

Finance Committee Meeting: 9/17/25 at 10:00am

Called to order: 10:01 am

Adjourned: 11:12 am

Members: Adam Hewitt, Kelly Bittner, Annette Klang, Jenna Leadbetter, Rose Bierce, Monique VonEnde, Mindy Glazier (BOE), Ronda Veit (OL), Gena Jacobson (OL), Mara Powers (SB), Guest: Colin Williams (BOE rep.)

Norms:

- Show up on time
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Priority Agenda Items

Monthly Financials:

1. ADM Report: (5 minutes)

Total ADM: 523

Current Enrollment: As of 9/8/25

2. Recommend monthly financials for BOE approval: [August 2025 Financial Report](#)

Adam presented the August 2025 Financial Report. Projected loss is based on 600 ADM. Revenues slightly under budget. Expenditures currently under due to early point in the year. Future reports will be presented specific to SB and online programs. Preschool line will be zeroed out at budget revision.

3. Monthly Supplemental Information: [August 2025 Supplemental Information](#)

Adam presented the August Supplemental Report including examples of future reports presented by program. No concerns noted.

Other Business: (25 minutes)

4. Remaining Pay Scales

Adam presented the proposed pay scales. The committee discussed concerns and agreed to recommend proposed scales for BOE review/approval.

Concerns noted: teacher license requirements for coordinator positions, lower pay scales for coordinator positions

[Coord Manager Director Pay Scales](#)

5. Budget Projections

Adam presented budget models. ADM totals will be added to each column for clarity.

[Budget Model #1](#)

[Budget Model #2](#)

[Summary of Original vs Model 1 and Model 2](#)

Additional Agenda Items:

Next meeting: 10/22/2025 10AM

Notes: