

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the expenditure of additional funds to purchase Elevator Maintenance and Repair from ThyssenKrupp Elevator for the District Facility Plant Operations Department.

BACKGROUND

The contract for elevator maintenance and repair provides all labor, equipment, and supplies needed to perform preventative maintenance and repairs to all District elevators. Additional funds are needed for unexpected repairs to the elevators at McKinney, Frisco, and Plano campuses.

A request for proposals (RFP), Number 4135, was issued to procure Elevator Maintenance and Repair.

IMPACT OF THIS ACTION

Performing monthly preventative maintenance and repairs for all District elevators ensures that the elevators are safe, functioning correctly, and can save the District from costly repairs.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$440,000. This purchasing request is for spend authorization for an additional \$175,000, which is budgeted in the District Facility Plant Operations Department's FY21 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term is three (3) years beginning May 1, 2018 through April 30, 2021.

RESOURCE PERSONNEL

Christopher Eyle, Vice President Facilities & Construction
972-758-3891