

Carmel Clay Public Library
 - Operating Fund Receipts Expenses MTD YTD
 From 12/1/2017 Through 12/31/2017

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	<u>Percent Received / Expended</u>	<u>Budget Transfers</u>	<u>Adjusted 2017 Budget</u>	<u>Percent Received / Expended</u>
Revenue									
4000	County Option Income Tax	313,097.92	3,757,174.94	3,757,175.04	0.10	99.99%			
4010	Property Tax	1,293,288.63	3,406,292.63	3,664,107.00	257,814.37	92.96%			
4020	License Excise Tax	42,364.27	319,997.67	324,176.00	4,178.33	98.71%			
4030	Financial Institution Tax	816.40	1,786.51	1,842.00	55.49	96.98%			
4040	Commercial Vehicle Excise Tax	1,781.78	3,564.23	3,677.00	112.77	96.93%			
4200	Fines & Fees	8,834.89	128,776.06	121,000.00	(7,776.06)	106.42%			
4210	Copy Machine	1,033.09	16,175.99	15,000.00	(1,175.99)	107.83%			
4220	Coffee Shop Rent	400.00	4,800.00	4,800.00	0.00	100.00%			
4230	AMEX Rebate	0.00	6,168.69	0.00	(6,168.69)	0.00%			
4240	Interest Earnings	5,561.44	146,932.68	56,000.00	(90,932.68)	262.37%			
4900	Miscellaneous Receipts	3,244.52	5,902.38	2,500.00	(3,402.38)	236.09%			
4990	Transfer In	68.66	68.66	0.00	(68.66)	0.00%			
	Total Revenue	<u>1,670,491.60</u>	<u>7,797,640.44</u>	<u>7,950,277.04</u>	<u>152,636.60</u>	<u>98.08%</u>			
Personal Services									
6121	Full Time Regular	137,335.56	1,747,076.28	1,917,855.00	170,778.72	91.09%	(12,087.19)	1,905,767.81	91.67%
6122	Full Time Overtime	1,958.92	27,934.62	33,383.90	5,449.28	83.67%		33,383.90	83.68%
6125	Part Time Regular	78,205.95	951,323.06	1,013,542.46	62,219.40	93.86%		1,013,542.46	93.86%
6126	Part Time Overtime	5,304.37	57,535.41	65,112.64	7,577.23	88.36%		65,112.64	88.36%
6130	FICA	13,813.89	172,601.90	193,349.43	20,747.53	89.26%		193,349.43	89.27%
6131	Medicare	3,230.65	40,366.49	45,353.57	4,987.08	89.00%		45,353.57	89.00%
6132	PERF	19,578.28	251,850.19	239,763.00	(12,087.19)	105.04%	12,087.19	251,850.19	100.00%
6133	Group Insurance	23,196.11	318,026.45	574,825.00	256,798.55	55.32%		574,825.00	55.33%
	Total Personal Services	<u>282,623.73</u>	<u>3,566,714.40</u>	<u>4,083,185.00</u>	<u>516,470.60</u>	<u>87.35%</u>		<u>4,083,185.00</u>	<u>87.35%</u>
Supplies									
6213	Office Supplies	5,501.30	43,652.85	45,046.57	1,393.72	96.90%		45,046.57	96.91%
6230	Repair & Maintenance Supplies	1,073.49	20,983.31	32,000.00	11,016.69	65.57%	(3,959.84)	28,040.16	74.83%
6231	Fuel, Oil, and Lubricants	310.79	3,234.53	5,000.00	1,765.47	64.69%		5,000.00	64.69%
6242	Print Processing (VAS)	3,628.05	24,375.27	22,000.00	(2,375.27)	110.79%	2,375.27	24,375.27	100.00%
6243	Book Processing Supplies	6,704.11	15,757.41	14,172.84	(1,584.57)	111.18%	1,584.57	15,757.41	100.00%
6244	Audio-Visual Processing Supplies	1,141.59	9,998.86	14,041.15	4,042.29	71.21%		14,041.15	71.21%
	Total Supplies	<u>18,359.33</u>	<u>118,002.23</u>	<u>132,260.56</u>	<u>14,258.33</u>	<u>89.22%</u>		<u>132,260.56</u>	<u>89.22%</u>

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Other Services &									
6311	Legal Services	1,356.00	1,506.00	6,000.00	4,494.00	25.10%		6,000.00	25.10%
6312	OCLC	3,504.30	41,221.63	41,000.00	(221.63)	100.54%	221.63	41,221.63	100.00%
6313	Consultants	1,339.96	117,599.64	55,850.00	(61,749.64)	210.56%	61,749.64	117,599.64	100.00%
6314	Payroll Processing Fee	2,330.04	30,834.39	30,000.00	(834.39)	102.78%	834.39	30,834.39	100.00%
6315	Other Professional Fees	1,306.69	25,231.14	37,400.00	12,168.86	67.46%		37,400.00	67.46%
6321	Telephone	1,458.96	10,894.99	15,000.00	4,105.01	72.63%		15,000.00	72.63%
6322	Postage	0.00	6,400.00	10,000.00	3,600.00	64.00%		10,000.00	64.00%
6323	Travel Expense	204.37	5,025.25	9,950.00	4,924.75	50.50%		9,950.00	50.51%
6324	Meetings	1,060.00	18,966.22	49,575.00	30,608.78	38.25%		49,575.00	38.26%
6331	Legal Notices & Employment Ads	0.00	16.59	2,000.00	1,983.41	0.82%		2,000.00	0.83%
6332	Printing	0.00	1,446.96	12,000.00	10,553.04	12.05%		12,000.00	12.06%
6341	Official Bonds	0.00	523.00	1,000.00	477.00	52.30%		1,000.00	52.30%
6342	Other Insurance	21,143.00	72,566.00	55,704.00	(16,862.00)	130.27%	16,862.00	72,566.00	100.00%
6351	Natural Gas	3,664.21	30,439.40	51,000.00	20,560.60	59.68%		51,000.00	59.69%
6352	Electricity	11,771.13	179,527.24	250,000.00	70,472.76	71.81%		250,000.00	71.81%
6353	Water	1,277.17	16,325.04	17,000.00	674.96	96.02%		17,000.00	96.03%
6354	Trash Removal	279.02	3,556.32	3,900.00	343.68	91.18%		3,900.00	91.19%
6355	Internet	119.00	1,460.12	0.00	(1,460.12)	0.00%	1,460.12	1,460.12	100.00%
6361	Building Maintenance	27,080.18	352,765.87	654,000.00	301,234.13	53.93%		654,000.00	53.94%
6362	Equipment Maintenance	4,417.36	120,700.35	202,130.00	81,429.65	59.71%		202,130.00	59.71%
6363	Vehicle Maintenance	0.00	1,664.34	5,000.00	3,335.66	33.28%		5,000.00	33.29%
6368	Rent	2,375.00	28,500.00	28,500.00	0.00	100.00%		28,500.00	100.00%
6371	Databases (Staff)	300.00	3,860.47	6,281.47	2,421.00	61.45%		6,281.47	61.46%
6372	Databases (Patrons)	300.00	110,975.96	236,475.00	125,499.04	46.92%	(100,633.85)	135,841.15	81.70%
6373	Downloadable Audio	14,814.16	137,883.62	119,474.00	(18,409.62)	115.40%	18,409.62	137,883.62	100.00%
6374	E-Books	9,302.94	67,572.59	83,124.79	15,552.20	81.29%		83,124.79	81.29%
6381	Dues	4,957.68	19,594.45	18,498.00	(1,096.45)	105.92%	1,096.45	19,594.45	100.00%
Total Other Services & Charges		<u>114,361.17</u>	<u>1,407,057.58</u>	<u>2,000,862.26</u>	<u>593,804.68</u>	<u>70.32%</u>		<u>2,000,862.26</u>	<u>70.32%</u>
Capital Outlays									
6410	Equipment	11,100.05	90,594.57	259,663.54	169,068.97	34.88%		259,663.54	34.89%
6411	Furniture	0.00	8,270.19	21,200.00	12,929.81	39.01%		21,200.00	39.01%
6422	Periodicals	1,451.95	19,049.51	20,049.98	1,000.47	95.01%		20,049.98	95.01%
6423	Nonprinted Materials	12,094.64	116,027.67	146,913.12	30,885.45	78.97%		146,913.12	78.98%

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6424	Nonprinted Standing Orders	549.65	11,313.64	16,000.00	4,686.36	70.71%		16,000.00	70.71%
6430	Books - Fiction	44,794.55	280,393.46	336,787.85	56,394.39	83.25%		336,787.85	83.26%
6431	Books - Nonfiction	15,965.21	82,724.30	85,000.00	2,275.70	97.32%		85,000.00	97.32%
6432	Books - Standing Orders	4,811.84	37,895.54	57,550.00	19,654.46	65.84%		57,550.00	65.85%
6433	Books - Reference	<u>1,792.52</u>	<u>5,619.83</u>	<u>15,000.00</u>	<u>9,380.17</u>	<u>37.46%</u>		<u>15,000.00</u>	<u>37.47%</u>
	Total Capital Outlays	<u>92,560.41</u>	<u>651,888.71</u>	<u>958,164.49</u>	<u>306,275.78</u>	<u>68.04%</u>		<u>958,164.49</u>	<u>68.04%</u>
	Transfers								
6990	Transfer Out	<u>1,105,000.00</u>	<u>1,105,325.00</u>	<u>0.00</u>	<u>(1,105,325.00)</u>	<u>0.00%</u>			
	Total Transfers	<u>1,105,000.00</u>	<u>1,105,325.00</u>	<u>0.00</u>	<u>(1,105,325.00)</u>	<u>0.00%</u>			
	Total Operating Fund	<u>1,612,904.64</u>	<u>6,848,987.92</u>	<u>7,174,472.31</u>	<u>325,484.39</u>	<u>95.46%</u>		<u>7,174,472.31</u>	<u>80.06%</u>

CARMEL CLAY PUBLIC LIBRARY
2017 FUND BALANCES
FOR THE MONTH ENDED DECEMBER 31, 2017

NAME OF FUND	BALANCE <u>November 30, 2017</u>	December <u>RECEIPTS</u>	December <u>EXPENSES</u>	BALANCE <u>December 31, 2017</u>
OPERATING FUND	7,852,559.39	1,670,491.60	1,612,904.64	7,910,146.35
CHANGE FUND	1,020.00		-	1,020.00
PETTY CASH FUND	200.00		-	200.00
FRIENDS FUND	67,030.93	6,498.60	13,177.42	60,352.11
FOUNDATION FUND	323,014.20	23,000.00	4,205.98	341,808.22
LIRF FUND	1,573,561.79	400,000.00		1,973,561.79
PLAC FUND	910.00	325.00		1,235.00
EXCESS LEVY FUND	68.66		68.66	-
STATE TECHNOLOGY FUND GRANT	3,622.52		3,622.52	-
LEASE RENTAL FUND	1,208,666.28	693,113.25	975,000.00	926,779.53
CAPITAL PROJECTS FUND	630,929.48	-	-	630,929.48
RAINY DAY FUND	7,227,716.12	705,000.00	-	7,932,716.12
TOTAL ALL FUNDS	<u>18,889,299.37</u>	<u>3,498,428.45</u>	<u>2,608,979.22</u>	<u>19,778,748.60</u>

Carmel Clay Public Library
 Summary Encumbrance Ledger - 2016 Encumbrances
 From 1/1/2017 Through 12/31/2017

Vendor Name	Enc Number	Beginning Balance	Current Balance	Net Change
Book Processing Supplies	011	2,172.84	2,041.15	(131.69)
AV Processing Supplies	012	2,041.15	2,041.15	0.00
Books	013	38,587.85	5,555.96	(33,031.89)
Non-Print	014	6,110.12	2,735.93	(3,374.19)
eBooks	015	315.79	0.00	(315.79)
Periodicals	016	49.98	49.98	0.00
Demco	30340	455.70	0.00	(455.70)
RJE Business Interiors	30345	1,096.33	0.00	(1,096.33)
Demco	30351	15.86	0.00	(15.86)
Barracuda Networks, Inc.	30353	3,325.56	3,325.56	0.00
Dell Marketing L.P.	30358	11,049.25	0.00	(11,049.25)
Emerson Network Power	30365	3,875.00	0.00	(3,875.00)
Buckland & Associates	30366	850.00	0.00	(850.00)
Electronic Evolutions	30367	1,605.00	0.00	(1,605.00)
NETech	30371	47,946.70	0.00	(47,946.70)
OCLC, Inc.	30373	669.47	0.00	(669.47)
Demco	30374	30.71	0.00	(30.71)
Report Balance		120,197.31	15,749.73	(104,447.58)