



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
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NWABSD BOARD OF EDUCATION

Board Policy Committee Meeting

Conducted via Teams and in the NWABSD Boardroom

Call in: 1-833-682-3239, Access code: XXX XXX XX#

Agenda

January 22, 2024

1:30 p.m.

1. Chairperson Election
2. Review of September Meeting Board Policy items:
 - a. **BP 3260 Materials Fees** – This update provides stylistic edits to the Board's material fees program and does not require Board approval. It was sent to AASB and updated on the website.
 - b. **BP 3400 Management of District Assets/Accounts** - This update provides stylistic edits to the management of district accounts policy and does not require Board approval. No Board approval is required.
 - c. **BP 3470 Fund Balance Classification** - This update clarifies the definition of the committed fund balance and assigned fund balance. It also adds reference to the DEED Uniform Chart of Accounts. No Board approval is required.
 - d. **BP 3550 Food Service** – This update includes language to recognize various dietary guidelines that may apply to different districts. It also updated nutrition terminology. Finally, it updates language authorizing the use of independent contractors to perform food services → Ready for 2nd reading – see below
 - e. **BP 3554 – Other Food Sales** – This update makes the food sale policy inclusive of all District programs → Ready for 2nd reading – see below
3. Items for 2nd Reading (Public Comment has been sought via the [District Website](#))
 - a. **BP 3550 Food Service**
 - b. **BP 3554 Other Food Sales**
4. Items for 1st Reading:
 - a. **BP-3290 - Gifts, Grants and Bequests**
 - b. **BP-3305 - Electronic Fund Transactions *NEW***
 - i. AR-3305 has had the verbiage for the W-9 requirement added as recommended. Administrative Regulations do not require board approval/readings.
 - c. **BP-3311 - Bids**
 - i. Administrative Services to draft an Administrative Regulation (AR)

Committee Members: Carol Schaeffer, Marie Greene, Millie Hawley, Alice Melton Barr
Technology Director: Amy Eakin

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

- ii. Administrative Services to add an Exhibit (E) with a sole source statement.

d. BP-3312 - Contracts

e. BP-3315 - Relations with Vendors

5. Other Items Being Worked On:

a. BP-3470 - Fund Balance Classification

- i. This update clarifies the definition of the committed fund balance and assigned fund balance. It also adds reference to the DEED Uniform Chart of Accounts. This update does not require Board approval since it is clerical and is sent to AASB for uploading.

b. BP-5040 - Student Nutrition and Physical Activity – NWABSD

- i. Board recommended allowing the use of food as a reward.
- ii. Administrative Services is researching the US Code and State Regulations.
- iii. AR-5040 – To be reviewed by an advisory group through the Curriculum Department

c. Board Bylaws to be reviewed in the Board Bylaw Worksession

6. New Items for Committee Review:

a. BP 3270 Sale and Disposal Books Equipment

- i. Administration recommends moving current BP to an AR and adopting the AASB Model BP as policy. See recommended **AR 3270**.
- ii. 1st Update: This update provides the Superintendent greater discretion to dispose of used District property, in an amount up to \$5,000 and the addition of "federal" law.
- iii. 2nd Update: This update provides that surplus equipment purchased with a federal fund in the amount of \$5,000 or greater must be disposed of in accordance with federal Uniform Administrative Requirements.

b. BP-3541.1 - School-related Trips

- i. This update raises the recommended amount of private insurance for persons transporting students to \$1,000,000. It also revises the school-related trip section to ensure that trips in school vans are covered by policy.

c. BP-4222 - Teacher Aides - Paraprofessionals

- i. This update revises various board policies and administrative regulations to reference and incorporate BP 5141.42, Professional Boundaries for staff and students. The changes cross-reference BP 5141.42 and, where appropriate, state that applicable training required by BP 5141.42 shall be provided.

d. BP 5124.1 Family Engagement – *NEW*

- i. This new board policy and administrative regulation address family engagement and efforts districts should take to coordinate with

parents. The policy and regulation are broad based and may be edited based on specific district need. **See AR 5124.1** in addition.

e. BP-5131.9 - Academic Honesty

- i. This update is a substantial revision to the model academic honesty policy, incorporating modern best practices and addressing the use of artificial intelligence programs.
- ii. ***NEW* AR-5131.9** - This new regulation further expands on the revised academic honesty policy. It includes definitions, provides examples of academic dishonesty, applies investigation roles, and further addresses artificial intelligence use. **See AR 5131.9.**

f. BP-6112 School Day

- i. This update includes a new provision that requires a kindergarten day in session to include at least two hours of instruction.

7. Questions

