

**Official Minutes of the  
Oak Park Board of Education District 97,  
260 Madison Street, Oak Park, Cook County, Illinois  
Meeting May 9, 2017**

Vice President O'Connor called the meeting to order at 7:09 p.m.

Present: Broy, Spatz, Spurlock (by phone), Liebl, O'Connor, Breymaier, and Datta  
Absent: Spatz  
Also Present: Superintendent, Dr. Carol Kelley, Assistant Superintendent for Finance and Operations Dr. Alicia Evans, Assistant Superintendent of HR Laurie Campbell, Chief Academic and Accountability Officer Dr. Amy Warke, Senior Director of Special Services Mike Padavic, Senior Director of Policy, Procedures and Communication Chris Jasculca, Sr. Director of Administrative Services Dr. Felicia Starks Turner, Director of Curriculum and Instruction Carrie Kamm, and Board Secretary Sheryl Marinier

ROLL CALL

**EXECUTIVE SESSION**

EXECUTIVE  
SESSION

Broy moved, seconded by Liebl, that the Board of Education move into Executive Session at 6:08 p.m. to discuss (Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Counsel for the District 5 ILCS 120/2(C)(1), Student Discipline 5 ILCS 120/2(C)(9)). Roll call vote.

Ayes: Broy, Liebl, Spurlock, Datta, Breymaier, and O'Connor  
Nays: None  
Absent: Spatz  
Motion passed.

OPEN SESSION

**OPEN SESSION**

Datta moved, seconded by Liebl, that the Board of Education move into Open Session at 7:00 p.m. All members of the Board were in agreement. The meeting reconvened at 7:09 p.m.

Vice President O'Connor began by reading the following resolution in honor of Teacher Appreciation week.

**RESOLUTION HONORING TEACHERS**

**WHEREAS**, teachers mold future citizens through guidance and education; and  
**WHEREAS**, teachers encounter students of widely differing backgrounds; and  
**WHEREAS**, our country's future depends upon providing quality education to all students; and  
**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and  
**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community.  
**NOW, THEREFORE, BE IT RESOLVED** that the Oak Park Elementary School District 97 Board of Education proclaims May 8-12, 2017, to be **TEACHER APPRECIATION WEEK**; and  
**BE IT FURTHER RESOLVED** that the Oak Park Elementary School District 97 Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

**PUBLIC COMMENT**

PUBLIC  
COMMENT

Juan Gonzalez, an Oak Park resident with three children, shared that this is his first time attending a Board meeting. He expressed concern about safety in the schools; especially those where students are hospitalized. He noted that the District's mission does not reference safety, and suggested that the guarantee of safety should be the most important concern. He suggested that the Board review the mission statement and incorporate safety. Gonzalez also suggested that the Board consider better and effective communication that delivers outcomes, and provide the PTO with results from the Positive Learning survey. Gonzalez suggested that the district develop consistencies regarding the implementation of policies, noting that there needs to be uniformity across the district. He suggested that the district show how mandates are being complied with, survey teachers, and collect input from concerned citizens on what kinds of support they need, and get honest feedback on the culture that exists under the current leadership that can be done with anonymity.

**PUBLIC COMMENT** (Continued)

Gussie Lenehan, an Oak Park resident, shared that she attended Lincoln School. She expressed concern about the recent safety issues. She came this evening in support of Mr. Gonzalez and the others who will share on this topic. She noted that their points are clear and passionate. She noted that parents are here this evening because they want to work with the district and want Oak Park to have the reputation that everyone thinks it has.

Kathleen Spillane, an Oak Park resident, quoted Mr. Rogers. She asked the Board to imagine the horror the Brooks parents felt when they received the phone call about their hurt child. She reminded all in attendance that the child in question belongs to all of us. She reminded the Board that every child deserves to be and feel safe. Spillane shared that she was in attendance at a recent coffee with Principal Khan. She expressed concern that only parents in support of Khan were allowed to speak. She expressed concern about some of Khan's comments. She explained that the expectations have not been consistent. Kids know what is right and what is wrong. She thanked the Brooks teaching staff for all they do and suggested that we can be part of the problem or part of the solution. We deserve better and so do the children.

Debbie Simmons, an Oak Park resident, shared that she lives across the street from Brooks Middle School, and her seventh grader does not like to go to school because he is afraid. She has shared this concern with administration and has received very little response from Principal Khan and assistant principals. Simmons described the front of the school as chaotic and the children as uncontrollable. She noted that going to and from school is just as important as being in the school. She noted the lack of consequences for poor behavior and the lack of leadership from the teachers. Simmons shared that she recently attended the Springfield trip. She noted that the students did not behave and teachers did not have a clear process on how to control them. She said that she is upset that her son is afraid to attend school. Simmons suggested that some parents are choosing to leave the community because of the behavior issues at Brooks. She questioned her decision to move to Oak Park and suggested that changes need to be made.

Andy Basney, an Oak Park resident, shared that he is part of class size matters team. He reported that he currently has a student at Mann School and another entering Kindergarten in the fall. He expressed concern about the Kindergarten class size, noting that the room is set up for 39 children and two teachers. He expressed interest in a regular size classroom, and asked the Board to consider offering a regular size Kindergarten class at Mann School. He reported that yesterday a petition was initiated and 80 signatures were collected. Basney read the petition – We, the undersigned parents at Mann School, petition District 97 that our school offer at least one regular-sized kindergarten classroom environment. While some students are served well by the double class, others have sensory or learning needs best served in a traditional class; we feel it is important the option is available.

Robin Basney, an Oak Park resident, with a second grader at Mann School and incoming Kindergarten, shared that she is currently the Brownie leader for 23 scouts and next year plans to start a Daisy troop. She shared that she recently attended the Kindergarten Open House and there are now 39 seats set up for the classroom. She expressed concern that her daughter will get lost and not make friends. She spoke to the principal who explained that the student/teacher ratio is the same. Basney expressed concern that she cannot find data to support larger class sizes and questioned how the class size affects the student's grades, attendance, etc. She reminded the Board that early grades impacts children's learning. She noted that more students can be distracting and affect their time on task. She questioned how the noise of all those children in the room is mitigated, and what kind of training the teachers are receiving. She asked why this change is being made this year, and why only a double classroom. She noted that the plan feels experimental and expressed that she prefers that her daughter have the advantage of a smaller class size. She noted that the change is inconvenient for her family and asked the Board to review the data she shared and support her request.

Sule Ancieta, an Oak Park resident, reminded the Board that she expressed a concern regarding her eighth grader on April 26, 2017 and asked them to review policy 7:130 regarding district transfers. Ancieta noted that she shared her request via email to Dr. Kelley, and the Board minutes from the April meeting noted that Dr. Kelley would respond to all public comments. Ancieta noted that she has not received a response and asked the Board to respond to her request by the end of the school year. She noted that her son will no longer be in the district at that time, but review of the policy might be helpful to future students.

Cara Carmody, an Oak Park resident, reminded the Board of the new SB100 law that just went into effect this school year and suggested that the community has little understanding about it and its consequences. She suggested that the Board host a town hall meeting with the community to explain what the new law states and the practices that go into place to support it. After reading the law, Carmody expressed concern about whether the district is in compliance with the law, and expressed interest in how the district has made proper adjustments to

### **PUBLIC COMMENT** (Continued)

meeting the new requirements of SB100. She reported that the law requires a parent-teacher advisory committee that meets ongoing to discuss discipline and proper procedures. She noted that she is not aware of such a committee anywhere in the district. She reported that students who are suspended from school for more than four days are required to be provided appropriate and available support services during the period of their suspension. They are also supposed to have re-entry healing and peace circles implemented before returning to school. Their families are also supposed to receive such services.

Carmody reported that she spoke with Pamela Purdie from IBARJ (Illinois Balanced and Restorative Justice) yesterday, a non-profit organization that goes into schools and communities across the state to educate them on restorative justice practices and training. Purdie was asked to come to Brooks on Monday, May 1, 2017 for the first time. After evaluating the recent events at Brooks, she told Carmody that Brooks is not in compliance with the law. Purdie noted that coming into a district at the end of a situation was not a way to properly train staff and can create more problems. Carmody asked the Board for three things: professional development done for the entire district staff, have the Board create a task force dedicated to bullying, violence and restorative justice, and on-going discussions with the parents, teachers and students on these issues. She requested that this be implemented by the start of the 2017-2018 school year.

Paul Moore, an Oak Park resident, shared that he is still looking for a response from his commented during the March 28, 2017 Board meeting, and requested a response from Board members. Additionally, he requested that his children who spoke on the same day receive a response to their questions.

Tony Banout, an Oak Park resident and parent of three children, spoke to Brooks parents about the issue a few weeks ago where a student needed to be hospitalized. Banout explained that he works as a Vice President of a diversity program. He questioned if proper procedures were in place and noted that response from administration since the incident has been lacking. He noted that Principal Khan's comments were rude and bewildering. He suggested that administration might be in over their heads. He told the Board that he could choose to live somewhere else or put his kids in private schools. He requested a response to the comments to convince him not to leave.

Camille Lindsay, an Oak Park resident, shared that she is an attorney and her husband is an engineer. They chose Oak Park because they wanted their kids to attend good schools. She noted that minority student participation in accelerated programming in Oak Park is minimal and minority students are more likely to be disciplined. She noted that most African American girls are not ready for college, and questioned what happens to those children. She noted that she and her husband could afford to put their children in private schools, but the community needs to think about all the children who are involved in behavior issues and not be quick to expel them. She commended the Board for not expelling the students involved in the recent discipline issue.

### **RESPONSE TO PUBLIC COMMENT**

President Spurlock and Vice President O'Connor will respond to Mr. Moore and his children. Dr. Warke was asked to respond to Mann School requests. Dr. Kelley will respond to Mrs. Ancieta and Dr. Starks-Turner will respond to all the others.

RESPONSE TO  
PUBLIC  
COMMENT

## **2.3.1**

### **SPECIAL REPORTS**

#### **HOLMES FACILITIES UPDATE**

Alicia Evans came to the table with architect Jennifer Costanzo and Paul May, the chairman of the Facilities Advisory Committee (FAC). They reported that FAC met recently to review the options for the Holmes School construction project. May noted that the committee found additional complications with building on the west side of the current structure and considered the alternatives. The committee recommended a two story addition on the east of the existing building, and repurposing some existing classrooms. Additionally, the committee recommended building the hallway along the exterior wall to help muffle the sound of traffic along Chicago Avenue. Some improvements were suggested in the courtyard that would be necessary as the current courtyard would need to be relocated and reconfigured. It was noted that this plan allows for two additional rooms to be added in the future if additional space is needed. Costanzo explained that the original plan on the west side of the existing building was not on school property and would require approval by the Village and utility relocation would have been an additional cost.

SPECIAL  
REPORTS

Mobile units were not recommended as a temporary solution during the 2017-2018 school year as space inside the existing school has been identified that can be used for this purpose. This would save the district approximately \$93,000. Evans reported that the principal and staff are onboard with this temporary solution.

#### HOLMES FACILITIES UPDATE (Continued)

She asked that the Board take action on this item during the May 23, 2017 Board meeting where the actual costs versus the estimate costs will be.

#### SY17 ACTION PLAN – END OF YEAR UPDATE

Dr. Kelley noted that the community has helped the district establish a clear focus on the types of schools we desire for all students and noted that the district's vision is to create a positive learning environment for all students that is equitable, inclusive and focused on the whole child. To achieve our vision, to ensure improved student achievement for all, we have focused on supporting the quality of students' learning experiences. Our major initiatives this year have focused on key strategies to support improved instructional quality, namely: strong instructional leadership, strong focus on curriculum and instruction, and letting teachers teach.

Emily Fenske shared 5Essentials results and highlighted the data in three (school, climate and culture) of the five domains. She reported that if a school is strong in three of the five domains, they are more likely to be successful. She noted that the full report, including a comparison to peer districts will be available on June 30, 2017. She noted that the other two domains are, involved families and environment.

Helen Wei, Amy Warke and Carrie Kamm reported on ways the district is strengthening its focus on curriculum and instruction, and letting the teachers teach by providing them with access to quality materials. Wei reported that the writing program lacked consistency across the schools in terms of content and amount of time spent. There were no district-wide supported resources and training for teaching writing. This year, the district implemented Writing Units of Study (WUOS) and teachers are implementing the workshop model and the WUOS materials in their classrooms. Teachers are meeting in their school-based grade level teams to plan together, as well as sharing student work. Principals and coaches are supporting teachers in the classroom, and providing feedback and support. Student performance is assessed and monitored via "on-demand" writing assessments; schools and teachers used this data in their improvement plans and in their SLOs. Principals are using rubrics and survey data to look at student and adult learning needs to support WUOS practices in the classroom. Additionally, the district is surveying staff and planning for the rollout for Year-2 implementation and asked for short- and long-term objectives from each principal so that we can continue to assess and monitor the implementation.

Wei reported that the Kindergarten through fifth grade teachers were not using a core, common math curriculum program. This resulted in a lack of alignment between and across grade levels in terms of instruction and assessment. Teacher reported spending time finding resources rather than having quality resources provided to them. Since the district implemented Eureka Math, the teachers have participated in three full-day training sessions and are using one core math curriculum program. Teacher teams are using common assessments, however; they are lacking a tool where they can input student learning results for district-level analysis and reflection.

Amy Warke noted that students had different experiences with the curriculum across the district's elementary school. There were no documented written curricula for Kindergarten – fifth ELA and Math. Some summative assessments were common, but uneven in implementation. At the middle schools, IB Coordinators continued to hold department meetings to work toward developing common unit plans and assessments across both middle schools. Progress was made at different rates depending on the department. Warke reported that the Kindergarten – fifth grade curriculum frameworks for ELA (first unit) is complete. This includes resources and common assessments. Teachers across the district will have common guidance for instruction of literacy. Additionally, the committee is getting ready to finish the second and third units; it includes the resources as well as the common assessments. The sixth – eighth IB units for the first trimester are complete. This gives teacher consistent guidance for teaching and assessing all students across both middle schools. The IB units for the second trimester are expected to be completed by May 31, 2017 and the third trimester are expected to be completed in the fall.

As of January, the Multicultural Collection resources are accessible to students, staff and community year round. The MCRC artifacts are on display at Dole and main library branches and the district has collaborated with the Oak Park Public Library staff to incorporate and align the resources with the district's curriculum and units of study. Dr. Kelley introduced Naomi Priddy, the new Multicultural Collection Librarian. Dr. Kelley explained that part of the work the teacher committee is doing on written curriculum includes having resources that teachers can use that align with the units. The Multicultural collection is now accessible to everyone at Dole Library.

Carrie Kamm reported that in the past, meetings about individual student progress varied in process and/or did not occur systematically. Academic and behavioral interventions for Tier 2 and Tier 3 varied across school

#### SY17 ACTION PLAN – END OF YEAR UPDATE (Continued)

buildings, with little to no interventions available at the middle schools and students did not move into or out of interventions systematically. She noted that common assessment data lived with individual teachers, and was not able to be viewed or utilized at the grade level, school level, or district level. She shared that no district-wide data on Kindergarten – first grade math learning was collected and progress monitoring systems varied across buildings. Kamm reported that the district instructional framework is finalized and has been through a multi-state stakeholder vetting process. The school leaders are creating master schedules with key non-negotiables to support student learning for all. A benchmark meeting protocol will be provided to all MTSS teams during the upcoming school year. She noted that at least one Kindergarten-first grade math screening tool and one progress monitoring tool (AIMSweb Plus) has been recommended to the Board of Education and approved. Kamm reported that the next steps will be to implement AIMSweb Plus, and manage/monitor the data it produces. The district will monitor the quality of intervention plans and attend and monitor MTSS meetings at schools. Additionally, tier movement will be monitored and principals will be trained on what makes a quality intervention plan. The final step will be to decide on academic interventions to purchase, using a committee process similar to the Eureka Math process.

Dr. Kelley reported that the focus on teacher evaluation was on compliance and direction. Data was never collected and used to support teachers to improve student learning. She noted that in terms of staff evaluation, the focus has shifted away from compliance to supporting teachers to improve student learning. Using a concept called Breakthrough Coaching; we are shifting the role of the principal and other leaders to instructional leaders. Focusing observations on high leverage practices that will improve student learning.

Kamm reported that the grade-level teams and departments were meeting together but did not have common protocols, processes, and vocabulary for truly analyzing student work and assessments. Principals did not have common expectations from the district in terms of how to support teacher professional communities at the school level. This varied from school to school and was dependent on principal experience. She reported that teacher leaders now understand how to analyze student learning results and to use that information to plan action. Teacher leaders understand how to use protocols to facilitate professional conversations centered on student learning and understand that norms are essential for productive teams.

Warke noted that principals and assistant principals are meeting earlier in the year to work on Student Learning Objective expectations, and are currently working on consistent high-levels of expectations through collaboration work. She noted that the next PERA (Performance Evaluation Reform Act) joint committee will gather feedback from the staff by June 7, 2017 and will analyze the data by the end of June. Dr. Kamm will survey the team leaders to find out how many teams are using SLO mechanisms to have conversations about student growth.

Dr. Kelley expressed the need to design systems supporting the concept “letting teachers teach”, and invited Dr. Felicia Starks Turner to the table to share the districts accomplishments and next steps with initiative SB100 and Responsive Discipline. Starks Turner explained that the district lacked a systematic professional learning about appropriate classroom management and school climate, and had evidence that not all of the students were experiencing positive learning environments. Starks Turner explained that in an effort to correct this concern, teachers in grades Kindergarten – Fifth will continue to implement Second Step, a student centered, research-based, universal classroom-based curriculum. Additionally, some students are hosting a Town Hall (feel a sense of belonging and acceptance) on May 18, 2017, and Cultural Competency staff training will be provided during the 2017-18 school year. Administration will continue to review student discipline data at the classroom, school and district level- using structured protocol and the district will employ more responsive disciplinary practices. Continuous professional learning on classroom management and bias training will be held with a focus on relationship building and preventive practices.

Starks Turner shared that the safety/crisis response plan was out of date and regular school safety teams meetings were lacking. She noted that the safety training was inconsistent and the district lacked a consistent review of the safety plans. She noted that now, each building has an updated safety/emergency plan that is reviewed annually in collaboration with the Oak Park Police Department. All schools have a safety team that meets regularly to review safety data, and all buildings are in compliance with state and federal safety requirements. Quarterly safety team meetings/trainings have been held with the Police Department and yearly safety team trainings are being conducted with the Police Department and other state/local agencies. Additionally, a quarterly review of the safety plan is being conducted with staff.

Laurie Campbell introduced TeachBoost as a program that the district is using to evaluate staff. She explained that the district had a uniform system for principals to track evaluations, but there was nothing in place for informal walk throughs or for communicating with staff on an ongoing basis. The existing system did not

#### SY17 ACTION PLAN – END OF YEAR UPDATE (Continued)

provide a whole picture for staff goals, areas of success, areas for improvement, or a place for documenting artifacts which provided evidence of student growth. She noted that the district lacked a tool for tracking instructional learning walks and collecting the data gathered on those walks. With TeachBoost, principals have a common tool to organize their evaluation data and this data can be shared with other administrators. TeachBoost is set up where forms can be shared and feedback can be provided through the system. The PERA Joint Committee will examine our school cultures and whether they provide the supportive conditions for staff partnerships with their supervisor to track their growth and areas of focus. The evaluation forms are now all in one place; however, learning walk forms and other related resource materials are not yet available on TeachBoost.

Mike Padavic and Eboney Lofton shared that ESPED was the previous program used to track students with IEPs. He shared that the program was not compatible with PowerSchool and was not responsive to our unique IEP needs. They explained that Tie Net is now in use across the district, which improves our ability to complete our state reports and meet the state's compliance timelines. Some customization was necessary to make the program user friendly.

Campbell reported that the district successfully launched AESOP, now called Absence Management in all 10 schools last fall. She noted that the district is still working to recruit additional effective substitutes, and shared that interviews of potential candidates and training of new hires is occurring.

Alicia Evans reported that several non-major initiatives are also in the forefront;

#### Food Service

New lunch count process to improve accuracy

Annual training and/or refresher course for all lunchroom staff (including allergy training)

#### Transportation

Streamline entire operation under one individual who serves as "Transportation Department"

Bus passes delivered before the first day of school

#### Buildings and Grounds

Work-order system to help better communication stream, while being more descriptive in requests

Oversight of cleanliness and condition of buildings

#### Registration

Align procedures for registration/enrollment to what we say we value

Cross training of employees within department to allow assistance of tasks when needed

Create sooner and more frequent process of linking InfoSnap information to PowerSchool

Board comments included interest in knowing what the targets are for student achievement. Interest was expressed in revisiting all of these topics in the coming months and knowing more about FAR training for new staff members. Panorama Ed was suggested as a possible tool to consider to be used in the future.

#### NEXT STEPS: VISION97 4ALL

Dr. Kelley share that the community is indicating that they are unsure about what the work is that is around our vision. She noted that two Board members will be sitting in for a full-day leadership team meeting on Thursday where the focus of the meeting is to tell the story about our vision. She explained that the plan is to take the universal goals and align them with the four key terms. She explained that the intention is that by aligning the work and being intentional about what we believe, it will move us closer to our vision. She shared a draft document that was created by the leadership team.

#### AIMSWEB PLUS

Carrie Kamm came to the table. She explained that the goal of the MTSS Committee was to bring more coherence with the MTSS system. AIMSWeb Plus is the standard and will accomplish this goal. She noted that the Special Education department and Irving School are already using this tool. Kamm explained that this is the most logical choice for the district and asked the Board to approve this item during the May 23, 2017 Board meeting.

**2.1.1 APPROVAL OF MINUTES FROM THE APRIL 26, 2017 BOARD MEETING**

Datta moved, seconded by Broy, that the Board of Education of Oak Park District 97, approve the revised minutes from the April 26, 2017 Board meeting. Roll call vote.

Ayes: Datta, Broy, Liebl, O'Connor, Breymaier, and Spurlock  
 Nays: None  
 Absent: Spatz  
 Motion passed.

**2.2 APPROVAL OF THE CONSENT AGENDA**

Breymaier moved, seconded by Datta, that the Board of Education, District 97, approve the consent agenda as presented.

2.2.1 Approval of Bill List

2.2.2 Approval of Personnel

Ayes: Breymaier, Datta, Liebl, O'Connor, Broy, and Spurlock  
 Nays: None  
 Absent: Spatz  
 Motion passed.

**2.3.1 RESOLUTION AUTHORIZING DISMISSAL OF FULL-TIME EDUCATIONAL SUPPORT PERSONNEL**

Breymaier moved, seconded by Liebl, that the Board of Education of Oak Park District 97, approve the following resolution.

**RESOLUTION AUTHORIZING HONORABLE DISMISSAL  
OF FULL-TIME EDUCATIONAL SUPPORT PERSONNEL**

**WHEREAS**, the Board of Education of Oak Park Elementary School District No. 97, Cook County, State of Illinois, has decided to *decrease the total number of full-time educational support personnel employed by the Board of Education*;

**WHEREAS**, as between full-time educational support personnel, the employee with the shorter length of continuing service with the School District, within the respective category of position, must be removed or dismissed first unless an alternative method of determining the sequence of dismissal is established in a collective bargaining agreement or contract between the Board of Education and any exclusive bargaining agent;

**WHEREAS**, there is no collective bargaining agreement or contract between the Board of Education and any exclusive bargaining agent which establishes an alternative method of determining the sequence of the removal or dismissal of full-time educational support personnel; and

**WHEREAS**, the Board of Education has decided that the full-time educational support personnel hereinafter set forth shall be removed or dismissed and not reemployed for the 2017-2018 school term as a result of the decision by the Board of Education to *decrease the total number of full-time educational support personnel employed by the Board of Education in the School District*, pursuant to Section 5/10-23.5 of *The Illinois School Code*.

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Oak Park Elementary School District No. 97, Cook County, State of Illinois, as follows:

**Section 1 :** That the following full-time educational support personnel are hereby removed or dismissed and not reemployed for the 2017-2018 school term, in conformance with the Exhibits attached hereto and made a part hereof, because of the decision by the Board of Education to decrease the total number of full-time educational support personnel employed by the Board of Education:

**Custodian Floater:**

Candace Wyrick

**Custodians:**

Robert Dove

Dwayne Curington

John Ferguson

Ernesto Nubla

**Section 2 :** That the President and Secretary of the Board of Education are hereby authorized and directed to send the educational support personnel hereinabove set forth a written notice of honorable dismissal by first class mail at least **thirty (30) days** before the employees' last day of employment, which notice shall be substantially as set forth in the Exhibits attached hereto.

**Section 3:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the educational support personnel hereinabove set forth a written notice of honorable dismissal by certified mail, return receipt requested, at least **thirty (30) days** before the employees' last day of employment, which notice shall be substantially as set forth in the Exhibits attached hereto.

**Section 4:** That this Resolution shall be in full force and effect forthwith upon its passage.

Roll call vote.

Ayes: Breymaier, Liebl, Datta, O'Connor, Broy, and Spurlock

Nays: None

Absent: Spatz

Motion passed.

## **2.3.2 APPOINTMENT OF ADMINISTRATOR**

Datta moved, seconded by Breymaier, that the Board of Education of Oak Park District 97, appoint Eboney Lofton as the Senior District of Special Services at a salary of \$128,251 for the 2017-2018 school year. Roll call vote.

Ayes: Datta, Breymaier, Liebl, O'Connor, Broy, and Spurlock

Nays: None

Absent: Spatz

Motion passed.

## **2.4.1 APPROVAL OF ERATE CONTRACT**

Broy moved, seconded by Liebl, that the Board of Education of Oak Park District 97 enter into a 24-month agreement with Comcast to provide WAN and Internet services, at a monthly cost of \$10,352.95. Roll call vote.

Ayes: Broy, Liebl, Datta, O'Connor, Breymaier, and Spurlock

Nays: None

Absent: Spatz

Motion passed.

## **2.4.2 APPROVAL OF OPTA LEADERSHIP ROLE COMMITTEE RECOMMENDATION**

Liebl moved, seconded by Broy, that the Board of Education of Oak Park District 97 approve the Roles Committee recommendations for the 2017-2018 school year as outlined in the memo to the Board of Education dated April 26, 2017. Roll call vote.

Ayes: Liebl, Broy, Datta, O'Connor, Breymaier, and Spurlock

Nays: None

Absent: Spatz

Motion passed.

## **BOARD ASSIGNMENTS**

### **BOARD ASSIGNMENTS**

#### **STANDING BOARD COMMITTEE LIAISON REPORT FOLLOW UP**

##### **C.L.A.I.M.**

It was reported that Ralph Martire will share a presentation during the next CLAIM meeting scheduled for Thursday, May 11, 2017.

##### **FORC**

It was reported that member Broy attended the FORC meeting in member Spatz's absence and the liaison report will be shared at a later date. Broy reported that the committee expressed interest in providing their own report to the Board that would include recommendations and suggestions. The committee is considering meeting on a more regular basis and they talked about restructuring the agenda so the committees can actually make recommendations. They expressed interest in communicating more frequently with the Board.



## INTERGOVERNMENTAL AND LIAISON REPORT FOLLOW UP COLLABORATION FOR EARLY CHILDHOOD

It was reported that the Erickson Institute accepted the application for District 97 and the Collaboration for Early Childhood for the EDI Community Based Data Gathering and Improvement Initiative. Dr. Kelley noted that this is a great way for the district to be effective. Additionally, it was reported that member Spatz nominated Dr. Felicia Starks Turner for the Barbara Bowman Fellowship and she was accepted as a fellow.

Dr. Kelley reported that the Collaboration hosted an event where State Superintendent Tony Smith spoke. She reported that his message was well received and he won over the skeptical audience. Dr. Kelley shared a handout from that event.

## OAK PARK EDUCATION FOUNDATION

It was reported that this group met, but no additional information was shared.

## PTO COUNCIL

Members Broy and Liebl attended this meeting. They shared that the PTO Council is developing a Diversity Council and each school will be invited to assign a representative to participate. This group will host meetings and consider equity initiatives. Additionally, each school will have their own Diversity Council.

## ADMINISTRATIVE ITEMS

ADMINISTRATIVE ITEMS

### APPROVAL OF 2016-2017 FINAL CALENDAR

Laurie Campbell came to the table. She explained that the district needs to modify the 2016-2017 school calendar to reflect the fact that no “snow days” were needed this year. This item will return to the Board for action on May 23, 2017.

### CUSTODIAL BIDS

Alicia Evans came to the table. She explained that the custodial bids are requested annually to seek out the least expensive way to purchase custodial supplies. She reported that this year, she is recommending the use of the lowest bid in each category. She explained that because the warehouse is relocating and will not have the space to store large quantities, she is recommending Warehouse Direct as one of the suppliers. Warehouse Direct has their own warehouse and will be able to supply next day delivery and online ordering. This item will return to the Board for action on May 23, 2017.

### APPOINTMENT OF DISTRICT TREASURER

Secretary Marinier explained that appointing a District Treasure is an annual item that comes before the Board. In the recent past, the Treasure has been the Assistant Superintendent for Finance and Operation. It was explained that in the distant past Cicero Township was named the District Treasurer, but that practice ended when the Township office closed. It was noted that it makes sense that the title be held by someone in the business office. This item will return for action on May 23, 2017.

## DONATIONS

### LIBRARY BOOK DONATION

Evans reported that Judy Chrisman, a retired teacher, is interested in donating 21 books from the 2016 Jane Addams Book Award list in memory of her mother and her mother’s cousin. Ms. Chrisman donates library books to D97 annually. The books will be used in libraries throughout the District. The estimated value of the donation is \$255.00. This item will return to the Board for action on May 23, 2017.

### WHITTIER PTO DONATION

Evans reported that the Whittier community members expressed interest in donating items to the school. These items will be installed during summer 2017. She shared that a student expressed interest in having a buddy bench at the school and raised the funds for this purchase. These items will return to the Board for action on May 23, 2017.

- Two stationary wall mounted basketball backstop - \$7,226.00
- One friendship bench - \$1,500.00

### BEYE PTO DONATION

The Beye PTO members expressed interest in donating items to the school. These items will be installed during summer 2017. The estimated cost is \$3,290.15. This item will return to the Board for action on May 23, 2017.

- Three water fountains

- One water bottle retrofit kit

Evans explained that several of the schools have been installing buddy benches. Interest was expressed in whether the basketball hoops will remain available during the summer. It was noted that the Park District has basketball hoops available for community use, however; the activities are usually supervised, and the hoops are removed as well. Evans was asked to research the reasoning behind the removal of the basketball hoops.

### **CONCLUDING ITEMS**

#### **BOARD REMARKS**

**CONCLUDING  
ITEMS**

It was reported that this year's Ethnic Festival was a huge success.

It was noted that the need for early registration for Kindergarten is valuable, however; concern was expressed that those who register later in the process are the low income families. It was noted that the District is making strides in the testing of children. Interest was expressed in hearing about how early registration is working with making sure that the District is welcoming families at the end of the summer and including them in summer activities.

It was reported that the BRAVO performance of Lyon King was wonderful.

#### **BOARD MEETING AGENDA FOR FUTURE MEETINGS**

The May 15, 2017 Board Retreat agenda was reviewed. Vice President O'Connor shared that the initial plan was to hold a debrief on the referendum, however; due to time constraints, the planning team thought it would be wise to collect input from the past Board members and share their feedback with the new Board via email. It was noted that Dr. Allan Alson will facilitate the retreat.

The draft agenda for the May 23, 2017 Board meeting was reviewed and modifications were recommended.

#### **PARKING LOT AND LONG-TERM CALENDAR**

The following item was suggested for consideration

- Communication about school safety or school climate, discipline and restorative practices

### **ADJOURNMENT**

**ADJOURNMENT**

There being no further business to conduct, Vice President O'Connor declared the meeting adjourned at 10:04 p.m.

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Board President

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Board Secretary