

COSSA Annual Board Meeting

Jan 22, 2025 5:00 PM

Agency Board Room

109 Penny Lane

Wilder, ID 83676

John Baldazo:	Present	Micah Doramus:	Present
Adam Percifield	Absent	Norm Stewart:	Present
Sara Bartles:	Present	Dale Layne:	Present
Bree Walker	Absent	Alejandro Zamora	Present
Leslie Parker:	Absent	Rob Sauer	Absent

Also present were:
 Patricia Frahm, COSSA CEO
 Tammie Anderson, Special Education Director
 Miren M Lowry, Business Manager/Clerk
 Shelby Cloward, CTE Instructor
 Debbie Denney, Homedale SD Business Mgr
 Jason Sevy, Marsing Trustee
 (in Adam Percifield's absence)

A. Call Board of Trustees Meeting to Order

Chairman Bartles called the meeting to order at 5:02 pm

A.a. Pledge of Allegiance

A.b. Determine if a quorum is present

B. Agenda Action Items

B.a. Approval of Agenda

Approve the Agenda as presented. This motion, made by John Baldazo and seconded by Leslie Parker, Passed.

C. Board Organization - Action Items

C.a. Acknowledgment of Board of Trustees by District - Signing of Code of Ethics

Policy 1600 Board of Trustees Code of Ethics was signed by all trustees present:

- Leslie Parker, Homedale School District
- John Baldazo, Notus School District
- Sara Bartles, Parma School District
- Bree Walker, Wilder School District

C.b. Election of Board Chair

Nominate Sara Bartles for Board Chair. This motion, made by John Baldazo and seconded by Leslie Parker, Passed.

C.c. Election of Vice-Chair

Nominate John Baldazo for Vice-Chair. This motion, made by Leslie Parker and seconded by Sara Bartles, Passed.

C.d. Appointment of Clerk of the Board

Appoint Miren Lowry as Clerk of the Board. This motion, made by John Baldazo and seconded by Leslie Parker, Passed.

C.e. Consideration of Board Meeting Schedule & Location

Hold the regular Board meetings on the 3rd Monday of each month, 5:00 pm in the COSSA Board Room, 109 Penny Lane, Wilder, ID 83676. This motion, made by John Baldazo and seconded by Jason Sevy, Passed.

C.f. Consideration to designate the COSSA website and CRTEC Facility Office as legal posing sites for notices posted on behalf of Canyon-Owyhee School Service Agency (COSSA)

Designate the COSSA website and CRTEC Facility Office as the legal posting sites for notices posted on behalf of Canyon-Owyhee School Service Agency (COSSA). Courtesy posting sites will include the Wilder Post Office & City Hall. This motion, made by John Baldazo and seconded by Jason Sevy, Passed.

C.g. Consideration to designate Zions Bank (Wilder Branch) as the depository of record for Canyon-Owyhee School Service Agency funds

Designate Zions Bank as the depository of record for Canyon-Owyhee School Service Agency funds. This motion, made by John Baldazo and seconded by Jason Sevy, Passed.

C.h. Consider designating the Idaho Press-Tribune newspaper for the publishing of legal notices on behalf of Canyon-Owyhee School Service Agency (COSSA)

Designate the Idaho Press newspaper for the publishing of legal notices on behalf of Canyon-Owyhee School Service Agency (COSSA). This motion, made by John Baldazo and seconded by Jason Sevy, Passed.

C.i. Board Policies - Annual Review/No Changes

Approve the following Board Policies as presented: (1) Policy 1300 Board Policy Authority; (2) Policy 1610 Conflict of Interest; (3) Policy 2410 Section 504. This motion, made by Jason Sevy and seconded by John Baldazo, Passed.

D. Audience with Individuals and Groups

There were no requests to address the Board

E. Approval of the Consent Agenda

E.a. Approval of the Consent Agenda

Approve Consent Agenda as presented. This motion, made by Jason Sevy and seconded by Leslie Parker, Passed.

E.a.I. Board Minutes:

E.a.II. Bill Schedule

E.a.III. Personnel Report - NONE AT THIS TIME

E.a.IV. Obsolete Items - NONE AT THIS TIME

F. **Information Items/Reports**

F.a. Old Business - NONE AT THIS TIME

COSSA Educational Association Representative - NONE AT THIS TIME

F.b. Business Office Report

Discussion was held concerning the 2024-2025 budget. An amended budget hearing will be scheduled for February 19, just before the regular board meeting.

F.c. Special Services Report

No addition to the submitted report

F.d. Academy Principal and CTE Coordinator Report

No addition to the submitted report

F.e. COSSA Administration Report

No addition to the submitted report

F.f. Maintenance/Facilities Report

No addition to the submitted report

F.g. Food Service Report

No addition to the submitted report

F.h. Information Technology Report

No addition to the submitted report

F.i. Transportation Report

No addition to the submitted report

F.j. Short-Term Training Report

No addition to the submitted report

G. **Old Business -- Action Items**

G.a. 2025-2026 Calendar - Second Reading

Approve the 2025-2026 Calendar on Second Reading. This motion, made by John Baldazo and seconded by Leslie Parker, Passed.

H. **New Business -- Action Items**

H.a. Superintendent Survey

Chair Sara Bartles noted that the survey had closed the previous Friday. However, she did not have an opportunity to compile the data before the Board meeting.

H.b. Consider Possible Emergency Declaration for Financial Stability

Discussion was held considering possibly declaring a financial emergency; however, no action was taken.

- I. **Executive Session- Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;**

Move into Executive Session per Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code at 6:19 pm. This motion, made by John Baldazo and seconded by Leslie Parker, Passed.

Roll Call Vote: Homedale, Marsing, Notus, Parma, Wilder present

Executive Session adjourned at 7:31 pm

J. **Executive Session - Possible Action: Possible Action to be taken as a result of Executive Session.**

No action taken

K. **Board Requests to Administration**

- Special Board Meeting Feb 5, 2025
 - Consider CEO/Superintendent Evaluation
 - Consider CEO/Superintendent Contract
- Add FTE staffing information, noting any vacancies, to the following reports:
 - Personnel Reports
 - Special Services Reports
 - CTE/ COSSA Acedemy Reports
- Appoint Custodian of Public Records
- Amended 2024-2025 Budget Hearing Feb 19

L. **Adjournment**

Adjourn the meeting at 7:37 pm. This motion, made by John Baldazo and seconded by Jason Sevy, Passed.

Respectfully submitted,

Miren Lowry
Clerk