

**COSSA Regular Board Meeting**

Jul 22, 2024 5:00 PM

Agency Board Room

109 Penny Lane

Wilder, ID 83676

|                  |         |                |         |   |
|------------------|---------|----------------|---------|---|
| John Baldazo:    | Absent  | Micah Doramus: | Present | Also present were:<br>Patricia Frahm, COSSA CEO<br>Tammie Anderson, Special Education Director<br>Miren M Lowry, Business Manager/Clerk |
| OJ Barber:       | Present | Norm Stewart:  | Present |   |
| Sara Bartles:    | Present | Dale Layne:    | Present |   |
| Brittney Josoff: | Present | Jeff Dillon:   | Present |   |
| Leslie Parker:   | Present | Rob Sauer:     | Absent  |   |

**A. Call Board of Trustees Meeting to Order**

Chairman Bartles called the meeting to order at 5:00 pm

A.a. Pledge of Allegiance

A.b. Determine if a quorum is present

**B. Audience with Individuals and Groups**

There were no requests to address the Board.

**C. Agenda Action Items**

C.a. Approval of Agenda

Approve the agenda as presented. This motion, made by Micah Doramus and seconded by OJ Barber, Passed.

C.b. Approval of the Consent Agenda

Approve the Consent Agenda as presented. This motion, made by Leslie Parker and seconded by OJ Barber, Passed.

C.b.I. Board Minutes:

C.b.II. Bill Schedule

C.b.III. Personnel Report

**D. Information Items/Reports**

D.a. Old Business

D.a.I. Business Manager/Superintendent Special Meeting

The meeting scheduled for Tuesday, July 23 from 2-4 pm in the COSSA Board Room was cancelled. The meeting is to be rescheduled in August.

D.b. COSSA Educational Association Representative

No report

D.c. Business Office Report  
No additions to submitted report

D.d. Special Services Report  
No additions to the submitted report.

**D.e. Academy Principal and CTE Coordinator Report**

No additions to the submitted report.

D.e.I. 2024-2025 CTE Enrollment

D.e.II. CTE Positive Placement Report

D.f. **COSSA Administration Report**  
No additions to submitted report.

D.f.I. Grants/COSSA Foundation Donation Status

D.g. Maintenance/Facilities Report  
No additions to submitted report.

D.h. Food Service Report  
No additions to submitted report

D.i. Transportation Report  
No additions to the submitted report.

D.j. Information Technology Report  
No additions to submitted report.

D.k. Short-Term Training Report  
No report

**E. Old Business -- Action Items**

E.a. CTE Student Handbook - Second Reading  
Approve the CTE Student Handbook on Second Reading, noting the following individuals' names were misspelled: Brittney Josoff, Miren Lowry, and Leslie Parker. This motion, made by Micah Doramus and seconded by Brittney Josoff, Passed.

**F. New Business -- Action Items**

F.a. Strategic Plan  
After discussion, it was suggested that the Strategic Plan be split into two sections -- one for the Academy, a second section for the CRTEC Center. An alternate suggestion was to identify subgoals as Academy, CRTEC, or both Academy & CRTEC goals.

Move to Second Reading. This motion, made by Leslie Parker and seconded by Brittney Josoff, Passed.

**F.b. Amended Board Policies - First Reading**

Move Policy 1500 Board Meeting Procedures, Policy 3523 Head Lice (Pediculosis), and Policy 4105 Public Appearance to Second Reading, noting that Policy 1500 should be corrected to state the meeting start time is 5:00 pm, not 6:00 pm.

This motion, made by OJ Barber and seconded by Brittney Josoff, Passed.

F.b.I. Revised Policy 1500 - Board Meetings Procedures

F.b.II. Revised/Renamed Policy 3523 - Head Lice (Pediculosis)

F.b.III. Revised Policy 4105 - Public Appearance

**F.c. New Board Policies/Procedures - First Reading**

The motion was made to move the following policies/procedures to Second Reading:

- \* Policy 1500B - Board Operating Procedures & Protocol
- \* Policy 2320 - Health enhancement Education
- \* Policy 2435 - Advanced Opportunities
- \* Policy 2500 - Library Materials (NOTE > last paragraph "Agency Residents" needs to defined)
- \* Policy 2510 - Selection of Library Materials
- \* Policy 2530 - Learning Materials Review & Reconsideration
- \* Policy 3440 - Student Fees
- \* Policy 3500 - Student Health
- \* Policy 4105-F(1) - Request to Address the Board
- \* Policy 4150 - Accommodating Individuals with Disabilities.

This motion, made by OJ Barber and seconded by Brittney Josoff, Passed.

F.c.I. New Policy 1500B - Board Operating Procedures & Protocol

F.c.II. NEW Policy 2320 - Health Enhancement Education

F.c.III. NEW Board Policy 2435 - Advanced Opportunities

F.c.IV. NEW Board Policy 2500 - Library Materials

F.c.V. NEW Policy 2510 - Selection of Library Materials

F.c.VI. NEW Policy 2530 - Learning Materials Review & Reconsideration

F.c.VII. NEW Board Policy 3440 - Student Fees

F.c.VIII. NEW Board Policy 3500 - Student Health  
NEW Form 3500-F Notice of Health Services

F.c.IX. NEW -- Form 4105-F(1)\_ REQUEST TO ADDRESS  
THE BOARD

F.c.X. NEW Policy 4150 - Accommodating Individuals  
with Disabilities

**F.d. Review Organizational Consultant and Selection**

Table this item until later following the Executive Session. This motion, made by Micah Doramus and seconded by OJ Barber, Passed.

- G. *Executive Session- Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;***

Convene into Executive Session according to Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code at 5:45 pm.

Roll Call Vote: Homedale, Marsing, Notus, Parma, Wilder present

This motion, made by OJ Barber and seconded by Norm Stewart, Passed.  
Executive Session adjourned at 6:30 pm

H. ***Executive Session - Possible Action: Possible Action to be taken as a result of Executive Session.***

Table Agenda Item F.d Review Organizational Consultant and Selection. This motion, made by Micah Doramus and seconded by Brittney Josoff, Passed.

I. ***Board Requests to Administration***

- Update June's Financial report
- July Financial Report - reflect 2024-2025 budget figures
- Reschedule the Business Manager/Superintendent meeting to Aug 6, 2024

J. ***Adjournment***

Adjourn the meeting at 6:40 pm. This motion, made by OJ Barber and seconded by Brittney Josoff, Passed.

Respectfully submitted,

Miren Lowry  
Clerk