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Executive Director's Report to the Board

Date of Report: Aug 18, 2026

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Priority 1: Academic Excellence

Focus: Alignment of curriculum, continuous improvement, and evolving needs.

- **Academic Screening & Assessment:** Conducted FASTtrack screening sessions across earlyReading, earlyMath, Reading, and Math alongside FAST training for administrators and staff.
- **Curriculum & Instruction Alignment:** Math is up for curriculum review.
- **Instructional Leadership:** I did the required observations training for licensed administrators for our Principals.
- **Back to School Night and First days of School:** Completed Back to School Night and successfully launched the 2026–2027 school year.

Priority 2: Culture and Organizational Alignment

Focus: Unified culture, safety, shared norms, and policy compliance.

- **Safety & Crisis Preparedness:** Conducted specialized Crisis Training for Educational Assistants and Paras as well as crisis training for teachers.
- **Safety:** Lower School door is online for entry.
- **School Culture & Staff Well-being:** Welcomed all staff back during All-Staff Back-to-School Week, and continued discussions on the integration and collaboration for upcoming school year.

Priority 3: People and Professional Excellence

Focus: Developing faculty, investing in people, and professional growth.

- **Professional Development Days:** Completed four structured PD Days to prepare staff and faculty for the upcoming school year.

- **Back to School Events:** Hosted the K–12 Back to School Night on Aug 12 following extensive planning based on feedback from last year.
- **Staffing & Licensing:** Reviewed the staff licensing report and web updates and conducted candidate interviews for Coordinator of Board and Exec Services.

Priority 4: Financial Sustainability and Stewardship

Focus: Stewardship, diversifying revenue, and aligning resources.

- **Credit Rating Review:** Participated in the Standard & Poor's (S&P) Routine Review call and prep documentation prior to the meeting.
- **Food Service Procurement:** Conducted vendor meetings, addressed vendor questions, and managed the Food Service RFP process ahead of the Aug 17 deadline.

Priority 5: Strategic Communication and Brand Development

Focus: Trust, transparency, and telling the school's story.

- **Institutional Systems & Operations:** Advanced planning for the Student Information System.
- **Enrollment & Attendance Transparency:** Initiated daily Enrollment and Attendance reporting to ensure clear tracking for FOE during the opening weeks of school.