presented in Board Report 6. The following items were contained in the consent agenda:

6.1 - Minutes of the Regular Meeting, May 18, 2026

6.2 - Approval of Finance Reports

- Agenda of Bills
- Payroll
- Budgetary
- Treasurer's Report

6.3 - Approval of Personnel

- New Hires
- Resignation
- Leave of Absence
- Change in Assignment

A link to this report may be found on the website under Board section.

On roll call vote: ayes – Mr. Sticklen, Mrs. Khan, Mrs. Schilling, Mrs. Grove, Mr. Lawton, and Mr. McGhee. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried

PRESENTATIONS FROM THE FLOOR

There were no presentations from the floor.

SUPERINTENDENT’S REPORT

As the 2025-2026 school year came to a close, students and staff across District 70 celebrated a variety of memorable end-of-year events and accomplishments. Summer School is now underway at Copeland Manor and Butterfield Schools, with approximately 380 students enrolled.

Little Sprouts Preschool welcomed its final visit from the Highland Middle School Child Care class and celebrated students moving on to kindergarten with a graduation ceremony.

At Highland Middle School, students, staff, and parents embarked on the Hornets Leave the Hive educational trip to Costa Rica. HMS also celebrated its 8th-grade graduates and hosted a successful Bike to School event for 7th and 8th-grade students.

Elementary schools continued cherished traditions and showcased student learning. Adler Park students participated in the annual Transformation Tunnel, celebrating their move to the next grade level and some kickball fun. Rockland hosted its Closing Bell Ceremony and challenged 5th-grade students to apply their engineering skills during the annual Egg Drop competition. Copeland Manor welcomed graduating Libertyville High School seniors back for one final Cougie Den before honoring them with a clap-out celebration. Copeland's 3rd grade students also impressed potential investors during their Shark Tank presentations.

At Butterfield School, the Time Capsule Open House and school assembly were tremendous successes, bringing together students, families, and alumni to celebrate the past while creating a new time capsule to be opened in 2076. Butterfield's 4th-grade students also showcased their learning through impressive State Fair projects.

The council was created by Supt. Jenkins to bring student voice forward into decision-making. Members of the council will help Highland and District administration identify areas of celebration and areas of growth at Highland Middle School and in D70 overall.

APPROVAL OF JULY INVOICES

Board Report 9.1 sought to approve the Treasurer to process all of July 2026 expenditures for Payroll and Accounts Payable.

The District presents Accounts Payable invoices and Payroll expenditures for Board approval at each BOE meeting. Due to the fact that the Board does not have a regularly scheduled meeting for the month of July, it is necessary for the Business Office to process all applicable payroll expenditures and to send all invoice payments that are due in July without Board approval to avoid late payment penalties and to maintain good relationships with the district's vendors.

This action item allows the School Treasurer to pay for invoices and to process all applicable payroll expenditures during July 2026 prior to formal Board approval.

Normal expenditures in July include the following:

- CLIC Annual Payment for Property & Casualty and Workers' Compensation Insurance
- SEDOL Initial 35% Tuition Payment (based on anticipated full-year tuition cost)
- Technology Leases (annual payments)
- Other "start of year" expenditures

Check registers and a summary of payroll expenditures made during July will be presented to the Board for formal approval at the August 17, 2026 Board of Education meeting.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the July 2026 Accounts Payable and Payroll expenditures as presented in Board Report 9.1.

On roll call vote: ayes – Mrs. Khan, Mr. Sticklen, Mrs. Grove, Mr. Lawton, Mr. McGhee, and Mrs. Schilling. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried.

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APPROVAL OF RESOLUTION TO APPROVE TENTATIVE BUDGET FOR PUBLIC DISPLAY AND TO ESTABLISH HEARING DATE

The Illinois School Code, section 105 ILCS 5/17-1, requires the Board of Education of all public school districts to adopt a budget no later than September 30. The School Code further requires that there shall be at least one (1) Public Hearing and that the budget shall be made available for public inspection for at least thirty (30) days prior to final action.

The following is the proposed FY27 tentative budget adoption calendar:

- The tentative budget will be presented to the Board on May 18, 2026.
- The notice of Public Hearing will be published in the Daily Herald prior to August 15, 2026.
- The tentative budget will be on display at the District office and on the District web site prior to August 15, 2026.
- The Public Hearing will be held on September 28, 2026.
- The final budget will be presented to the Board for adoption on September 28, 2026.

The Public Hearing to be held on September 28, 2026, will be for the final budget as presented to the Board at the September 28, 2026, meeting. Any required changes subsequent to the June 15,

2026, budget will be incorporated in the final budget to be adopted at the September 28, 2026, Board of Education meeting.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the display of the tentative budget for public inspection and that a notice of Public Hearing be published in a newspaper of general circulation as presented in Board Report 9.2.

On roll call vote: ayes – Mr. Sticklen, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Khan, and Mrs. Schilling. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried.

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APPROVAL OF DISTRICT TREASURER APPOINTMENT

In compliance with the Illinois School Code, all school districts are required to appoint their District Treasurer for a term concurrent with the fiscal year. Board Report 9.3 sought to appoint Stacey Bachar, Assistant Superintendent for Finance & Operations, for FY2026-2027, which extends from July 1, 2026 through June 30, 2027.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the display of the tentative budget for public inspection and that a notice of Public Hearing be published in a newspaper of general circulation as presented in Board Report 9.3.

On roll call vote: ayes – Mr. Sticklen, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Khan, and Mrs. Schilling. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried.

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APPROVAL OF DISTRICT SURETY BOND

In compliance with the Illinois School Code, all school district Treasurers are required to carry a Surety Bond. The Surety Bond must provide coverage for a minimum of 10% of the projected highest Fund Balance for the District in the coming year, FY2026/2027.

Based upon the district's projected fund balances for FY2026/2027 via our annual PMA Cash Flow Model, we anticipate that the highest overall fund balance in FY27 will be approximately \$40,000,000 at the end of September 2026. Based on new legislation in this area, the new required bond amount is calculated as 10% of the projected highest fund balance for the year (rather than the 25% requirement in prior years). This would require a surety bond of a minimum of \$4,000,000. A Surety Bond of \$5,000,000 was requested in Board Report 9.4 for the fiscal year 2026/2027.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the Surety Bond of \$5,000,000 as presented in Board Report 9.4.

On roll call vote: ayes – Mrs. Grove, Mr. Sticklen, Mr. Lawton, Mr. McGhee, Mrs. Khan, and Mrs. Schilling. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried.

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APPROVAL OF CHARTWELLS FOOD SERVICE CONTRACT

Chartwells School Dining Services has operated District 70's school food service program since July 1, 2010. They have done an amazing job over the FY 2025-2026 school year providing lunches for our students, introducing many new items this year and continuing to look at ways to always improve the program. Chartwells has proposed a 3.25% increase in their Administrative and Management Fee per meal/equivalent for the FY 2026-2027 school year. This is an approximately \$15,000 increase over the previous year and is in line with the CPI for Food Away from Home. Administration recommended approval of the contract renewal as presented in Board Report 9.5.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the one year contract renewal with Chartwells as presented in Board Report 9.5.

On roll call vote: ayes – Mr. Sticklen, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Khan, and Mrs. Schilling. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried.

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APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR SHARED HEARING ITINERANT

Board Report 9.6 sought approval for an Intergovernmental Agreement for a shared hearing itinerant for the 2026-2027 school year. This is a current shared position within the district and has been in place for over 10 years. This board report sought to formalize the agreement between districts.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the Intergovernmental Agreement as presented in Board Report 9.6.

On roll call vote: ayes – Mr. Lawton, Mr. McGhee, Mr. Sticklen, Mrs. Grove, Mrs. Schilling, and Mrs. Khan. Absent – Mrs. Dahlke. Nays - None. All in favor. Motion carried.

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BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT

1. Board Member Mrs. Grove provided a SEDOL update.
2. Board Member Mr. Lawton shared an ED-RED update and described a few bills currently being discussed.
3. Board Member Mr. Sticklen mentioned the SEDOL Foundation Golf invite for September 14.

BOARD OF EDUCATION CORRESPONDENCE

There was one letter from a resident regarding their current tax bill. Ms. Bachar explained she will follow up with the resident and provide an update regarding his assessment.

OTHER ITEMS

Mrs. Schilling reported her son was recently married. The board and administrators expressed congratulations.

ADJOURNMENT

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education adjourn the meeting at 6:33p.m. All in favor. Motion carried.

Respectfully submitted,

Jennifer Khan, Board President

Nanette Dahlke, Board Secretary