

**Davis/Summit Head Start**  
**Policy Council Minutes**  
January 21, 2026

**Welcome:** Stormie Weathers, PC Chair, welcomed everyone and established a quorum. We went over December PC minutes. Motion to approve by Tasey Pierce, 2<sup>nd</sup> by Nicole Howard, passed unanimously.

- Tasey Pierce, PC Chair, went over the Policy Council Budget – Motion to approve made by Brianna Castro, 2<sup>nd</sup> by Ashley Caine, passed unanimously.

Paola Reyes went over December Budgets. We are currently 50% through our Continuous Grant year. Head Start (7320) has spent 46% of the total budget, and Head Start Training (7318) is 38% spent. EHS (7314) is 46% spent, and EHS Training (7315) is 13% spent. In-Kind for Head Start is at 47% and EHS is 45% received. Went over the Credit Card report. Motion to approve budgets made by Nicole Hernandez, 2<sup>nd</sup> by Sabrina Plummer, passed unanimously.

**Director's report** – Marianne Henderson shared Director's Report information.

- + New Hires: Alice Brandon – TA @ Cook. Motion to approve by Chris Hernandez, 2<sup>nd</sup> by Meagan Shupe, passed unanimously.
- + Marianne went over the enrollment report. HS Enrollment is currently at 98%. Program is currently serving 348/352 Head Start children and families, with 41 on IEP's and 166 on waitlist. EHS Enrollment is at 98%. We are currently serving 94/96 Early Head Start children and families, 8 are currently on an IFSP, and 107 on waitlist. Attendance for EHS Center Based was 79%, Head Start was 82%, EHS Home Visits was 84% and EHS Play Groups was 33%.
- + USDA Reimbursement for December is Head Start \$383.04 – YTD is \$1829.52. Early Head Start \$536.73 – YTD is \$3837.92.
- + February we will be discussing our budget narrative to be put into our Continuation Grant. Come prepared to discuss the grant next week. It is due April 1 and has to go to the School Board after that, so that is why we start it so early.
- + March 18 we have STEAM night scheduled the same night as Policy Council so we would like to propose to meet at 10:30. February will move to evening – 6:00 and March will be at 10:30 am.
- + As a program we are doing HRS (High Reliability Schools). One of the things that we are looking at is to see how well Policy Council Chairs understand their roles. We already polled staff to see how much they understand about Policy Council. We are trying to see how we can better help everyone understand what role policy council plays and what the roles are.

**Community Reps**

- **DSD School Board – Joanie Stevens** – Community Outreach Monday at Farmington High – starts at 5:30. Different programs in the school district and people there to answer questions. Keynote speaker Brooke Romney will be talking about Community Engagement. Following there will be breakout rooms to meet with School Board Members to discuss the District strategic plan.
- **WIC / Davis County Health Dept – Mindy Box** – Terri couldn't make it – sent info out to Brett that we'll get out. WIC has a new contract for diapers. Doing more with fresh fruits and vegetables so it's not

just canned anymore. Only at 80% redemption rate, so trying to make sure that it gets used and get more participation. Passed out fliers.

- **WFS – Solomon Scheidell** – Heat Program is program to help with gas and heat bill. There is funding available if anyone is struggling to pay for utilities. Passed out fliers.
- **Open Doors - Circles – Temeria Clopten** – Trying to get more families to sign up for the training. There is Spanish and English and there will be a day class held at FEC.
- **Open Doors – Johanna** – They are doing the free VITA tax service again this year that people can sign up for. Passed out fliers for February food distribution in English and Spanish. Imagination Station is their nursery that families can use up to 3 hours/week. They have had really good outcomes from Head Start and other families that have come out of Circles.
- **HAFB – Jan Seachris** – Youth for tomorrow shared a presentation with them. They are program that bring youth back from residential treatment and include family counseling.
- **Davis Behavior Health – Megan – Communities that Care** – Parenting classes that they have available. There are some starting next week and then some in March. They are doing a parent survey to see what the needs are in Davis County. They will launch that in March through May. Their CTC coalitions are going – if anyone has interest please come talk to her.

 Will Calle went over In-Kind information and encouraged parents to continue to enter In-Kind hours. You can go back and enter information that you've missed. Please remind parents at the Be There activities to enter hours. If you have any good ideas, share with the other parents. Some made "group me" for their class so they can contact parents. Weekends is when the most parents access Learning Genie.

### News from the Field

- **DTC – Kendra Nelson / Susan Padillia** – Explained what Davis Tech offers. Hands on, Self-Paced Flexible schedule, Experienced Instructors, Affordable. At Davis Tech you earn a certificate instead of a degree, average program length is 12 months – they are not semester based, open enrollment year-round. Went over the various programs that they offer. Requirement is to have a SSN or ITIN number. Cannot waive the ITIN number, they have a list of 16 programs out of the 30 that they can recommend for undocumented students. You can apply for any, but some require a state license. Require a Utah address and proof of high school education, photo id, reading/math tests. Apply at [davistech.edu](http://davistech.edu). Have really good transfer options with University's in the state. Offer financial aid options.  
**Cares Center** – Can help students in need – have resources for food pantry, Emergency Fund, Mental Health, Housing, Resources & Referrals, Bishop Store House/DI Vouchers, Cares Center has a computer, printer and courtesy phone available. Most students are adults with adult problems, so they have case managers available to help students in need.  
If anyone has questions or would like a tour or anything, reach out to Kendra. On Monday, Tuesday & Thursday they do walk-ins for information. Group tours monthly can be scheduled online.

**Community Assessment:** Heather Linehan explained what the Community Assessment is, how we gather information and went over the Community Assessment Updates for this year. It was also sent out to members prior to the meeting.

**ERSEA** – It's the time of year when we start registration. Families can be eligible many different ways. The highest need goes in first, not when you filled out the application. We are going to send out a survey

tomorrow to see what Policy Council and staff feel like the greatest need is.

Motion to adjourn made by Tasseey Pierce, 2<sup>nd</sup> by Temeria Clopten, passed unanimously.

**Important Dates to Remember:** Family Literacy Night – Thurs, Jan 22 @ 6 pm

FISH Activity – Airplane Museum – Sat, Feb 7<sup>th</sup> @ 11:30 am

**Next Policy Council meeting will be February 18<sup>th</sup> at 6:00 pm @ FEC**

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Policy Council Chair – Stormie Weathers