

2025 JOINT CONTRACT/AGREEMENT FOR ELECTION SERVICES

WHEREAS, Jefferson Independent School District and the City of Jefferson will hold elections on May 3, 2025. (If the Governor orders May Election, then County will share in election expenses); and

WHEREAS, the County Election Office, Karen G. Jones, PCC, CTOP, PCAC, will administer and conduct each entities election occurring on the May Uniform Election date as authorized under Sec. 31.092 of the Texas Election Code and Sec. 271.002 of the Texas Election Code; and

WHEREAS, each entity and the County desire to enter into a Joint Contract for Election Services for the purpose of promoting economy and efficiency in the administration and conduct of the respective elections;

NOW THEREFORE, in consideration of the joint agreement set forth below, the participating entities and the County agree as follows:

- a. Prepare equipment for election and deliver equipment to polling places for early voting and election day;
- b. Test equipment and publish notice of public test in newspaper;
- c. Tabulating votes; reports will be made available to the entity once tabulation is completed. Provisional ballots received on Election Day will be tabulated after election night in accordance with the law;
- d. Provide workers for the Early Voting Ballot Board;
- e. Provide workers for Early Voting and Election Day;
- f. Provide training for presiding judges, alternate judges, clerks and early voting deputies;
- g. Provide V Drives for the Controllers, Scans, Duos and
- h. Provide Entity with final cost invoice within 30 days of election date.

The School District and the City shall be responsible for the following:
(Any and all fees incurred on the entity's behalf, County will seek reimbursement of same)

- a. Pay Hart InterCivic for any/all invoices incurred on your behalf for programming the V Drives and ballot to be sent by mail. Hart Intercivic invoice will be reimbursed outside of contract;
- b. Reimburse the County for cost of your voting supply kits;
- c. Reimburse the County for your portion of the cost for polling place rental;
- d. Pay for your portion of publishing notice of public test;
- e. Pay for administration fees, central counting station staff (deputy clerks), technical costs, tabulation cost and any cost incurred on your behalf during said election from County Election's Officer's staff members;
- f. Reimburse the County your portion for Election Worker pay;

- g. The entity shall certify in writing to the County Elections Officer the candidates' names and offices (as they are to appear on the ballot, in English and Spanish);
- h. The entity shall promptly review for correctness the ballot when requested by the County Elections Officer and to do so prior to finalization and shall approve by e-mail or by signature in person;
- i. The entity shall be responsible for preparing, adopting, publishing and posting all required election orders, resolution, notices and other documents evidencing action by the governing authority of the entity necessary to the conduct of the election; and
- j. Agree to deliver payment of final cost invoice within 30 days of receipt.

This contract shall automatically terminate upon completion of activities related to the Uniform Election to be held on May 3, 2025.

APPROVED BY County Elections Officer

Karen G. Jones, PCC, CTOP, PCAC

Date

APPROVED BY THE MARION COUNTY COMMISSIONER'S COURT in its meeting

held on the _____ day of _____, 2025

Leward J. LaFleur, County Judge

J.R. Ashley, Com. Pct. #1

Jacob Pattison, Com. Pct. #2

Paul Webb, Com. Pct. #3

Attest :

Gered R. Lee, Com. Pct #4

Kimberly Wise, County Clerk

APPROVED BY THE JEFFERSON INDEPENDENT SCHOOL DISTRICT in its meeting

on _____ day of _____, 2025

Tolesia Smith-Davis, Board President

Jason Bonner, Board VP

Leah Cooper, Board Secretary

Rusty Mauldin, Board Member

Michael Williams, Board Member

Kirstin Johnson, Board Member

Joey Ramano, Board Member

Michael Walker, Superintendent

APPROVED BY THE CITY OF JEFFERSON in its meeting held on the _____ day
of _____, 2025

Patricia Finstrom, Mayor

Hollis Shadden, Ward 1

Bubba Haggard, Ward 1

Ray Hengst, Ward 2

VACANT, Ward 2

April Taylor Johnson, Ward 3

Attest:

Robin Moore, Ward 3

Melissa Boyd, City Secretary

EXHIBIT A

AMENDED

ESTIMATED ELECTION COSTS FOR MAY, 2025

Early Voting and Election Day Judges and Clerks	\$ 12,000.00
Building Rentals	\$ 150.00
*Publishing Notice of Test	\$ 250.00
Programming/Audio/Coding by Hart	Billed by Hart (TBD)
Postage	\$ 350.00
MiFi's	\$ 350.00
	SUBTOTAL \$ 13,100.00
	EACH ENTITIY SUBTOTAL \$ 6,550.00
Plus:	
Fee for use of electronic voting equipment, maintenance, Support , technical administration, tabulation	\$ 1,600.00
**Administrative Fee (10% of Total Cost/\$75.00 minimum)	\$ 815.00
Estimated total due from each entity	\$ 8,965.00

***Required per Election Code 129.023

***Pursuant to Election Code 31.100

ELECTION RESULTS RELEASE

After election results are tallied, the media and/or public frequently contact the Marion County Elections Officer for results. Please indicate whether the Marion County Elections Officer is authorized to release the election results by placing your initials on the appropriate line.

_____ The Marion County Elections Officer is hereby authorized to release all election results to the media and/or public on completion of tally.

OR

_____ The Marion County Elections Officer is not authorized to release the City of Jefferson election results. All requests for results need to be directed to _____ at _____.

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_____ The Marion County Elections Officer is hereby authorized to release all election results to the media and/or public on completion of tally.

OR

_____ The Marion County Elections Officer is not authorized to release the Jefferson Independent School District election results. All requests for results need to be directed to _____ at _____.

MAY 3, 2025

JOINT UNIFORM ELECTION DATES AND HOURS

EARLY VOTING

DATES	TIMES
Tuesday, April 22, 2025	8:00 am – 5:00 pm
Wednesday, April 23, 2025	8:00 am – 5:00 pm
Thursday, April 24, 2025	8:00 am – 5:00 pm
Friday, April 25, 2025	8:00 am – 5:00 pm
Monday, April 28, 2025	8:00 am – 5:00 pm
Tuesday, April 29, 2025	8:00 am – 5:00 pm

EARLY VOTING LOCATIONS BY PERSONAL APPEARANCE:

Marion County Tax Office (MAIN)
119 W Lafayette Street
Jefferson, TX 75657

Marion County Election Building (BRANCH)
504 N. Alley Street
Jefferson, TX 75657

FIRST DAY TO APPLY FOR A BALLOT BY MAIL (ABBM) OR FEDERAL POST CARD APPLICATION (FPCA):

Saturday, January 1, 2025 *

*First day to file does not move because of New Year's Day holiday.

LAST DAY TO APPLY FOR A BALLOT BY MAIL (RECEIVED, NOT POSTMARKED)

Tuesday, April 22, 2025

EARLY VOTING CLERK AND ADDRESS:

Karen G. Jones
Marion County Elections Officer
119 W. Lafayette
P.O. Box 907
Jefferson, TX 75657
(903)665-3281 option 3
(903)665-3132 Fax
Karen.jones@co.marion.tx.us

COUNTYWIDE POLLING LOCATIONS FOR MAY 3, 2025 UNIFORM ELECTION

NAME OF BOX	LOCATION
MIMS VFD	MIMS VFD 9902 FM 729 AVINGER, TX 75630
KELLYVILLE	KELLYVILLE SR CITIZEN BLDG 130 KELLY PARK RD JEFFERSON, TX 75657
JEFFERSON	MARION COUNTY ELECTIONS BLDG 504 N ALLEY JEFFERSON, TX 75657
SMITHLAND	SMITHLAND VFD-COMMUNITY MEETING ROOM 8247 STATE 49 E JEFFERSON, TX 75657
LODWICK/JACKSON	LONE OAK BAPTIST CHURCH FELLOWSHIP HALL 120 WATTS ROAD JEFFERSON, TX 75657
EARLY VOTING	MARION COUNTY TAX OFFICE(MAIN) 119 W LAFAYETTE JEFFERSON, TX 75657 MARION COUNTY ELECTION BLDG 504 N ALLEY JEFFERSON, TX 75657