

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: February 9, 2021



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   February 2, 2021

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

✚ Vance Matt, Warehouse Supply Clerk-Food Services, Effective 1/18/2021

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Date: January 18, 2021  
To: Food Service Supervisor Lynn Keenan  
From: Vance G. Matt  
Re: Resignation Letter

I, Vance Matt am giving you my resignation as of today, Monday, January 18, 2021. I have worked diligently for the past seventeen months as your Warehouse Clerk and know this is not the position I am seeking as a career. Thank you for letting me have this experience.

Sincerely, Vance G. Matt



Received  
JAN 27 2021

Browning Schools-HR Dept.

CS Hall  
1/27/21

Printed