

**Mid-Valley Special Education Cooperative**  
Executive Advisory Board Meeting  
Wednesday, April 5, 2017  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, April 5, 2017 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:04 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Pearson, Assistant Superintendent D303, and Dr. Mutchler, Superintendent D304 (arrived at 9:06 a.m.). Dr. Stirn, Superintendent D301, was absent.

Also present: Dr. Pearson, Associate Superintendent D303; Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

**Approval of Amended Agenda**

Dr. Schlomann called for the Approval of the Agenda. Dr. Hitchens moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

**Public Comment**

None.

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, March 1, 2017
- 4.2 Approval of Board Workshop Minutes, March 1, 2017
- 4.3 Approval of Closed Session Minutes, March 1, 2017
- 4.4 Approval of Minutes, Special Executive Board Meeting, March 1, 2017
- 4.5 Approval of Special Closed Session Minutes, March 1, 2017
- 4.6 Approval of Minutes, Special Executive Board Meeting, March 10, 2017
- 4.7 Approval of Bills, March, 2017
- 4.8 Approval of Payroll, March, 2017
- 4.9 Financial Report, March, 2017
- 4.10 NIA Services and Fees

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Hitchens moved and Dr. Leden seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

## **Information**

### **5.1 Student and Staff Enrollment, March, 2017**

Dr. Cumblad reported to the Board the Student and Staff enrollment, March, 2017. Student enrollment has increased by one student. There are currently eight new referrals for the various programs. Staffing is where it is expected to be.

### **5.2 Administrative Liaison Meeting Minutes, March 20, 2017**

Dr. Cumblad shared the minutes from the Administrative Liaison meeting. Highlights included: shared professional development for next year; discussion of projections, program locations and services; 12+ attendance; and ESY procedures, issues and reminders.

### **5.3 Institute Day Activities, May 1, 2017**

Dr. Cumblad shared the Institute Day Activities with the Board. The day included a full day professional development training for all Mid-Valley teachers and teaching assistants at Mades Johnston Center with the topic of behavior management. A resource fair and professional development workshop was offered for district staff at the Norris Center regarding mental health services in the schools.

### **5.4 Safe Schools Update**

Maura Burns provided the Board with the Safe Schools Update. There are currently seven students in the program. Twelve students have attended overall this year. Attendance and behaviors have been consistent with the Board guidelines.

### **5.5 Needs Assessment Results**

Jennifer Phillips presented information about regarding the recent annual needs assessment. Participation increased by 13% over the previous year. The results indicate continued needs in behavior, autism, and instructional methodology.

### **5.6 Types and Location of Services, 2017-18**

Dr. Cumblad presented information about the program locations for the upcoming school year.

- The two CLASS Programs are currently at Harrison Street and Mill Creek Elementary. Both of these classes will be moving to Western Avenue in Geneva.
- The three New Pathways classes at Fabyan Elementary will all need to move to make room for Geneva's new Early Childhood Program. Two of the classes will move to John Stewart Elementary in Elburn and one will move to Wasco Elementary in Wasco.
- One New Pathways class from Munhall Elementary will be moving to Wasco Elementary as well. District 303 needs the space to house its cross-categorical program at Munhall.
- An additional classroom has been secured at Geneva High School for the New Pathways class.
- Vision and Hearing Itinerants will be located at Norton Creek due to D303 needing the mobile classrooms for students and staff during the middle school renovations.
- Early Childhood Hearing Impaired will remain at Fabyan but will be moving hallways.

### **5.7 New Pathways Presentation**

Melissa Jackson shared a presentation on the New Pathways program with the Board.

## **For Discussion**

### **6.1 Board Meeting Dates, 2017-18**

The Board meeting dates for FY 2017-18 were presented to the Board for discussion. The proposed dates were discussed and agreed upon.

### **6.3 Possible Change to Meeting Date in June**

The Board agreed to move the June 7, 2017 meeting date to May 31, 2017 at 8:30 a.m.

## **For Action**

### **7.1 Resolution to Honorably Dismiss Part Time Support Personnel at the Close of the Current School Term**

Dr. Mutchler motioned, seconded by Dr. Leden for Approval of the Resolution to Honorably Dismiss Part Time Support Personnel at the Close of the Current School Term. Motion was passed with unanimous roll call vote.

### **7.4 Resolution to Honorably Dismiss Non-Renew Probationary, Non-Tenured Licensed Employees at the Close of the Current School Term**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Resolution to Honorably Dismiss Non-Renew Probationary, Non-Tenured Licensed Employees at the Close of the Current School Term. Motion was passed with unanimous roll call vote.

### **7.5 Resolution to Honorably Dismiss Part Time, Non-Tenured Licensed Teachers at the Close of the Current School Term**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Resolution to Honorably Dismiss Part Time, Non-Tenured Licensed Teachers at the Close of the Current School Term. Motion was passed with unanimous roll call vote.

### **7.6 Approval of the Personnel Report, March, 2017**

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the Personnel Report, March, 2017. Motion was passed with unanimous roll call vote.

## **Adjourn to Closed Session**

*(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)*

Motion to move to Closed Session: Motion was made by Dr. Leden and seconded by Dr. Mutchler at 10:01 a.m.

## **Closed Session**

Dr. Schlomann called for a motion to return to Open Session.

## **Return to Open Session**

Open Session began at 10:23. Motion made by Dr. Mutchler and seconded by Dr. Leden. By consensus the motion carried 4-0 Ayes.

**Action Possible**

None

**Adjournment**

Motion made by Dr.Mutchler and seconded by Dr. Leden. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 10:23 a.m.

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Chair of the Mid-Valley Board