

No. _____



UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

TOPIC Review of GKC (EXHIBIT): Community Relations Visitors to the Schools

SUBMITTED BY: Gloria S. Rendon **OF:** Asst. to the Superintendent

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: March 26, 2008

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COMMUNITY RELATIONS
VISITORS TO THE SCHOOLS

GKC
(EXHIBIT)

Welcome to the United Independent School District. We are proud of our schools and welcome visitors. In order to protect the security of our students and staff and the learning environment at this school, visitors are requested to conform to the following guidelines:

1. All visitors to campus must report to the school office, sign in, state their reason for being on campus, and obtain approval from the principal or designee.
2. All visitors to school campuses shall wear a visitor name badge provided by the school office.
3. Visitors who wish to disseminate information to students or staff must comply with District Board policies GKD(LEGAL) and (LOCAL).
4. Visitors may not recruit for fund-raising activities, religious groups, youth groups, or political causes.
5. Media representatives shall arrange visits to school campuses with the Communications Department at the central office.
6. Visitors are requested to wear appropriate attire when visiting District schools.
7. A request for a parent and/or others to visit a classroom must be approved by the teacher and the principal. Approval shall be subject to the classroom activities scheduled for the day of the requested visit.
8. Due to privacy issues, videotaping in the classroom by parents is not permitted. Exceptions shall be granted only by the Superintendent or designee.
9. A visitor who fails to comply with any of these guidelines may be prohibited from visiting the school.