

Architectural Firm for Middle School #8

150121-RFQ

February 17, 2015

SUMMARY:

- This item requests the approval of Request for Qualifications (RFQ) 150121 for an architectural firm to perform the design and management process of middle school #8.

BOARD GOAL:

- VI Growth, Change & Fiscal Responsibility...be environmentally responsible and aggressively pursue energy efficiency and conservation principles in building design...demonstrate effective and efficient management of district resources...provide leadership and /or oversight to ensure District meets all fiscal, legal and regulatory requirements.

PREVIOUS BOARD ACTION:

- Passage of the 2013 Bond Program by voters on November 5, 2013.

BACKGROUND INFORMATION:

- A committee was formed to qualify architectural firms per Government Code Section 2254.003. Proposals were accepted in the purchasing office on January 21, 2015.
- A committee made up of district employees, Mike Mattingly, Debbie Monschke, Ernie Stripling, David Hicks, Paul Andress, Glen Martin, Kathy Arrington, Cheryl Farmer and 2013 Bond oversight committee members, Lisa Garcia and Amy Foster met on February 4, 2015 to review the proposals.
- Thirteen (13) proposals were received by the purchasing department from Autoarch, BRW, Claycomb, Corgan, Harper Perkins (HPA), HKS, Huckabee, KSQ, PBK, Perkins & Will, Stantec, VLK, and WRA.
- After reviewing and ranking the proposals, a short list of six (6) were chosen for interviews. The short list included BRW, Corgan, HKS, Perkins & Will, Stantec and VLK.
- The interviews were held on February 10, 2015. The committee then ranked the six (6) firms and Corgan was given the highest ranking from a possible 100 points.
- Corgan received a score of 98, VLK 97, Stantec 95, BRW 93, HKS 91 and Perkins & Will 89.

SIGNIFICANT ISSUES:

- The committee considered the process each interviewee presented for a new design/concept for a middle school. The process presented by Corgan was believed to be in the over all best interest of the district.
- Per Government Code Section 2254.003 (2)...the fee paid to the successful firm will be negotiated and must be for a fair and reasonable price... (b) The professional fees under the contract may not exceed any maximum provided by law.

FISCAL IMPLICATIONS:

- Cost will be borne by the 2013 Bond Project #57.

BENEFIT OF ACTION:

- Passage will allow the district to begin the design phase of the project in order for the school to open in August, 2017.

PROCEDURAL AND REPORTING IMPLICATIONS:

- None

PUBLIC COMMENT RECEIVED:

- None

ALTERNATIVES:

- No alternative action is proposed.

OTHER COMMENTS:

- None

SUPERINTENDENT'S RECOMMENDATION:

- It is recommended that the highest ranked proposer, Corgan, be accepted as the architectural firm to design and manage the middle school #8 bond project.

STAFF PERSONS RESPONSIBLE:

- Debbie Monschke, Assistant Superintendent of Administrative Services
- Paul Andress, Executive Director of Maintenance and Operations
- Glen Martin, Supervisor of Construction
- Kathy Arrington, Purchasing Agent

ATTACHMENT:

- Proposal Review Ranking Sheet
- Interview Ranking Sheet

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____