

**MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR & REORGANIZATION BOARD MEETING
WEDNESDAY APRIL 21, 2025**

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mike Brozovich. The meeting was held at Minooka Community High School Administration Building Board room. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Mike Brozovich	X	
• Laura Hrechko	X	
• Mike Hoyt	X	
• Tim Juskiewicz	X	
• Jim Grzetich	X	
• Matt Shepard	X	
• Terry Spivey	X	

Additionally present were:

- | | |
|--------------------------|---|
| • Kristi Boe | X |
| • Jamie Soliman | X |
| • Dr. Phil Pakowski | X |
| • John Troy | X |
| • Dr. Robert Schiffbauer | X |
| • Michele Williamson | X |

The Pledge of Allegiance was recited.

CONSENT AGENDA

MOTION: by Hrechko, seconded by Shepard, to approve the consent agenda as presented:

- A. Open Session Minutes
 - 1. March 19, 2025 Regular Meeting
- B. Financial Reports
 - 1. Monthly Financial Reports
 - 2. Payment of Bills/Total
 - 3. Employee Payroll
 - 4. Imprest Fund Report/Total
 - 5. Activity Fund Report
 - 6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich, Shepard and Spivey. Motion carried.
Time: 6:01 p.m.

DECLARATION OF WINNERS

It was reported that the results of the April 1, 2025, election were canvassed by Kay Olson, who is the election authority of Grundy County. Results were as follows:

4-year Full Term

Mr. Mike Brozovich* 2,253
Mr., Terrance Spivey* 2,049
Mr. James Grzetich* 2,150
Mr. Bert Kooi* 85

Winners are denoted with an *. Terrance Spivey and Mike Brozovich are elected from the unincorporated, as this does fulfill the board's requirement to have at least two individuals from that area serving on the board.

ADMINISTRATION OF OATH OF OFFICE

Newly elected and re-elected board members recited the Oath of Office.

RECOGNITION OF RETIRING BOARD MEMBER

Matt Shepard (2021-2025)

ADJOURN SINE DIE

MOTION: by Grzetich, seconded by Shepard to Adjourn Sine Die. Hearing no objections, the motion was approved. Time 6:06 p.m.

B R E A K

REORGANAZATION MEETING**CALL TO ORDER**

The reorganization meeting was called to order at 6:07 p.m. The meeting was held at Minooka Community High School Administration Building Boardroom. A physical quorum was present with the following board members present: Mike Brozovich, Laura Hrechko, Terry Spivey, Bert Kooi, Jim Grzetich, Mike Hoyt and Tim Juskiewicz.

REORGANIZATION**Appointment of Pro Tem Officers**

There were no objections for Mr. Brozovich to continue as President Pro Tem and Mr. Juskiewicz as Secretary Pro Tem.

Election of Officers

Mr. Brozovich opened the floor for nominations of the position of Board President. Jim Grzetich nominated Laura Hrechko. Tim Juskiewicz nominated Mike Brozovich.

A vote by show of hands was taken to elect Laura Hrechko for Board President: Mr. Spivey, Mr. Grzetich, Mr. Kooi, Mrs. Hrechko, and Mr. Hoyt were in support of Laura Hrechko and therefore declared Laura Hrechko as Board President.

Vice President:

Mike Hoyt nominated Jim Grzetich for Vice President. Hearing no further nominations, all board members present by show of hands elected Jim Grzetich as Vice President.

Secretary:

Mrs. Hrechko nominated Tim Juskiewicz as Board Secretary. All board members present by show of hands elected Tim Juskiewicz as Secretary.

REORGANIZATION ACTION ITEMS

School District Depositories:

A list of School District Depositories was provided in the board packet for review. the following financial institutions as depositories for district funds:

- CIBC
- BMO Harris Bank
- ISDLAF (Illinois School District Liquid Asset Fund)
- Mesirow Financial
- U.S. Bank

MOTION: by Grzetich, seconded by Brozovich to approve the following financial institutions as depositories for district funds as presented. Hearing no objections, the motion was approved. Time: 6:11 p.m.

School District Treasurer:

Mrs. Kathi Norman was appointed as the School District Treasurer.

MOTION: by Grzetich, seconded by Hoyt to appoint Mrs. Kathi Norman as the School District Treasurer. Hearing no objections, the motion was approved. Time: 6:11 p.m.

Delegate to the IASB Convention:

Mr. Juskiewicz volunteered to be the Delegate to the IASB Convention.

MOTION: by Hoyt, seconded by Grzetich for Tim Juskiewicz to be the Delegate at the IASB Convention. Hearing no objections, the motion was approved. Time: 6:12 p.m.

Appointment of GAVC Representative:

Mr. Hoyt expressed his interest as GAVC Representative.

MOTION: by Grzetich, seconded by Juskiewicz to appoint Mike Hoyt as the GAVC Representative. Hearing no objections, the motion was approved. Time: 6:13 p.m.

Appointment of GCSEC Representative:

Mrs. Hrechko and Mr. Kooi expressed interest as the GCSEC Representative. Mrs. Hrechko was in support for Mr. Kooi.

MOTION: by Hoyt, seconded by Grzetich to appoint Bert Kooi as the GCSEC Representative. Hearing no objections, the motion was approved. Time: 6:13 p.m.

Appointment of Attorneys:

MOTION: Brozovich, seconded by Grzetich to appoint HPF – Himes, Petrarca and Fester as attorneys for the district. Hearing no objections, the motion was approved. Time: 6:13 p.m.

Set Dates, Times, and Locations of Regular Board Meetings:

Provided in the board packet was a list of the Regular Board meeting dates previously discussed at the March meeting. There was discussion to continue with the same schedule to be set on the third Wednesday of the month at 6:00 p.m. with the option to call Special and Committee meetings as needed.

MOTION: by Grzetich, seconded by Hoyt to set the regular board meeting at 6:00 p.m. on the third Wednesday of the month at the Administration Building Board room.

Committee Structure:

There was discussion regarding scheduling Special Committee meetings as needed. Mrs. Hrechko stated an email can be sent to her attention if a board member has any interest with a particular committee.

MOTION: by Grzetich, seconded by Kooi to continue the committee structure and schedule special committee meetings as needed. Hrechko, Grzetich, Spivey, Kooi, Hoyt, Juskiewicz were all in favor. Brozovich opposed. Motion was approved. Time: 6:17 p.m.

Adopt the Code of Conduct:

The Code of Conduct for Board Members was provided in the board packet. There were no questions or concerns.

MOTION: by Hoyt, seconded by Brozovich to adopt the code of conduct. Hearing no objections, the motion was approved. Time: 6:19 p.m.

PUBLIC COMMENTS

There were no public comments heard.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review.

Dr. Schiffbauer noted that Graduation is May 18th at 5:00 p.m., he thanked board members for their participation as well as students, staff and community for their collaboration at the Strategic Planning Workshop. Action plans from the workshop will be presented at the May meeting. He added that Senior Honors night will be May 13th at 7:00 p.m. Board members are invited to attend.

COMMITTEE REPORTS

There was no Committee Meeting held in April.

GAVC – A meeting was held on March 20, 2025. An update was provided on the buildings trade house and personnel.

GCSEC – A meeting was held on April 16, 2025. An update was provided on staffing for GCSEC.

DISCUSSION

Educational Foundation Update:

Dr. Schiffbauer reported that due to the venue being reserved the date has been moved to March 14, 2026.

Fieldhouse Community Walking Program:

Dr. Schiffbauer asked for board members feedback to investigate a Community Walking Program in the fieldhouse for Minooka Community High School residents. He feels this is a great way to give back to the community. There was discussion on track availability as well of the liability of utilizing the weight room. Board members were in favor of the walking program and more information will be available at the May meeting including costs of staffing the walking program.

IHSA Membership Renewal:

The IHSA 2025 Renewal was provided in the board packet for review. There were no questions or concerns and it is anticipated for approval at the May meeting.

Bus Lease Bids:

The Central States Bus Sales and Midwest Bus Sales lease bids were provided in the board packet for review. Mr. Troy stated that the district is in the need of four (4) - 71 passenger busses and two (2) – 43 passenger busses with wheelchair lifts. The recommendation is to award the bid to Central States Bus Sales for four (4) - 71 passenger busses in the amount of \$145,850.00 per bus with a guaranteed buy back amount of \$45,000 and financing through American Capital in the amount of \$24,280.25 per year per bus and two (2) 43 passenger busses with lift in the amount of \$162,670 per bus with a guaranteed buy back amount of \$37,900 and financing through American Capital in the amount of \$29,226.87 per bus per year. Mr. Troy confirmed that recommendation is for gasoline busses verses diesel. There was discussion that leasing versus purchasing busses and Mr. Troy feels it is beneficial

to lease which includes the warranty and maintenance service plan over purchasing. There were no further questions or concerns and it is anticipated for approval at the May board meeting.

Proposed GAVC Intergovernmental Agreement:

The proposed GAVC Intergovernmental Agreement was provided in the board packet for review. Dr. Schiffbauer discussed and referred to Section 6.B in regards to the percentage of MCHS's portion for the 10-year life safety and renovation. This is approximately \$2.1 million dollars and if the district approved this IGA the district would be bound by perpetuity. Dr. Schiffbauer asked for board members feedback on the agreement with the district's addition to the CTE department. There was feedback by Mr. Grzetich to continue discussions to partner with Joliet Junior College for the Health Occupation. In addition, Dr. Schiffbauer wanted more clarification on section 10-22.31a of the School Code of Illinois regarding withdrawal from the agreement. The majority of board members expressed that they were against the IGA with GAVC.

HB1237 Update:

Dr. Schiffbauer provided an update on the status of HB1237. He stated that the bill will have a significant financial impact on the district, as well as the time, and resources used will take away from improving education for our students. The bill is in the Senate and will reconvene on April 29th it will then be assigned to a committee. Dr. Schiffbauer has been in contact Senator Sue Rezin and Senator Chris Balkema who have expressed their opposition of the bill. Dr. Schiffbauer is in favor of relaying information out to the MCHS community on HB1237 as well as provide contact information for the State Senators to express their thoughts on this piece of legislation. He asked for board members thoughts and direction. Board members expressed their strong concern and opposition of HB1237. There was discussion and direction to provide information with links to staff, students and community. It was also suggested to form a coalition with other districts who are affected by this bill, board members discussed and encouraged the community to contact their State Representatives.

Final Exam Exemption:

Dr. Schiffbauer gave an update of the request to change the Final Exam Exemptions. He discussed the importance to teach students how to prepare for exams whether college bound or students that will go on to careers in the trades. He added that most professions require some sort of entrance exams and/or exams for certification. There were no concerns raised to continue with the current Final Exam Exemption for 2nd semester Seniors, AP and JJC classes.

Title VI Certification:

Dr. Schiffbauer gave an update on Title VI Certification. State of Illinois, State Board of Education and State Superintendent Tony Sanders refuse to comply with Title VI Certification and are speaking on the district's behalf. This could affect Federal funding. Board members agreed to sign and forward on the certification regardless. The certifications are due April 24th.

District Dump Truck:

Mr. Troy stated that he District's 2002 dump truck is in need of significant repairs, information and pictures were provided in the board packet for review. There were no objections from board members

to proceed to investigate bidding dump trucks for consideration and possible approval at the May regular board meeting.

South Campus Kitchen Fryer and Steamer:

Mr. Troy stated that at South Campus the kitchen fryer and steamer is 17 years old. The steamer is not repairable. A technician stated that although the fryer is repairable but it is reaching its end of life and it would inefficient to repair. There were no objections from board members for Mr. Troy to research options/delivery timeframes for a fryer and steamer at the May regular board meeting for consideration and possible approval.

Student Handbook Revisions – First Reading:

A first reading of the student handbook revisions was provided in the board packet for review. The two updates focused on Dress Code and Cell Phone Policy. Mr. Wikoff, Mr. Murphy along with staff, student and parents collaborated on handbook revisions and updated language on a much clearer dress code. This updated dress code reflects the community and school expectation for student dress. Updated language was more specific for cell phones usage and it is teachers' discretion to have in the classroom. There were no concerns on the proposed student handbook revisions for approval.

ACTION ITEMS

Approval of the SHI International proposal for Equipment and Configuration services \$297,886 dollars with E-Rate reimbursement available upon project completion as presented.

MOTION: by Grzetich, seconded by Hoyt to approve the SHI International proposal for Equipment and Configuration services \$297,886 dollars with E-Rate reimbursement available upon project completion as presented. Voting Aye: Spivey, Juskiewicz, Hoyt, Hrechko, Brozovich, Grzetich and Kooi. Motion carried. Time: 7:31 p.m.

Approval of the Bus Bid.

MOTION: by Spivey, seconded by Grzetich to approve of a 5-year bus lease to Central States Bus with financing through American Capital in the amount of \$24,280.25/per year- per bus for four (4) 71 passenger buses, and \$29,226.87/per year-per bus for two (2) 43 passenger buses w/lift. Voting Aye: Hoyt, Hrechko, Grzetich, Kooi, Spivey, Brozovich and Juskiewicz. Motion carried. Time: 7:31 p.m.

Approval of the Proposed Intergovernmental Agreement with GAVC as presented.

MOTION: by Brozovich, there was no second, Mrs. Hrechko requested a roll call. Voting no: Kooi, Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich and Brozovich. Motion did not pass. Time: 7:32 p.m.

EXECUTIVE SESSION

MOTION: by Hoyt, seconded by Spivey, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes, the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the district, student discipline, litigation, and collective bargaining. Hearing no objections. Motion was approved. Time: 7:33 p.m.

RETURN TO OPEN SESSION

MOTION: by Hoyt, seconded by Grzetich. Hearing no objections. Motion was approved. Time: 8:11 p.m.

MOTION: by Grzetich, seconded by Juskiewicz. Hearing no objections. Motion was approved. Time: 8:12 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION**Closed Session Minutes**

MOTION: by Grzetich, seconded by Hoyt, to approve the closed session minutes as presented:

March 19, 2025, Regular Meeting

Hearing no objections. Motion was approved. Time: 8:13 p.m.

Personnel

Resignation/Retirement(s):

MOTION: by Juskiewicz, seconded by Spivey, to accept the following resignation/retirement(s) as presented:

Ashley Tutt – ARC Aide – eff. 5/23/2025 – Resignation

Lyle Selk – Bud Driver – eff. 5/23/2025 – Retirement

Hearing no objections. Motion was approved. Time: 8:13 p.m.

Employment:

MOTION: by Juskiewicz, seconded by Grzetich, to approve the Assistant Athletic Director for the 2025-2026 school year as presented.

Nick Barello - \$95,000 annually - effective 8/1/2025

Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich and Brozovich. Motion carried. Time: 8:13 p.m.

MOTION: by Juskiewicz, seconded by Brozovich, to approve the employment of the following certified staff member(s) for the 2025/2026 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Joseph Urbanski - First-year Probationary Special Education Teacher - MA/Step 1

Melissa Wojowski - First-year Probationary Business Teacher - BA+15/Step 12

Austin O'Leary - First-year Probationary Special Education Teacher - MA+15/Step 1

Mary Beutel - First-year Probationary Special Education Teacher - MA/Step 15

Michael Hamilton - First-year Probationary Music Teacher - MA/Step 6

Voting Aye: Hoyt, Hrechko, Grzetich, Kooi, Spivey, Juskiewicz and Brozovich. Motion carried.
Time: 8:14 p.m.

MOTION: by Juskiewicz, second by Brozovich, to approve the employment of the following support staff member(s) as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Sandra Camacho - Custodian - \$17.00 per hour

Voting Aye: Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich, Brozovich and Kooi. Motion carried.
Time: 8:15 p.m.

MOTION: by Grzetich, seconded by Spivey, to approve the following extracurricular employment/volunteer(s) for the 2025/2026 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Mickey Resner - Head Coach Bowling - Step 21
Robert Munson - Head Coach Tennis (Girls) - Step 2
Will Maurice - Soccer (Boys) - Volunteer
Dylan Meyer - Football - Volunteer
Amy Johnson - Dance Team - Volunteer
Matt Reed - Minooka Anglers Club - Volunteer

Voting Aye: Hrechko, Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Brozovich. Motion carried.
Time: 8:16 p.m.

MOTION: Juskiewicz, seconded by Spivey, to approve Administration, Non-Union Support Staff, Transportation Support Staff salaries for the 2025-2026 School Year as presented.

Voting Aye: Hoyt, Hrechko, Grzetich, Kooi, Spivey, Juskiewicz, and Brozovich. Motion carried.
Time: 8:16 p.m.

MOTION: by Grzetich, seconded by Hoyt, to approve a 5-year Contract for Dr. Robert Schiffbauer, Superintendent as presented.

Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Mr. Hoyt, Hrechko and Brozovich. Motion carried.
Time: 8:16 p.m.

MOTION: by Hoyt, seconded by Brozovich, to approve a Memorandum of Understanding with the MEA with regard to support staff summer hours as presented.

Voting Aye: Juskiewicz, Hoyt, Hrechko, Grzetich, Kooi, Spivey and Brozovich. Motion carried.
Time: 8:17 p.m.

ADJOURNMENT

MOTION: by Hoyt, seconded by Grzetich to adjourn the meeting. Hearing no objections. Motion was approved. Time: 8:17 p.m.

LAURA HRECHKO, PRESIDENT

TIM JUSKIEWICZ, SECRETARY

Date _____

Date _____