

**Executive Advisory Board Meeting**

**November 8, 2017**

**9:30 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, November 8, 2017 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:38 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304; and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Marianne Fidishin, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

**Approval of the Agenda**

Dr. Pearson called for the Approval of the Agenda. Dr. Mutchler made a motion to amend the Agenda so that Action item 7.1 was moved last to Action item 7.6. Dr. Leden seconded the motion. Approval of the Amended Agenda was confirmed by unanimous vote.

**Public Comment**

None

**Consent Agenda**

4.1 Approval of Minutes, Executive Board Meeting, October 4, 2017

4.2 Approval of Bill, October, 2017

4.3 Approval of Payroll, October, 2017

4.4 Approval of Financial Report, October, 2017

Dr. Mutchler inquired as to why funds this year are so short compared to last year and if it will be balanced out. Nancy Sporer responded that right now everything is unaudited and once the report comes in she's hopeful it will show a better balance of funds.

Dr. Pearson called for Approval of the Consent Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

**Information**

5.1 Student and Staff Enrollment, October, 2017

Dr. Fidishin reported on enrollment numbers. Dr. Mutchler requested previous year's data for comparisons starting with the next meeting.

5.2 Administrative Liaison Minutes, October, 23, 2017

Dr. Fidishin shared the minutes from the October 23rd Administrative Liaison Meeting.

### 5.3 Mid-Valley Program Donation

Dr. Fidishin reported that the Hearing Itinerant Program raised \$250 for “Hear the Cheers” foundation in memory of the brother of one of our students’ who passed away recently.

### 5.4 Uniform Guidance Management Decision

Dr. Fidishin shared The Illinois Department of Healthcare and Family Services Uniform Guidance Audit report. FY16 review found the reporting acceptable and no deficiencies were identified.

## **For Discussion**

### 6.1 ESY Locations

D301 offered to let the ESY Program be housed at Prairie Knolls Middle School for the summer. ESY runs Monday through Thursday from July 09, 2018 thru August 04, 2018

## **For Action (item 7.1 ammended to be last item for action)**

### 7.2 Approval of Apptegy Contract

Approval was not passed. More information is being requested regarding the contract stipulations. Dr. Stirn motioned to have this Action item tabled until next month and Dr, Mutchler seconded it. Approval to table the Apptegy Contract for next month was passed with unanimous roll call vote.

### 7.3 Approval of Delnor Aquatic Fitness Center

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the Delnor Aquatic Fitness Center Contract. Motion was passed with unanimous roll call vote.

### 7.4 Approval of Key2Ed Contract

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of the Key2Ed Contract. Motion was passed with unanimous roll call vote.

### 7.5 Revised Administrative Assistant Job Descriptions

Approval was not passed. Dr. Mutchler wants the old job descriptions to be presented with the new descriptions for comparison. Dr. Mutchler motioned to have this Action item tabled until next month and Dr, Stirn seconded it. Approval to table the Revised Administrative Assistant Job Descriptions for next month was passed with unanimous roll call vote.

### 7.6 Part-Time to Full-Time Nurse: MJC

Dr. Hichens motioned, seconded by Dr. Leden for Approval of the Part-Time to Full-Time Nurse: MJC Contract. Motion was passed with unanimous roll call vote.

### 7.1 Approval of the Personnel Report

Dr. Hichens motioned, seconded by Dr. Stirn for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

## **New Business**

None

## **Motion to Adjourn to Closed Session by Roll Call Vote for the Purpose of**

*(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public bod or against legal council for the public body to determine its validity. 5 ILCS 120/2 (c)(1)*

Motion made by Dr. Hichens and seconded by Dr. Leden for Approval to Adjourn to Closed Session . By consensus the motion was passed with unanimous roll call vote.

**Time Adjourned to Closed Session 10:28 AM**

**Closed Session**

*(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public bod or against legal council for the public body to determine its validity. 5 ILCS 120/2 (c)(1)*

Dr. Pearson called the Closed Session to order at 10:52 AM

**Adjournment to Open Session**

Dr. Pearson reported that by consensus the motion to adjourn to Open Session was passed with a unanimous roll call vote.

**Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Mutchler. By consensus the motion carried 5-0 Ayes.

**The meeting adjourned at 11:14 AM**

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Chair of the Mid-Valley Board

***The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, December 6, 2017, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174***