

Derby Public Schools Business Manager's Report June 15, 2017

This financial detail provides the operating budget information for the month ending May 31, 2017 as follows:

Description	<u>Proj. Balance</u>
Salaries (Certified and Non-Certified)	(\$101,236)
Benefits	(\$56,630)
Professional Services	\$116,654
Property Services	(\$14,237)
Other Purchased Services	\$23,119
Supplies and Materials	\$0
Equipment	(\$2,281)
Dues and Fees	\$13,581
Operating Financial Report	(\$21,031)
Unemployment comp (fm City)	\$15,503
Excess Cost (pmt 2/2)	\$80,433
Insurance Waiver (fm City)	\$68,970
Operating Financial Report - Adjusted	\$143,875

Operating Budget Major Variance Drivers

100 SALARIES – as reported

200 BENEFITS – as reported; delta due to unemployment comp and insurance waiver – to be refunded by city

300 PROFESSIONAL SERVICES - as reported

400 PROPERTY SERVICES – funds due from city (\$24.8K) for capital repairs to Irving condensate tank

500 OTHER PURCHASED SERVICES – 1st payment of excess cost grant funds applied (\$262K); 2nd payment received by City (\$80K)

600 SUPPLIES & MATERIALS – as reported; spend down in process.

700 EQUIPMENT – as reported

800 DUES & FEES – as reported

State and Federal Grants Summary FY16 – FY17

Total Federal/State Grants

Projected Balance \$38,461

Derby has received grants for such purposes Title I, Title III, Special Education (IDEA), School Readiness, Alliance & Priority School District, Pre-School Development and Perkins. Each grant has spending criteria requiring careful monitoring to maintain the intention of each program.

Federal grants are typically two-year grants. Any grant noted with a C/O (carryover) is in its second year.

Noteworthy grant information:

- FY16 Building Improvement grant: contracts signed for replacement of all windows at Bradley and Phase I of windows at DHS.
- FY17 Building Improvement grant: application request for \$580K submitted; majority of funds for completion of DHS windows. Awaiting input on award of funds / release of funds by Bond Commission (next meeting 6/30)
- Excess cost grant: final funding of \$342K received by City; \$262K passed to BoE and applied to general ledger.
- National School Lunch Program grant available for up to \$20K; application submitted 5/23/17; will address needed equipment at Bradley and Irving cafes.
- Electricity/gas bids: working with City on bids; data should be available by 6/23/17.

Financial Summary

It is recommended that the Derby Board of Education approve the May 2017 financial statement information and review of expenditures as presented.

The information contained on the following financial report includes:

- Object & Account Description A summary total of all object accounts and their descriptions as indicated in the school budget
- Budget The approved and adopted budget for the fiscal year 2016-2017
- Transfers Board of Education approved transfers (>\$5K) required to cover expenses not anticipated during budget deliberations
- Adjusted Budget Reflects approved transfers
- Expenditures Actual expenditures incurred through the date of the financial report
- Encumbered Purchase orders or contracts obligating funds but not yet processed for payment through the date of the financial report
- Balance The adjusted budget less expended and encumbered costs
- Estimated Adjustments Funding not encumbered but anticipated to be obligated on a later financial report or obligations expected to be released on a later financial report
- Grant Cash Received Found on the grant report (last page) and reflects the actual cash received from the state for this fiscal year through the date of the financial report

Derby Food Services Nutmeg Avenue Derby, CT 06418

Profit & Loss [With Year to Date]

September 2016 through May 2017

6/13/2017 6:42:50 AM

Income		
Devenue		
Revenue	\$120,527.04	16.8%
Government - NSL	\$379,909.38	53.0%
Matching Funds	\$34,883.00	4.9%
Gvernment - Breakfast	\$123,283.19	17.2%
Government - Snacks	\$40,449.74	5.6%
Catering Income	\$17,523.50	2.4%
Total Income	\$716,575.85	100.0%
Cost of Sales		
Food Purchases	\$274,360.84	38.3%
Beverage Purchases	\$34,362.41	4.8%
Paper Supplies	\$18,126.68	2.5%
Total Cost of Sales	\$326,849.93	45.6%
Gross Profit	\$389,725.92	54.4%
Expenses		
Purchases	\$10,927.89	1.5%
Office Supplies Repairs	\$122.49	0.0%
Repairs	\$7,223.02	1.0%
Student Rebate	\$405.26	0.1%
Laundry and Cleaning	\$2,741.62	0.4%
Outside Services	\$3,675.00	0.5%
Payroll		
Wages	\$283,376.44	39.5%
Postage	\$31.98	0.0%
Computer Expenses	\$2,002.83	0.3%
Total Expenses	\$310,506.53	43.3%
Operating Profit	\$79,219.39	11.1%
Other Income		
Prior Period Income	\$67.90	0.0%
Total Other Income	\$67.90	0.0%
Other Expenses		
Net Profit / (Loss)	\$79,287.29	11.1%
	<i>\$</i> 007.050	
Bank account balance 6/13/17	\$237,253	

Respectfully submitted, Mark G. Izzo 6/15/17

Monthly Financial Report - May 2017

June 1, 2017

OBJECT & ACCOUNT	рП	DGET 2016 ·	тр	ANGEEDS		J BUDGET	Г	XPENDITURES	Г	NCUMBERED	Ъл	I ANCE 2016	ESTIMATED	PROJECTE
DESCRIPTION	DU.	2017 2010 ·		016 - 2017		016 - 2017	Ľ	2016 - 2017	Ľ.	2016 - 2017	DA	2017	ADJUSTMENTS	YEAR-ENI
Central Administration	\$	310,088	\$	-	\$	310,088	\$	273,810	\$	44,272	\$	(7,995)	\$-	\$ (7,99
School Principals/Directors	\$	867,013	\$	-	\$	867,013	\$	769,665	\$	100,050	\$	(2,702)	\$ -	\$ (2,70
Teachers - Regular	\$	6,349,333	\$	-	\$	6,349,333	\$	5,068,260	\$	1,356,873	\$	(75,800)	\$ -	\$ (75,80
Teachers Substitutes	\$	75,600	\$	(33,900)	\$	41,700	\$	40,630	\$	1,425	\$	(355)		\$ (35
Teachers - Special Education	\$	754,971	\$	-	\$	754,971	\$	546,742	\$	165,001	\$	43,228	\$ -	\$ 43,22
Pupil Services	\$	652,011	\$	-	\$	652,011	\$	516,097	\$	108,352	\$	27,562	\$ -	\$ 27,56
Library/Media	\$	59,435	\$	-	\$	59,435	\$	46,651	\$	13,716	\$	(932)	\$ -	\$ (93
Retirement	\$	36,000	\$	-	\$	36,000	\$	35,585	\$	-	\$	416	\$ -	\$ 41
Sub-Total Certified Salaries	\$	9,104,451	\$	(33,900)	\$	9,070,551	\$	7,297,440	\$	1,789,689	\$	(16,578)	\$ -	\$ (16,57
Secretaries, Clerical	\$	454,314	\$	-	\$	454,314	\$	401,298	\$	63,500	\$	(10,484)	\$ -	\$ (10,48
Technology	\$	90,810	\$	-	\$	90,810	\$	86,869	\$	8,769	\$	(4,829)	\$ -	\$ (4,82
Custodians/Facilities	\$	745,769	\$	-	\$	745,769	\$	714,119	\$	72,057	\$	(40,406)	\$ -	\$ (40,40
Nurses	\$	184,473	\$	-	\$	184,473	\$	183,894	\$	19,995	\$	(19,416)	\$ (19,416)	\$
Paraprofessionals	\$	24,487	\$	-	\$	24,487	\$	23,174	\$	4,070	\$	(2,757)	\$ -	\$ (2,75
Spec. Educ.Paraprofess/Tutors	\$	785,836	\$	-	\$	785,836	\$	662,197	\$	140,719	\$	(17,080)	\$ -	\$ (17,08
Coaching/Extra Curr. Stipends	\$	149,167	\$	(4,787)	\$	144,380	\$	108,366	\$	554	\$	35,460	\$ 35,460	\$
Security	\$	15,000	\$	-	\$	15,000	\$	11,128	\$	9,515	\$	(5,643)	\$ -	\$ (5,64
Salaries, Miscellaneous	\$	48,238	\$	-	\$	48,238	\$	47,463	\$	4,233	\$	(3,458)	\$ -	\$ (3,45
Sub-Total Non-Certified Salaries	\$	2,498,094	\$	(4,787)	\$	2,493,307	\$	2,238,508	\$	323,413	\$	(68,614)	\$ 16,044	\$ (84,65
Total Salaries	\$	11,602,545	\$	(38,687)	\$	11,563,858	\$	9,535,948	\$	2,113,101	\$	(85,192)	\$ 16,044	\$ (101,23
FICA	\$	465.600	\$		\$	465.600	\$	356,450	\$		\$	109,150	\$ 109.150	\$
Medical Insurance	ф Ф	463,600 23,000	Դ Տ	-	ֆ \$	463,600	Դ \$	1,634	ֆ \$		ֆ Տ	20,756	\$ 109,130 \$ -	\$ 20,75
Life Insurance	ф Ф	23,000	Դ Տ	-	ф ¢	23,000	Դ Տ	1,034	ֆ \$		Դ Տ	20,736	\$ - \$ -	\$ 20,73 \$ 7,08
Workers Compensation	Ф Ф	20,000	ф Ф	-	ф Ф	20,000	Դ Տ	12,914	э \$		Դ Տ	7,080	ም - ፍ	անություն։ անհանանակություն։ անհանանանանանություն։ անհանանանանանանանանանություն։ անհանանանանանանանանանանանանանանանանանան
Unemployment Compensation	Տ	-	ար Ծ	-	ա Չ	-	φ ¢	15,503	э \$	-	φ ¢	(15,503)	φ - ¢	\$ (15,50
Other Employee Benefits	э \$	-	ዓ ፍ	-	ֆ Տ	-	ው ወ	68,970	э \$	-	э \$	(13,303) (68,970)		\$ (68,97
Total Benefits	ֆ \$	508,600	ֆ \$	-	ۍ \$	508,600	۰ ج	455,470	ۍ \$		ۍ \$	<u>(08,970)</u> 52,520	\$ 109,150	\$ (08,97 \$ (56,63

Monthly Financial Report - May 2017

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OBJECT & ACCOUNT DESCRIPTION	BUI	DGET 2016 - 2017	ANSFERS 016 - 2017	OJ BUDGET 016 - 2017	E	XPENDITURES 2016 - 2017	E	NCUMBERED 2016 - 2017	BA	2017	STIMATED DJUSTMENTS	DJECTED AR-END
Adult Education	\$	110,000	\$ -	\$ -)	\$	108,161	\$		\$	1,839	\$ -	\$ 1,839
Homebound/Tutors	\$	44,800	\$ -	\$ 44,800	\$	17,052	\$		\$	27,748	\$ -	\$ 27,748
Professional Development	\$	9,000	\$ -	\$ 9,000	\$	2,055	\$	985	\$	5,960	\$ -	\$ 5,960
Intern Program	\$	-	\$ 33,900	\$ 33,900	\$	30,000	\$	-	\$	3,900	\$ -	\$ 3,900
Pupil Services	\$	172,950	\$ -	\$ 172,950	\$	120,227	\$	16,170	\$	36,553	\$ -	\$ 36,553
Audit/Legal Services	\$	65,000	\$ -	\$ 65,000	\$	27,641	\$	22,359	\$	15,000	\$ -	\$ 15,000
Other Purchased Services	\$	242,545	\$ (2,500)	\$ 240,045	\$	206,687	\$	8,704	\$	24,654	\$ -	\$ 24,654
School Physician	\$	12,000	\$ -	\$ 12,000	\$	6,600	\$	4,400	\$	1,000	\$ -	\$ 1,000
Total Professional Services	\$	656,295	\$ 31,400	\$ 687,695	\$	518,423	\$	52,618	\$	116,654	\$ -	\$ 116,654
Water, Electricity, Natural Gas	\$	610,500	\$ -	\$ 610,500	\$	403,124	\$	226,152	\$	(18,776)	\$ (18,776)	\$ 0
Repairs Instructional	\$	-	\$ -	\$ -	\$	-	\$		\$	-	\$ -	\$ -
Contracted Services Office	\$	4,140	\$ (2,500)	\$ 1,640	\$	-	\$	-	\$	1,640	\$ -	\$ 1,640
Repairs Maintenance of Buildings	\$	303,775	\$ -	\$ 303,775	\$	336,486	\$	8,002	\$	(40,713)	\$ (24,800)	\$ (15,913)
Lease/Rentals	\$	70,000	\$ -	\$ 70,000	\$	65,081	\$	4,883	\$	36	\$ -	\$ 36
Total Property Services	\$	988,415	\$ (2,500)	\$ 985,915	\$	804,690	\$	239,037	\$	(57,813)	\$ (43,576)	\$ (14,237)
Pupil Transportation-Regular,504	\$	610,000	\$ -	\$ 610,000	\$	587,367	\$	22,633	\$	-	\$ -	\$ -
Pupil Transportation - Spec. Educ.	\$	380,000	\$ -	\$ 380,000	\$	372,167	\$	123,129	\$	(115,296)	\$ -	\$ (115,296)
Transportation-Fuel	\$	66,000	\$ -	\$ 66,000	\$	59,860	\$	6,140	\$	-	\$ -	\$ -
Voc-Educ. Transportation	\$	16,965	\$ -	\$ 16,965	\$	-	\$	-	\$	16,965	\$ -	\$ 16,965
Athletic/Student Act. Transport.	\$	63,045	\$ -	\$ 63,045	\$	46,044	\$	14,871	\$	2,131	\$ -	\$ 2,131
Insurance-General Liability	\$	7,500	\$ -	\$ 7,500	\$	6,677	\$	-	\$	823	\$ -	\$ 823
Communication Services	\$	242,000	\$ -	\$ 242,000	\$	180,919	\$	66,401	\$	(5,320)	\$ -	\$ (5,320)
Advertising	\$	1,000	\$ -	\$ 1,000	\$	535	\$	-	\$	465	\$ -	\$ 465
Tuition-Out of District Regular	\$	93,600	\$ -	\$ 93,600	\$	102,034	\$	9,893	\$	(18,328)		\$ (18,328)
Tuition - Out of District SPED	\$	1,760,000	\$ -	\$ 1,760,000	\$	1,377,974	\$	238,924	\$	143,101	\$ -	\$ 143,101
Travel/Meetings	\$	15,000	\$ -	\$ 15,000	\$	13,685	\$	2,738	\$	(1,423)	\$ -	\$ (1,423)
Total Other Purchased Services	\$	3,255,110	\$ -	\$ 3,255,110	\$	2,747,262	\$	484,730	\$	23,119	\$ -	\$ 23,119
Instructional/General Supplies	\$	69,086	\$ 9,310	\$ 78,396	\$	44,761	\$	20,518	\$	13,116	\$ 13,116	\$ -
Interscholastic Athletics	\$	123,192	\$ 7,287	\$ 130,479	\$	88,133	\$	36,146	\$	6,200	\$ 6,200	\$ -
Licensing/Software Maintenance	\$	184,000	\$ -	\$ 184,000	\$	88,326	\$	18,844	\$	76,831	\$ 76,831	\$ -
Office Supplies	\$	29,196	\$ (2,300)	\$ 26,896	\$	21,554	\$	5,698	\$	(356)	\$ (356)	\$ -
Postage/Mailings	\$	12,929	\$	\$ 13,029	\$	6,439	\$		\$	3,068	\$ 3,068	\$ -
Custodial/Maintenance Supplies	\$	166,169	\$ -	\$ 166,169	\$	121,864	\$,	\$	9,793	\$ 9,793	\$ -
School Health Supplies	\$	5,400	\$ -	\$ 5,400	\$	4,710	\$		\$	690	\$ 690	\$ -
Heating Oil	\$	87,000	\$ -	\$ 87,000	\$	57,332	\$		\$	-	\$ -	\$ -
Textbooks	\$	10,611	\$ (3,300)	7,311	\$	3,588	\$,	\$	2,204	\$ 2,204	\$ -
Library/AV Books and Supplies	\$	1,900	\$ -	\$ 1,900	\$	1,179	\$		\$	721	\$ 721	\$ -
Total Supplies and Materials	\$	689,483	\$ 11,097	\$ 700,580	\$	437,886	\$		\$	112,268	\$ 112,268	\$ -

Monthly Financial Report - May 2017

June 1, 2017

OBJECT & ACCOUNT	BU	DGET 2016 ·	TR	ANSFERS	AT	DJ BUDGET	E	XPENDITURES	EI	NCUMBERED	BA	LANCE 2016 -	ESTIMATED	PR	ROJECTED
DESCRIPTION	DU	2017)16 - 2017		2016 - 2017		2016 - 2017		2016 - 2017	DIL	2017	ADJUSTMENTS		EAR-END
New Equipment - Instructional	\$	2,000	\$	-	\$	2,000	\$	5,929	\$	105	\$	(4,033)	\$ -	\$	(4,033)
New Equipment - Support	\$	-	\$	-	\$	-	\$	170	\$	-	\$	(170)	\$-	\$	(170)
Replace Equipment - Instructional	\$	1,650	\$	-	\$	1,650	\$	1,127	\$	518	\$	4	\$-	\$	4
Replace Equipment - Support	\$	26,350	\$	(190)	\$	26,160	\$	24,072	\$	170	\$	1,918	\$ -	\$	1,918
Security Enhancements	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-
Total Equipment	\$	30,000	\$	(190)	\$	29,810	\$	31,298	\$	793	\$	(2,281)	\$ -	\$	(2,281)
Dues and Fees	\$	31,500	\$	(1,120)	\$	30,380	\$	16,800	\$	-	\$	13,581	\$ -	\$	13,581
Other Objects	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-
Total Dues and Fees	\$	31,500	\$	(1,120)	\$	30,380	\$	16,800	\$	-	\$	13,581	\$ -	\$	13,581
TOTAL ADOPTED BUDGET	\$	17,761,948	\$	-	\$	17,761,948	\$	14,547,778	\$	3,041,316	\$	172,855	\$ 193,886	\$	(21,031)
Unemployment comp (fm City)														\$	15,503
Excess Cost (pmt 2/2)	\$	-	\$	-	\$	-	\$	-	\$	-			\$ -	\$	80,433
Insurance Waiver (fm City)														\$	68,970
	\$	-	\$	_	\$	-	\$	-	\$	-	\$	-		\$	-
														\$	-
TOTAL FINANCIAL REPORT	\$	17,761,948	\$	-	\$	17,761,948	\$	14,547,778	\$	3,041,316	\$	172,855	\$ 193,886	\$	143,875

Budget Transfer				
Account #	Fm/To	Account Description	<u>Amount</u>	Description
1-01-2410-710-30-814	Fm	Dues & Fees (DHS)	\$1,120.00	Change in priorities
1-01-3220-955-30-692	Fm	Misc Expenses (DHS)	\$89.00	Change in priorities
1-01-2410-710-30-737	Fm	Equipment Replacement	\$190.00	Change in priorities
1-01-2120-204-30-611	То	Testing Supplies Guidance (DHS)	\$1,399.00	Change in priorities (AP Testing)
1-01-3200-901-30-355	Fm	Games Workers (Non PR) - DHS	\$2,500.00	Change in priorities
1-01-3210-906-30-690	То	Supplies Sports Football - DHS	\$2,500.00	Change in priorities (Replace rejected helmets)
1-01-3210-906-30-152	Fm	Salary Coach Football DHS	\$4,787.22	Change in priorities
1-01-2491-958-30-692	То	Supplies Sports Basketball Girls	\$4,787.22	Change in priorities (uniforms)

Monthly Financial Report - May 2017

June 1, 2017

GRANT DESCRIPTION	GRANT AWARD	ANT CASH ECEIVED	E	XPENDITURE	E	NCUMBERED	-	AVAILABLE BALANCE	ESTIMATED DJUSTMENT	EAR END LANCES
STATE OF CT GRANTS										
Adult Education	\$ 125,634	\$ 127,303	\$	81,329	\$	43,086	\$	1,219	\$ 1,219	\$ -
School Readiness	\$ 141,012	\$ 130,604	\$	116,762	\$	25,589	\$	(1,339)	\$ (1,339)	\$ -
Alliance	\$ 1,036,699	\$ 1,036,699	\$	777,160	\$	149,625	\$	109,914	\$ 109,914	\$ -
Alliance Building Grant	\$ 1,225,000	\$ 1,225,000	\$	457,616	\$	576,556	\$	190,828	\$ 190,828	\$ -
PSD	\$ 988,371	\$ 988,371	\$	619,531	\$	71,991	\$	296,850	\$ 296,850	\$ -
PSD C-O	\$ 41,092	\$ 41,092	\$	41,092	\$	-	\$	-	\$ -	\$ -
Pre-School Development	\$ 519,305	\$ 519,305	\$	413,249	\$	77,395	\$	28,661	\$ 28,661	\$ -
Smart Start - Renovations	\$ 150,000	\$ 150,000	\$	145,942	\$	-	\$	4,058	\$ 4,058	\$ -
Smart Start - Operations	\$ 150,000	\$ 150,000	\$	68,456	\$	17,324	\$	64,220	\$ 64,220	\$ -
After School Program	\$ 29,608	\$ 29,608	\$	18,365	\$	520	\$	10,723	\$ 10,723	\$ -
After School Program C-O	\$ 33,738	\$ 33,738	\$	-	\$	-	\$	33,738	\$ 33,738	\$ -
In Service Training Competitive	\$ 3,881	\$ 3,881	\$	3,881	\$	-	\$	-	\$ -	\$ -
FEDERAL GRANTS										
Title I Improving Basic Education	\$ 480,887	\$ 480,887	\$	304,276	\$	104,197	\$	72,413	\$ 40,000	\$ 32,413
Title I Improve Educ. C-O	\$ 71,323	\$ 71,323	\$	67,484	\$	3,764	\$	75	\$ 75	\$ 0
Title II Part A Teachers	\$ 58,167	\$ 58,167	\$	54,068	\$	-	\$	4,099	\$ 4,099	\$ (0)
IDEA Part B - Section 611	\$ 342,927	\$ 342,927	\$	279,413	\$	35,968	\$	27,546	\$ 27,546	\$ -
IDEA Part B - Section 611 C-O	\$ 18,723	\$ 18,723	\$	18,723	\$	-	\$	-	\$ -	\$ -
IDEA Pre School	\$ 15,697	\$ 15,697	\$	577	\$	-	\$	15,120	\$ 15,120	\$ -
USDA NSLP Equipment Assistance	\$ 16,715	\$ 16,715	\$	16,715	\$	-	\$	0	\$ -	\$ 0
Carl Perkins	\$ 24,797	\$ 24,797	\$	16,162	\$	600	\$	8,035	\$ 3,000	\$ 5,035
TOTAL FEDERAL/STATE GRANTS	\$ 5,477,248	\$ 5,468,509	\$	3,503,461	\$	1,106,615	\$	867,172	\$ 828,711	\$ 38,461

* Grants so-marked have not been awarded

Note: CO denotes carryover funding from the prior year