

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
September 12, 2017**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, September 12, 2017, at the Hancock Leadership Center, 1920 Briar Ridge Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, and Mr. Eddie Prather. Mr. Kenneth Wheeler was absent. Mr. Prather announced a quorum, and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

Mr. Babb moved to approve the agenda for the September 12, 2017, regular meeting subject to the following change:

- Addendum to the Personnel Report (under Section VIII., Item B. #1., Licensed Personnel Recommendations)

The motion was seconded by Mrs. Davis, and the Board voted unanimously by all members present to approve the agenda for the regular September 12, 2017, Board meeting with the announced change.

The President of the Board declared the motion passed.

APPROVAL OF THE MINUTES

August 8, 2017, Noon, Regular Meeting, Hancock Leadership Center

Mrs. Davis made a motion to approve the minutes from the August 8, 2017, noon, regular meeting as submitted. The motion was seconded by Mr. Babb and approved unanimously by all members present. Mr. Prather declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

Security Director Terry Hatch recognized Campus Enforcement Officers and School Resource Officers as follows:

Campus Enforcement Officers:

Minnie Tucker
Willie Ware
Keith Foster
Alan Hamilton

School Resource Officers:

Terry Sanford (Supervisor)
Bobby Carnathan
Jon Bramble
Richard Franklin
Neil Narron

COMMUNICATION TO THE BOARD

The following informational reports were presented to the Board of Trustees:

A. Enrollment/Tuition Update (TPSD Goals #3 and #4)

Mr. Andy Cantrell presented a Five Year Enrollment Trend report beginning with school year 2013-2014. Total PreK-12 enrollment on 8/16/13 was 7,221. Total PreK-12 enrollment on 8/11/17 was 6,995. Enrollment on 8/12/16 was 6,919 versus 6,995 total PreK-12 enrollment on 8/11/17. Mr. Cantrell explained that the increase of approximately 90 students enrolled in 8/11/17 is attributed to 90 additional tuition students.

B. Transportation Report (TPSD Goals #2 and #4)

Mr. Cantrell presented TPSD bus data for the past eight years beginning with school year 2009-2010. The district began the 2017-2018 school year with 74 bus routes transporting 3,754 students.

C. Mobility Report (TPSD Goals #3 and #4)

Mrs. Kimberly Britton stated that, in response to the Board's request regarding measurable indicators, the mobility rate of TPSD students has been reviewed. The mobility rate is defined as the percentage of students who move in, out, within the district during the school year. Mrs. Britton reported that the review of school years 2013-14 through 2016-17 indicated that enrollment versus withdrawals are closely aligned.

D. TPSD Athletic Report (TPSD Goals #1-#4)

Dr. Eddie Moore's Athletic Update Report focused on the following areas:

1. Turf Collections (35% collected for this school year)
2. School Year 2017-2018 Athletics (Fall sports 216 athletes; Winter sports 148 athletes; Spring sports 204 athletes)
3. Tupelo is 2017 Clarian-Ledger All Sports Award Winner

E. Buildings and Grounds Update (TPSD Goals #2 and #4)

Mr. Charles Laney presented the following information:

1. Carver Safe room construction has started and contractor is preparing building pad for exterior wall. Construction fencing has been installed and material deliveries are being scheduled around drop off and pick up times.
2. THS Safe Room – All paperwork has been submitted to FEMA for review. This could take 60-90 days.
3. THS Athletic Suite – Bonds and insurance have been reviewed and contractor has started ordering equipment. We are coordinating scheduled work times with contractor to not interfere with any scheduled events or practices.
4. Hancock Leadership Center – Bonds and insurance have been reviewed and the contractor has started ordering equipment. We are coordinating scheduled work times with the contractor to not interfere with any scheduled events.

F. Ad Valorem Collections through August, 2017

Finance Director Rachel Murphree reported that collections for Operations for July, 2017, received by the District in August, 2017, were 1.67% of the amount requested compared to 1.63% in the previous year. The collections for Debt Service for July, 2017, received by the District in August, 2017, were 1.67% of the amount requested compared to 1.63% in the previous year. (TPSD Goal #4, TPSD Policy DFA)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

The following Consent Agenda items were presented for consideration for approval.

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements
Acknowledge and Award Contracts #CO1833 and #CO1834; and Contracts for Rental of School Facilities #SFR1805 through #SFR1808
2. Ratification of Contracts #CO1835 through #CO1843; and Contract for Charter Bus Service #BC2017-2018-001

3. Accepted Donations #2017-2018-002 through #2017-2018-006
4. Permission to Submit TPSD Grants #1802 and #1803
5. Permission to Accept TPSD Grant #1729
6. Permission to Delete 213 Assets from the TPSD Asset Listing

B. Office of Assistant Superintendent Mr. Andy Cantrell

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Requests (TPSD Policy IFCB)
 - THS Madrigals to attend Disney World Music Competition, April 10-18, 2018, Orlando, FL
3. Readmission of Student #5-2016-2017 (TPSD Policy JDE) (TPSD Goals #1 and #2)

C. Office of Assistant Superintendent Mrs. Kimberly Britton

Approval of Title I, II, IV, IX, and ESEA Consolidated Assurances for 2017-2018

No Board member requested the removal of any item from the Consent Agenda.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims and Athletic Ref Pay

- Docket of Claims for the period July 29 through September 1, 2017, Docket of Claims #46862 through #47532, Accounts Payable Checks #31166 through #31637 in the amount of \$7,408,005.14.
- Athletic Activity Ref Pay paid officials and fees in the amount of \$4,406.79 for August 1 through August 31, 2017.

The grand total for all funds is \$7,412,411.93.

2. Required Monthly Financial Reports – Month Ending 7/31/17

In accordance with MS Code 37-9-18 the following Financial Reports for the month ending July 31, 2017, were reviewed:

- Summary Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditures with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Combined Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statements – not required
(TPSD Goal #4, TPSD Policy Section D. Fiscal Management)

3. Employee Incentive Pay Amounts for School Recognition Program

Mrs. Murphree provided information regarding the School Recognition Program adopted by the Legislature. Mrs. Murphree explained that the incentive payments amounts were determined by the teacher committees, but authority to make payment must be approved by the Board of Trustees.

4. Interim Depository Resolution

Mr. Tims and Mrs. Murphree presented for consideration for approval a Resolution naming Renasant Bank as a depository until February 28, 2018, as well as naming Trustmark a depository beginning September 13, 2017. This is needed to be able to make the transition from Renasant to Trustmark as smooth a transition as possible and remain in compliance.

B. Office of Director Human Resources Mr. Jim Turner

Licensed Personnel Recommendations

Mr. Jim Turner presented the Licensed Personnel Recommendations including an Addendum for consideration for approval.

C. Office of Assistant Superintendent Mrs. Kimberly Britton (TPSD Goals #1-#4)

1. First Reading of New TPSD Policy GADAC Suicide Prevention Education In-Service Training

Dr. Mobley presented the following proposed new TPSD policy for first reading by the Board:

GADAC Suicide Prevention Education In-Service Training

Dr. Mobley explained that legislation requires that a policy be in place regarding the above topic even though the District is currently conducting suicide prevention education in-service training.

2. Recommendation to Amend Existing TPSD Policy GACN Sexual Harassment

Dr. Mobley reported that HB 263 requires districts to have a personnel policy prohibiting bullying or harassing behavior. After review by district personnel and Attorney Kelly Stimpson, revisions to TPSD Policy GACN Sexual Harassment is submitted for consideration for approval.

D. Office of Executive Director of Operations Mr. Charles Laney (TPSD Goals #2 and #4)

1. Service Order for Carver Elementary Renovations Project

Mr. Charles Laney recommended for consideration for approval a Service Order for use with Master Agreement between TPSD and JBHM Architects for the Carver Elementary School Renovations project, and recommended that the Superintendent be authorized to sign all documents related to the contract.

2. Service Order for Fillmore Renovations Project

Mr. Laney recommended for consideration for approval Service Order for use with Master Agreement between Owner and Architect (JBHM Architects, P.A.) for the Fillmore Renovations project. Mr. Laney also recommended that the Superintendent be authorized to sign all documents related to the contract.

3. Service Order for Pierce Street Elementary Renovations Project

Mr. Laney recommended for consideration for approval Service Order for use with Master Agreement between Owner and Architect (JBHM Architects, P.A.) for the Pierce Street Elementary Renovations project. Mr. Laney also recommended that the Superintendent be authorized to sign all documents related to the contract.

4. Service Order for Thomas Street Elementary Renovations Project

Mr. Laney recommended for consideration for approval Service Order for use with Master Agreement between Owner and Architect (JBHM Architects, P.A.) for the Thomas Street Elementary Renovations project. Mr. Laney also recommended that the Superintendent be authorized to sign all documents related to the contract.

5. Service Order for Tupelo High School Renovations Project

Mr. Laney recommended for consideration for approval Service Order for use with Master Agreement between Owner and Architect (JBHM Architects, P.A.) for the Thomas Street Elementary Renovations project. Mr. Laney also recommended that the Superintendent be authorized to sign all documents related to the contract.

E. Office of Superintendent Dr. Gearl Loden (TPSD Goals #3)

1. Information Items:

Reminder of Upcoming Events:

- CREATE's Teacher of Distinction, September 18, 11:30am, The Summit
- Community Tailgate at THS, September 29, 5-6:30pm, Kickoff at 7:00pm
- Imagine the Possibilities, October 3-5
- District Holiday, October 9
- October 10 – Noon Regular Board Meeting, HLC; 5:00pm at Joyner Elementary

2. Miscellaneous

Accountability Update – Ms. Paige Tidwell

Ms. Tidwell reported that she was reviewing the latest accountability data provided by the state. She mentioned that she had found several errors and noted that an appeal

would likely need to be submitted. The deadline to submit final appeals is September 28th. She also noted that Mississippi Department of Education had not released any new information regarding the timeframe for receiving the final data. She stated that the State Board of Education would be meeting on October 19th and assumed that labels would be released sometime after that.

UNFINISHED BUSINESS

No “Unfinished Business” items were presented at this meeting of the Board.

NEW BUSINESS

No “New Business” items were presented at this meeting of the Board.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

October 10, 2017, Regular Board Meeting

- Draft of 2018 School Board Meeting Dates
- Learning Foundation Meeting
- AC/AP Dual Enrollment Update
- After School Enrichment Update
- Accountability Update

B. Future Agenda Topics – Board Members

No specific agenda topics were requested by Board Members at this meeting of the Board.

C. Executive Session

Mr. Prather suggested that there was a need for consideration of entering into Executive Session to discuss a personnel matter. Mr. Hudson made a motion that the Board enter temporary Executive Session. Mrs. Davis seconded the motion, and it was adopted unanimously by all members present. Mr. Prather declared the motion passed. The room was then cleared.

The temporary Executive Session was called to order with the following people present: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather, and Mr. Otis Tims. The Board first considered the reason for entering Executive Session. Mr. Prather stated that there was a need to discuss a personnel matter. Upon a motion by Mr. Hudson, with a second by Mr. Wheeler, the Board voted unanimously by all members present to remain in Executive Session. The President of the Board declared the motion passed and went out into the hallway to let everyone know that the Board would remain in Executive Session.

Upon Mr. Prather’s return and the opening of the Executive Session, Board members engaged in a discussion of the personnel matter for which the Executive Session was called. After extensive discussion during which no action was taken, Mr. Hudson moved

that the Board return to Open Session. The motion was seconded by Mrs. Davis, and adopted unanimously by all members present. Mr. Prather then left the room and announced that the Board was again in Open Session.

Open Session

Mr. Prather stated that the Board had discussed a personnel matter in Executive Session, but that no action had been taken.

ADJOURNMENT

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:25 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie Prather, President

Rob Hudson, Secretary