Board of Education
Prairie Grove CSD 46
3223 IL Route 176
Crystal Lake, IL 60014

Regular Meeting
Minutes
September 16, 2025
7:00 p.m.

*Our **MISSION:** "We aspire to foster a community where every child excels academically, socially, and emotionally through innovative teaching, inclusivity, and strong partnerships."*
*Our **VISION**: "Fostering a mindset that aims for continuous improvement and innovation to create a better tomorrow."*

This meeting was conducted in person in the Jr. High Cafeteria with viewing available via remote technology.

1. **Call to Order**
   Board President Shattuck called the September 16, 2025, Regular Board of Education meeting to order at 7:00 p.m.

2. **Roll Call**
   Present: David Costa, Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, Josie Shattuck, and Kristin Thakkar - Quorum present

   Also present: Dr. John Bute, Superintendent; Joan McAvoy, Recording Secretary, and members of the community.

3. **Pledge of Allegiance**
   The Pledge was said by all present.

4. **Public Participation**
   Mr. James Hartkopf, parent, provided feedback on the Jr. High Back-to-School Night held Wednesday evening. Mr. Hartkopf expressed a desire for a more personal connection with teachers. He was disappointed that classrooms were closed and that QR codes were the primary means of engagement. While he understands scheduled meetings limited teachers' availability, he noted that Prairie Grove events in the past felt more inviting. He hopes to see the return of greater interaction and a more welcoming environment in the future.

5. **Administrative Reports** *(Information Only - No Action Required)*
   5.1. Building Level
   - Back-to-School night was very well attended
   - Received feedback from four people on the event
   - QR code was a supplement, and should not have been the main point of contact
   - Suggestion would be to follow the child's schedule to meet each teacher

5.2. District Level
- Enrollment
- Kishwaukee Meeting
- Triple I Joint Annual Conference

6. **Old Business** (*Board Action Recommended*)
   6.1. None

7. **New Business** (*Board Action Recommended*)
   7.1. Motion to consider approving the Consent Agenda
   MOTION: Stephanie Housh moved, seconded by Jennifer Rogulic to approve the consent agenda which includes: regular and executive session minutes from August 19, 2025, Finance Committee regular and executive session minutes from August 27, September 8 and 9, 2025, Bills Payable, Treasurer's Report, Personnel Action Report, Compensation Reports P.A. 96-0434 and 97-0609 and Job descriptions.

Board Discussion: None			
Vote Type: Roll	Ayes: Kristin Thakkar, Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, and Josie Shattuck	Nays: None	Absent: None
Abstain: David Costa			
Motion Status: Carried			

7.2. Motion to set special board meetings on October 10, 2025 at 5:30pm in the JH Conference Room and October 11, 2025 at 7:45am in the JH Conference Room
MOTION: David Costa moved, seconded by Rebecca Jenkins to set special board meetings on October 10, 2025 at 5:30pm in the JH Conference Room and October 11, 2025 at 7:45am in the JH Conference Room.

Board Discussion: Special meetings are for superintendent interviews.			
Vote Type: Voice	Ayes: All	Nays: None	Absent: None
Motion Status: Carried			

7.3. Motion to approve a Memorandum of Understanding with PGESP
MOTION: Kristin Thakkar moved, seconded by Stephanie Housh to approve a Memorandum of Understanding with PGESP.

<table>
<tr><td colspan="4">Dr. Bute: This is the resolution from September 2023 unfair labor complaint, final agreement.
Board discussion: None</td></tr>
<tr><td>Vote Type: Roll</td><td>Ayes: Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, Kristin Thakkar, David Costa, and Josie Shattuck</td><td>Nays: None</td><td>Absent: None</td></tr>
<tr><td colspan="4">Motion Status: Carried</td></tr>
</table>

8. Executive Session

8.1. Motion to go into Executive Session for the consideration of matters exempted under the Illinois Open Meetings Act as specified below:
1) For the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
2) For the purposes of the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

MOTION: David Costa moved, seconded by Jennifer Rogulic to go into Executive Session at 7:10 p.m. for the consideration of matters exempted under the Illinois Open Meetings Act as specified on the agenda.

<table>
<tr><td colspan="4">Board Discussion: None</td></tr>
<tr><td>Vote Type: Roll</td><td>Ayes: Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, Kristin Thakkar, David Costa, Stephanie Housh, and Josie Shattuck</td><td>Nays: None</td><td>Absent: None</td></tr>
<tr><td colspan="4">Motion Status: Carried</td></tr>
</table>

9. Return to Open Session

MOTION: Jennifer Rogulic moved, seconded by Nicole Segura to close Executive Session at 8:51 p.m. and return to open session.

Board Discussion: None			
Vote Type: Roll	Ayes: Jennifer Rogulic, Nicole Segura, Kristin Thakkar, David Costa, Stephanie Housh, Rebecca Jenkins, and Josie Shattuck	Nays: None	Absent: None
Motion Status: Carried			

10. Adjournment

MOTION: David Costa moved, seconded by Stephanie Housh to adjourn at 8:51 p.m.

Board discussion: None			
Vote Type: Voice	Ayes: All	Nays: None	Absent: None
Motion Status: Carried			

__________________________________ Board President

_____________________________________ Board Secretary