

# Memo

To: Dr. Robey  
CC: Board Of Education  
Date: January, 2013  
Re: Monthly Updates on Literacy Practices

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**Assessments:** We planned the Benchmark Assessment in January (1/9/13 to 1/25/13) and planned for the next update with the K-2 Staff (Feb). Teachers completed the MOY Assessment.

**Rising Star Update:** Worked with District Leadership Team to work on indicators that needed to be monitored. The meeting was held with Ms. Urso & Mr. Zeller as well as the District Leadership Team, at District Office.

**Literacy:** Continue visiting schools to talk with administrators about Best Practices in Literacy and to discuss any concerns that administrators are seeing and or noticing.

~Talked with Ms. Sturgill to plan for the District Literacy Coaches to work with the Emerson K-2 staff on Literacy Practice in their school .

~Met with Literacy Coaches & Dave Ballard to begin to work on the plans for a 'Model Classroom', Professional Development training and Best Practices in Writing.

~ Continue to ensure that teachers have the necessary material to provide meaningful instruction in reading and the content areas.

~Continue to work and encourage the Title I staff to **Team -Teach** with teachers as they push into their classrooms to ensure that Best Practices are being modeled to better meet the needs of the students. Also, to provide support to K-2 staff during ISEL testing as well as Acuity Testing.

~**Grants: Title I Grant**-Make amendments and additions. Grant is approved.  
**Finished** all of the Title I & Ila reports. Continue

**Common Core Committee:** Continue to attend meetings to plan Common Core presentations for Jr. High Reading /LA Staff (2<sup>nd</sup> Tuesday of each month). Utilized the Standard Insight Tool to align the curriculum to Common Core Standards

**Spelling Bee:** Had the 5<sup>th</sup> and 6<sup>th</sup>-8<sup>th</sup> Spelling Bee on Friday, January 25<sup>th</sup> (see attached). Gabriel Franco will represent District 89 at the Central Bee at McClure Junior High School on February 7, 2013.