

Minutes

1. Call to Order / Roll Check

Chair Dyson called the meeting to order. Roll check confirmed that all five members were present on Zoom: Directors Rooklyn, Ferguson, Ruby, Vice Chair Hatch, and Chair Dyson.

2. Adoption or Adjustment of Agenda *(At this time, Board members are provided the opportunity to amend the agenda)*

❖ **Motion:** Director Ruby moved, and Director Rooklyn seconded adoption of the agenda as presented.

Aye: Rooklyn, Ruby, Ferguson, Hatch, Dyson

Nay: none

Result: The motion carried by unanimous vote of the five members.

3. Board Policy Updates

3.A. Policy JFCEB & JFCEB-AR Personal Electronic Devices (first read)

Per Executive Order No. 25-09, issued on July 2, 2025, school districts must adopt a policy banning students from using personal electronic devices during instructional time. The policy must be adopted by October 31, 2025, with full implementation required by Jan. 1, 2026. Superintendent Hatrick reviewed the draft policy and AR with the board, which were developed in collaboration with the ASD Lead Team and have been reviewed by our student board representatives.

JFCEB-AR outlines the allowable exceptions, which include a medical order for the care and treatment of a medical condition, if the use of a personal electronic device is part of a student's IEP or 504 plan, or with an administrator-approved exemption.

With the tight timeline for approval and implementation by January 1, Superintendent Hatrick asked the board to consider this work session review as a first read and to consider the policy for adoption at the November regular session.

Discussion items included:

- Request to define "campus."
- Need to enlist students' help to enforce this policy.
- AHS Leadership will develop ways to replace addictive behaviors with other engaging activities during passing periods and lunch.
- AHS Leadership will produce a video to promote the policy guidelines.
- Emphasis on redirection and education rather than policing and enforcement.
- Parent support will be essential.
- Parent pick-up may be challenging if students require their phones for after-school activities and jobs.
- The communication plan will include school newsletters, homeroom classrooms, videos, announcements, and postings at each school, and the website.
- Request to transfer the social media clause from the existing policy to a more appropriate policy.
- Strategies for handling students with exceptions while maintaining confidentiality.

The board affirmed the process of having district leadership oversee policy revisions and involve student leadership in reviewing and helping to communicate the message. The board agreed to this presentation and policy review as a first reading and plans to include it on the Nov. 13 regular session agenda as a second reading with approval. Any public input received before then should be sent to Supt. Hatrick.

4. Full Faith and Credit Loan

Director of Business Services Sherry Ely, along with Carol Samuels from Piper Sander (our financial agents) and Hawkins Delafield bond counsel, Gulgun Ugur, explained the process for applying for the Full Faith and Credit Loan.

Ms. Ugur explained that the Resolution is a required document due to the quick timeline for negotiating and approving a loan. Banks don't wait for the board to approve their offers; the administration needs to have the authority to make decisions promptly.

Ms. Samuels is helping the district find a financial partner. She prepared a term sheet that provides factual information about the district. She is hopeful that more than one bank will submit a loan proposal. Once the proposals are received, Piper Sandler will create a summary of key statistics related to the bids. This will assist the team in choosing which offer to accept, which is not always the one with the lowest interest rate. Bids are due by Nov. 12. A complete report will be available by the board meeting on Nov. 13, including the repayment schedule.

4.A. ACTION: Resolution 2025-2026 B-2

Supt Hatrick asked the board to consider approving Resolution 2025-2026 B-2 to allow the district to roll its Credit Facility into long-term financing Full Faith and Credit Loan. The decision-making team will meet on Nov. 13, before the board meeting, to select a lender, and the process will be shared during the Nov. meeting.

- ❖ **Motion:** Vice Chair Hatch moved, and Director Rooklyn seconded approval of Resolution 2025-2026 B-2 to allow ASD to roll its Credit Facility into a long-term Full Faith and Credit Loan.

Aye: Rooklyn, Ruby, Hatch, Dyson, Ferguson

Nay: none

Result: The motion carried by unanimous vote of the four members.

5. Superintendent Targeted Feedback Survey

Superintendent Hatrick discussed using a targeted feedback survey as part of the superintendent evaluation process. Targeted feedback surveys are optional, but it's recommended to use them every other year or every few years as one data point in the superintendent evaluation. Both COSA and OSBA offer services to help districts create, issue, and analyze the survey data.

It is advised to use an independent third party to distribute and compile the results to prevent bias from staff members or board members handling it. Chair Dyson announced that COSA has generously offered to provide this service free of charge.

The board unanimously agreed to enlist COSA to assist with a targeted feedback survey. We will invite our COSA representative, Krista Parent, to the Dec. 11 executive session to review the process, purpose, and timeline. Additionally, during the executive session, the board will need to decide who will receive the survey. Suggestions include: district administration, district office staff, AEA and OSEA leaders, 10-15 community members, and 10-15 peers or colleagues from across the state. During the executive session, the board and COSA will develop a set of questions based on the Superintendent Evaluation Standards, district goals, and the strategic plan.

6. Book Study

Superintendent Hatrick provided each board member with the book, *Improving School Board Effectiveness: A Balanced Governance Approach*, for their professional development.

It was decided to allocate 30 minutes to each work session agenda for Board Learning, where board members can share and discuss highlights from their reading. Before the next work session, board members should read chapters 1 and 2.

7. Other Items of Consideration

- Vice Chair Hatch reminded everyone to participate in the Monster Dash on Saturday.
- Director Rooklyn asked for updates on the potential 5% that ODE is discussing.
- Superintendent Hatrick is monitoring this closely and is already considering the worst-case scenarios and the possibility of ongoing annual cuts.
- A request was made to include the budget committee in discussions about the full faith and credit loan and potential revenue reductions this fiscal year.

8. Adjourn

There being no further discussion, Chair Dyson adjourned the meeting at 7:47 PM.

Submitted by:
Holly Rosser, Board Secretary

Date for Board Approval: November 13, 2025