



Client: 9526887

Printed on: 8/4/2026

Created on: 5/22/2026

St. Croix Prep
4260 Stagecoach Trail N
Stillwater, MN 55082
Business: 651-395-5907
E-Mail Address: billblotske@stcroixprep.org
Mobile Phone: 612-490-0142

Bartlett Tree Experts
Jeffrey Metcalf - Representative
5558 Smetana Drive
Minnetonka, MN 55343

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Thank you for selecting the Bartlett Tree Expert Company to provide you with scientific tree and shrub care. This proposal is based on my knowledge and inspection of your trees and shrubs. Your decision to employ Bartlett, as the contractor for this work will ensure that certified tree experts and arborists are available to consult with you on all phases of protecting and maintaining the trees and shrubs on your property.

EXECUTIVE SUMMARY:

Work Group	Recommendation	Number of Trees	Amount
Tree and Shrub Work	Removal	1	\$4,200.00
	Product Sale		\$2,199.00
	TOTAL FOR 'Tree and Shrub Work'	1	\$6,399.00
Landscape	Landscaping		\$4,080.00
	TOTAL FOR 'Landscape'		\$4,080.00
	TOTAL AMOUNT:	1	\$10,479.00

Tree and Shrub Work:

Removal

Remove the tagged listed trees (ID# 14) located at the property. Leave stump as close to grade as possible. Remove resulting debris.

Arborist Notes:

- Removal of tree numbers: 37, 43, 50, 51, 52, 53, 55, 56, 57, 58, 59, 60

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Amount: \$4,200.00

Product Sale

Purchase of: (5) Triumph Elms and (2) Hackberry from Legacy Trees

Amount: \$2,199.00

Landscape:

Landscaping

Install the following plants at the inventoried location:

- (2) Legacy Tree Hackberry
- (5) Legacy Tree Triumph Elm

according to the following specifications:

- Guarantee is valid only if customer supplies sufficient water to sustain plant growth and the Monitor IPM program included on this proposal is accepted.
- Plants will be guaranteed for a period of 5 year(s).
- The planting area will be mulched.

Estimated Service Date: 7/20/2026

Arborist Notes:

- Bartlett Tree Experts will warranty newly planted trees for a period of up to five (5) years from the date of installation, provided that the client participates in the recommended maintenance program. To maintain warranty eligibility, the client must complete a minimum of two (2) pruning services and two (2) fertilization treatments performed by Bartlett Tree Experts during the warranty period. Failure to complete these required services may void the warranty.

Amount: \$4,080.00

Total Amount: \$10,479.00

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Bartlett Tree Experts will contact Gopher One to locate public underground utilities prior to grinding. The property owner will be responsible for identifying, protecting or relocating any private underground facilities such as irrigation lines, landscape lighting wires, sump lines, drains, invisible fence, etc. Bartlett Tree Experts will not be responsible for any damage to any such underground facilities, which may result from stump grinding activities.

We cannot grind within about 6-12" of structures such as walls, concrete etc. We will do our best to remove as much of the stump as is possible safely, but may not be able to completely remove portions of the stump that are too close to obstacles.

***** If public utilities are marked within 4' of a stump being removed we will need to hand dig around the stump to the depth being ground to ensure safety before grinding. There will be an extra charge of up to \$250 per stump if any hand digging is needed. *****

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 5/22/2026 and should be completed by 11/30/2026.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$10,479.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

After reviewing the terms and conditions attached, which become part of this agreement, please sign the enclosed copy and return in the enclosed envelope. In the event that the client should issue additional work authorization terms, if agreed upon, such terms will be incorporated into this agreement. In the event that such terms conflict with this agreement, then the terms of this agreement shall govern over any conflicting language. The original document should be retained for your reference. Should you have any questions or need further information, please contact me directly at <cell phone>.

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OFFER:

Bartlett Tree Experts will perform the above referenced service in a safe, professional manner, in accordance with all laws, rules, regulations, and industry standards governing tree care.

Bartlett Representative Signature:



Date:

Printed Name:

Jeffrey Metcalf

AUTHORIZATION TO PROCEED:

I hereby authorize Bartlett Tree Experts to perform the above services. Unless otherwise agreed upon in writing by Bartlett Tree Experts, I agree to make total payment of the estimated costs and all authorized additional costs upon completion of the work.

Client's Signature:



Date:

8/4/26

Printed Name:

Jennifer Fuchs, Executive Director

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* Sales tax added where applicable. Prices are guaranteed if accepted within thirty days.
All accounts are net payable upon receipt of invoice.

Work is done in accordance with ANSI A300 Tree Care Standards.

To access a certificate of liability insurance for Bartlett Tree Experts, please navigate to <http://www.bartlett.com/BartlettCOL.pdf>

A Job Site Safety Analysis was completed for your property, please contact your arborist for further details.

Bartlett Tree Experts does not sell client information to third parties. However, Bartlett may need to retain client information for digital advertising purposes. For further information on the type of client information collected, the purpose for which information may be used, and any client's ability to access and/or opt out of such use, please visit Bartlett's privacy policy on our website: <https://www.bartlett.com/privacy-policy.cfm>