



# Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 04/09/2024

Item Title: Building Key Boxes for Immediate Access for District Campuses X Action Information Discussion

### BACKGROUND:

The Knox company is the sole source provider for the Knox Box products to provide immediate access to building keys for fire and law enforcement to access a campus during an emergency situation. The Brownsville Fire Department already has an existing partnership with the Knox Company that provides them with a master key to open any Knox box in the city during an emergency when keys are not available. The Knox Company will provide a secondary key that will work independently for BISD Police Department to have the same access to these emergency keys. The cost per unit will be \$998.79 and total one-time cost for all campuses will be \$53,934.65.

### FISCAL IMPLICATIONS:

School Safety Grant: \$53,934.65

### RECOMMENDATION:

Recommend approval to purchase Knox boxes for each campus to meet state safety standards House Bill 3. Included in this purchase will be a Knox box for each campus with two independent locks one for the Brownsville Fire Department and 25 keys for BISD Police Department. (Sole Source)

Corpus Zorola / Submitted by: Environmental/Health/Safety/Custodial Training Supervisor

Alonso Guerrero / Recommended by: Health & Operations Director

Alejandro Cespedes / Approved by: CFO

Approved for Submission to Board of Education:

Dr. Jesus H. Chavez  
Superintendent





AN EARLY COLLEGE DISTRICT  
**BROWNSVILLE**  
 INDEPENDENT SCHOOL DISTRICT

**REQUEST FOR SOLE SOURCE AFFIDAVIT**

For a claim of sole source, the requesting vendor must provide the information below and a firm by signature, that the item being offered meets the requirements of the law. For questions or clarification of the sole source process, call the Purchasing Department at 956-548-8361. The Brownville Independent School District Purchasing Department shall be the sole determinant as to applicability and approval of an application and the item(s) offered. The document must be notarized to be considered. By acceptance and approval of a vendor's sole source affidavit by the District does not guarantee nor create a promise that the District will purchase the product during the approval period.

Affidavit expires on the one-year anniversary date from Subscribed and Sworn date noted below.

**Vendor Justification and Affirmation**

**Sole Source Vendor Contact Information**

Company	<u>Knox Associates Inc</u>	Contact Person	<u>JOHN Dampier</u>		
Address	<u>1601 W Deer Valley Rd</u>	Phone	<u>800-552-5669 x635</u>		
City	<u>Phoenix</u>	State	<u>AZ</u>	Zip Code	<u>85027</u> Fax#
Email	<u>jdampier@knoxbox.com</u>	Web Site	<u>www.knoxbox.com</u>		

The items described below meet the sole source criteria:

KnoxBoxes are the only key-retention devices to use the same key as the Brownsville Fire Dept Knox key. Knox is the sole manufacturer of KnoxBoxes.

Check the appropriate box – failure to check one will disqualify the application

- An item for which competition is precluded due to the existence of a patent, copyright, secret process, or monopoly; Patent#: \_\_\_\_\_ Copyright/ Patent Year: \_\_\_\_\_
- A film, manuscript, or book;
- A utility service, including electricity, gas, or water and
- A captive replacement part of component for equipment

I have carefully reviewed the Texas Education Code, Section 44.031 and hereby **certify** that our company meets and complies with Section (j) of the above-mentioned code for the sale of the item(s) described above.

By signature below, I, am authorized representative of the company listed above, **affirm** that the is/are no other like item(s) available for Purchase that would serve the same purpose or function, and there is only one source for the above named item(s) due to exclusive distribution or marketing rights. I also understand that by **falsifying** the claim of sole source will remove my company from the Brownsville ISD vendors list for a period not to exceed three (3) years. We further certify that pricing offered to the Brownsville ISD is the lowest pricing available to similar customers.

[Signature] CFO 3/4/2024  
 Authorized Signature Title Date

**Notary Public Requirement**

SUBSCRIBED AND SWORN to before me on the 04 day of March 2024

Notary Public, State of Arizona county of Maricopa Date Commission Expires: 03/06/2024

Christie J. Simonson  
 Notary Signature

Christie J. Simonson  
 Notary Printed Name



**Notice: A person commits a felony if she/he knowingly makes a false entry in a governmental record. Texas Penal Code, Section 37.10**