

COURTS & PUBLIC SAFETY COMMITTEE  
**DRAFT - MEETING MINUTES**  
Monday, September 16, 2024 – 4:00 p.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair  
Dan Ludlow  
Bill LaHaie

Others Present: Jesse Osmer, County Administrator (zoom)  
Janelle Mott, Juvenile Officer  
Kim Elkie, EM/911 Director  
Rob Edmonds, Fire Chief  
Rachel Smolinski, City Manager  
Treasurer Kim Ludlow (zoom)  
Ted Somers, Equalization Director  
Sheriff Erik Smith

CALL MEETING TO ORDER

Chair John Kozlowski called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

MOTION TO ADOPT AGENDA

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: Juvenile Officer Janelle Mott presented the Child Care Fund Monthly Report for June, July, and August of 2024.

Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the Child Care Monthly Report for June, July, and August as presented. Motion carried.

INFORMATION ITEM: Janelle presented the FY25 Child Care Fund Budget in the amount of \$1,280,720 for review and approval.

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to recommend approval of the FY2025 Child Care Fund Budget as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, and Kozlowski. NAYS: None. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of the FY205 Child Care Fund Budget for Alpena County in the amount of \$1,280,720 for the Juvenile Division as presented.**

INFORMATION ITEM: Emergency Management and E/911 Services Director Kim Elkie gave the Committee the Emergency Management and E/911 monthly update:

- The new call handling equipment with Central Square will be shipped out soon and scheduled for installation.
- The Central Tower recently celebrated its one year of being online and received preventative maintenance.
- Five dispatchers from Alpena County have been assisting our backup 911 center Roscommon County as they are experiencing staffing shortages.

INFORMATION ITEM: Chair Kozlowski presented the Ambulance Services Agreement for review. The Committee would like to have the agreement reviewed by legal counsel before moving forward.

Discussion was made to have the City of Alpena send in copies of invoices that were paid along with copies of cleared checks for reimbursement. The invoice from the City should match the total of the invoices and proof of payment. It was also noted that there is nothing in the agreement regarding the Headlee if it were to impact the agreement and needs to be included. The agreement will be sent for legal review and added to the Finance meeting in October.

INFORMATION ITEM: Chair Kozlowski presented a request from the Medical Examiner's Office for a contractual increase in investigator per case fees to take effect with the 2025 calendar year. County Administrator Jesse Osmer was not able to contact Medical Examiner Administrator Lisa Kaspriak for further discussion and will move the item to the Full Board once contacted.

INFORMATION ITEM: Chair Kozlowski presented the Ambulance Fund Monthly Reports to receive and file. Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to receive and file the monthly Ambulance Fund Reports as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented the Medical Examiner Monthly Reports to receive and file. Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to receive and file the monthly Medical Examiner Reports as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented the Veterans Affairs Monthly Reports to receive and file. Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to receive and file the monthly Veterans Affairs Reports as presented. Motion carried.

**\*Next Meeting: Monday, October 21, 2024, at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

#### ADJOURNMENT

Motion was made by Commissioner LaHaie and supported by Commissioner LaHaie to adjourn. The meeting adjourned at 4:52 p.m.

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John Kozlowski, Chair  
Courts & Public Safety Committee

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