Unity School District - Board of Education Board Policy 812 Community Education Last Revised 11/13/2018

The Unity School District believes that education is a continuous process throughout life. Community Education helps to bring community members and resources together in providing educational, special interests, and recreational opportunities for learners of all ages. Community Education shall work proactively in partnership with other School Districts programs, community groups, municipalities, businesses, organizations, agencies and individuals in realizing the shared ideals for lifelong learning.

The Board of Education delegates necessary and appropriate authority to the District Administrator and Community Education Coordinator to provide general oversight to Community Education operations. Community Education will operate under all applicable policies and procedures of the School District. The Unity Board of Education shall appoint a Community Education Board Representative annually who shall meet quarterly with the District Administrator and Community Education Coordinator.

The Board of Education recognizes that there should be a comprehensive community education program that brings together and coordinates the resources of organizations, agencies, and groups in the community. The Board of Education will become a sponsor to:

- 1. Provide educational, recreational and cultural opportunities for district residents.
- 2. Provide programs enabling people to learn, enjoy themselves, solve community problems, develop a positive sense of community, and improve the community's self-actualization.
- 3. Extend educational programs into the community where possible.
- 4. Provide activities to enrich the life of the community.
- 5. Facilitate school cooperation and coordination with other community agencies.
- 6. Facilitate inservice programs and training for community business and industry.
- 7. Provide instruction for people who wish to participate in classes, workshops, seminars, and demonstrations, including those offered by the University of Wisconsin and Wisconsin Indianhead Technical College.

Therefore, the Board of Education establishes a Community Education Program and:

- 1. Establishes a Community Education Advisory Council to guide the activities of the Community Education
- Program under the following guidelines:
 - a. The Council shall be governed by a set of By-Laws it shall propose and approve. The membership of the Council shall consist of at least 5 and not more than 12 members, be representatives of the Unity School District geographically, and be as diverse as possible in terms of such considerations as culture, occupation, education levels, etc. Members shall be selected by the District Administrator for two year terms.

- b. The function of an Advisory Council is accepted as being advisory and not administrative. Advisory Councils appointed by the Board of Education shall be limited to making recommendations and suggestions for Board consideration and under no circumstances shall the Council undertake making decisions which are the legal responsibility of the Board. The Board of Education reserves the right to exercise its judgment in all matters of decision-making.
- 2. Community Education shall provide the District an annual report, as well as an annual budget and an accounting of all receipts and expenditures. The Community Education program shall be audited annually along with the rest of the school district.
- 3. The appropriate level of staffing shall be assigned to Community Education by the District Administrator. Compensation for Community Education staff shall be provided through Community Education funds. Such personnel may include a director, secretary and program supervisors.
- 4. The Community Education Program will provide a Director of Community Education hired by the Unity School District under the direction of the District Administrator. Compensation for the Director will be provided through Community Education funds.
- 5. The Community Education program shall use the Unity School District facilities when their use is not in conflict with the educational programs of grades K-12 of the District and its scheduled extracurricular activities.
- 6. A Board of Education member shall serve on the Community Education Advisory Council as the Council is accountable to the Board of Education.