

PARKROSE SCHOOL BOARD 2018-19 MONTHLY FINANCIAL STATEMENTS

Jan-19

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ 1,498.82	\$ -	\$ 501.18 (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ 1,288.66	\$ -	\$ 1,211.34
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 5,000.00	\$ 187.00	\$ -	\$ 4,813.00 (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ 17.94	\$ -	\$ 232.06 (a)
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 1,900.00	\$ 1,066.37	\$ 637.32	\$ 196.31 (a,b)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 11,552.75	\$ 90.00	\$ (2,342.75) (a)
					\$ 29,450.00	\$ 15,611.54	\$ 727.32	\$ 13,111.14

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders

LISTING OF ALL EXPENSES PAID TO DATE - BOARD OF EDUCATION
1/31/19

TRAVEL - OUT OF DISTRICT

Date	Account	Line Memo	Debit	Credit	Vendor
7/3/2018	100.2310.0342.130.000.000	PER DIEM 2018 SUMMER BOARD CONFERENCE JULY 21-22,2	\$ 66.00	-	CARTER, DAVE
7/3/2018	100.2310.0342.130.000.000	PER DIEM 2018 SUMMER BOARD CONFERENCE BEND,OR JULY	\$ 66.00	-	FLORES, ERICK
7/3/2018	100.2310.0342.130.000.000	PER DIEM 2018 SUMMER BOARD CONFERENCE BEND,OR JULY	\$ 66.00	-	SONJA MCKENZIE
8/18	VISA 100.2310.0342.130.000.000	VISA Charges on August 2018 bill	\$ 1,060.32	-	
11/1/2018	100.2310.0342.130.000.000	Employee Reimb for Parking - A.S.	\$ 13.50	-	
1/1/2019	100.2310.0342.130.000.000	PER DIEM 2019 - DC Trip	\$ 227.00	-	SONJA MCKENZIE
			\$ 1,498.82		

Postage

Date	Account	Line Memo	Debit	Credit	Vendor
11/1/2018	100.2310.0353.130.000.000	Postage - Sept 2018	\$ 391.43	-	Parkrose Internal Svc's
11/1/2018	100.2310.0353.130.000.000	Postage - Oct 2018	\$ 368.71	-	Parkrose Internal Svc's
11/1/2018	100.2310.0353.130.000.000	Postage - Nov 2018	\$ 224.66	-	Parkrose Internal Svc's
12/1/2019	100.2310.0353.130.000.000	Postage - Dec 2018	\$ 303.86	-	Parkrose Internal Svc's
			\$ 1,288.66		

ADVERTISING

Date	Account	Line Memo	Debit	Credit	Vendor
Oct	100.2310.0354.130.000.000	FlashAlert Svc	\$ 187.00	-	FlashAlert
			\$ 187.00		

PRINTING & BINDING

Date	Account	Line Memo	Debit	Credit	Vendor
11/1/2018	100.2310.0355.130.000.000	BOE Goals poster	\$ 17.94	-	ESD Prints
			\$ 17.94		

SUPPLIES & MATERIALS

Date	Account	Line Memo	Debit	Credit	Vendor
8/9/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 94.17	-	SIERRA SPRINGS
Journal Entry	100.2310.0410.130.000.000	August Catering Charges	\$ 141.90	-	DO - Nutrition Svc
8/9/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 47.11	-	SIERRA SPRINGS
8/30/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 3.00	-	SIERRA SPRINGS
9/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 94.96	-	SIERRA SPRINGS
9/12/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 59.11	-	SIERRA SPRINGS
10/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 76.06	-	SIERRA SPRINGS
11/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 101.56	-	SIERRA SPRINGS
11/7/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 69.66	-	SIERRA SPRINGS
11/1/2018	100.2310.0410.130.000.000	Catering Charges for October 2018	\$ 61.79	-	SIERRA SPRINGS
12/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 110.12	-	SIERRA SPRINGS
12/5/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 69.73	-	SIERRA SPRINGS
1/2/2019	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 69.56	-	SIERRA SPRINGS
1/1/2019	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 67.64	-	SIERRA SPRINGS
			\$ 1,066.37		

DUES AND FEES - IV DETAIL

Date	Account	Line Memo	Debit	Credit	Vendor
7/16/2018	100.2310.0641.130.000.000	2018-2019 Boardbook subscription	\$ 2,500.00	-	OREGON SCHOOL BOARDS ASSOC
7/16/2018	100.2310.0641.130.000.000	2018-2019 District Membership dues ADMr as of 12/	\$ 5,952.75	-	OREGON SCHOOL BOARDS ASSOC
7/16/2018	100.2310.0641.130.000.000	Policy Update annual subscription 2018-2019	\$ 350.00	-	OREGON SCHOOL BOARDS ASSOC
8/2/2018	100.2310.0641.130.000.000	2018-2019 Legal Assistance Trust annual Dues	\$ 800.00	-	OREGON SCHOOL BOARDS ASSOC
8/2/2018	100.2310.0641.130.000.000	Registration for Dave Carter, Erick Flores, Sonja - Summer Conf	\$ 555.00	-	OREGON SCHOOL BOARDS ASSOC
8/16/2018	100.2310.0641.130.000.000	7/1/18-6/30/19 National Black Council of School Bo	\$ 75.00	-	NATIONAL SCHOOL BOARDS ASSOCIATION
10/1/2018	100.2310.0641.130.000.000	AR 432650 - Fees from MESD	\$ 200.00	-	Multnomah Educ Svc District
11/1/2018	100.2310.0641.130.000.000	Board Secretary Workshop	\$ 185.00	-	OREGON SCHOOL BOARDS ASSOC
12/1/2018	100.2310.0641.130.000.000	National School Boards Assoc - Conf Reg	\$ 935.00	-	OREGON SCHOOL BOARDS ASSOC
			\$ 11,552.75		

TOTAL EXPENSES TO DATE

\$ 15,611.54

LIST OF OUTSTANDING ENCUMBRANCES AS OF 1/31/19
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Entry	Date	Account	Amount	Req. No.	PO No.	Vendor
2160	10/31/2018	100.2310.0410.130.000.000	\$ 1,500.00	153	190149	SIERRA SPRINGS
2160	10/31/2018	100.2310.0410.130.000.000	\$ (862.68)	153	190149	SIERRA SPRINGS
	1/31/2019	100.2310.0641.130.000.000	\$ 90.00	905	190852	National School Board Assoc
			\$ 727.32			
Total Encumbrances			\$ 727.32			