

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent
SUBJECT: REQUEST FOR APPROVAL OF ANNUAL FINANCIAL REPORT
DATE: January 17, 2012

Under separate cover each Board member has received a copy of the comprehensive Annual Financial Report for the 2010-2011 school year.

Tonya Tillman, Assistant Superintendent for Business Operations, will present the financial report to the Board for approval. Charles Carlson, CPA, of Johnson, Miller & Co., the school District's external auditor, will be available to answer questions related to the audit.

It is recommended that the Board of Trustees accept and approve the Annual Financial Report.

Respectfully submitted,

**Hector Mendez,
Superintendent**

**Tonya Tillman,
Assistant Superintendent
for Business Operations**