

EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

MINUTES
REGULAR MEETING
MONDAY, JUNE 23, 2025

The Board of Education meeting will be held at the Unit #40 Board Office at 2803 S. Banker St., Effingham, IL at 6:00 p.m.

The Unit #40 board meeting will be streamed live on YouTube. Please use the following links to access the meeting:

Live stream starting at 6:00 p.m.: <https://youtube.com/live/Co8L2GLVifo?feature=share>

Live stream following closed session: <https://youtube.com/live/qfocbPhS7wU?feature=share>

1. Call to Order FY25 Amended Budget Hearing/Pledge of Allegiance/Roll Call
President Wendling called the FY25 Amended Budget Hearing to order at 6:06 PM
Secretary Willenborg called the roll.
Members present: Andrew Altman, Erica Boone, Desha Wear, Jill Wendling, and Jane Willenborg
Members absent: Chad Thompson
Members in attendance remotely: Brandon Duncan
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
2. Amended Budget Hearing
3. Adjourn Budget Hearing
Altman made a motion, seconded by Boone to adjourn the Budget Meeting at 6:07 PM.
Roll call vote
AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
4. Call to Order Hearing for Bond/Roll Call
President Wendling called the Bond Hearing to order at 6:07 PM
Secretary Willenborg called the roll.
Members present: Andrew Altman, Erica Boone, Desha Wear, Jill Wendling, and Jane Willenborg
Members absent: Chad Thompson
Members in attendance remotely: Brandon Duncan
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
5. Public Hearing Concerning the Intent of the Board of Education to Sell \$38,000,000 Funding Bonds for the Purpose of Paying Claims Against the District.

6. Adjourn Bonds Hearing

Altman made a motion, seconded by Duncan to adjourn the Bonds Meeting at 7:04 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

7. Call to Order Regular Board Meeting/Roll Call

President Wendling called the Regular Meeting to order at 7:04 PM

Secretary Willenborg called the roll.

Members present: Andrew Altman, Erica Boone, Desha Wear, Jill Wendling, and Jane Willenborg

Members absent: Chad Thompson

Members in attendance remotely: Brandon Duncan

Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey

8. Acknowledgements

A. JH State Track Participants – Abby Johnson, Alayna Wae, Aleece Lotz, Anna Gouchenouer, Cloie Bailey, Jared Klingler, Kael Allison, Rhylee Holland

9. Recognition of Visitors

10. Adopt FY25 Amended Budget

Boone made a motion, seconded by Altman to adopt the FY25 Amended Budget as presented.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

11. Financial Report

Baker reported a net fund balance of \$57,303,173.96 and; Operating funds net total of \$18,883,789.70. Reimburse the imprest account in the amount of \$1,752.54 and approve the bills as listed:

Education Fund – \$269,335.96

Little Hearts Daycare - \$13,524.23

Operations, Building & Maintenance Fund – \$110,098.28

Bonds & Interest - \$5,094.88

Transportation Fund – \$269,582.01

Tort Fund – \$107,677.54

Capital Improvements - \$130.00

Total - \$775,442.90

Altman made a motion and seconded by Boone to approve the financial report and to reimburse the imprest account in the amount of \$1,752.54 and payment of bills in the amount of \$775,442.90.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

12. Consent Agenda

A. Minutes – May 19, 2025, regular meeting and closed session minutes, and June 3, 2025, special meeting and closed session minutes

B. Cafeteria Report – Enclosed

C. Student Teachers

Student	Type	Unit 40 Teacher	Grade/Subject	School	Date
Jordan Wagner	Extended Field Experience: Student Teaching	Missy Donaldson	Grade 4	Central	Fall 2025

D. Fundraisers

Group	Event	Reason	Date
EHS Basketball Cheer	El Rancherito Dine & Donate	Raise funds for camp & team bonding activities	1 Day in July or August
Central Student Council	Selling Smencils & Smickers	Raise funds for the year	September 9-12, 2025 December 2-5, 2025 February 24-27, 2026 April 21-24, 2026

E. Annual Software Program Renewals – Enclosed

Boone made a motion, seconded by Altman to accept the Consent Agenda.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

13. Correspondence – Enclosed

Thank yous from South Side School for providing lunch during Appreciation Week, and from Sandy Lohman for the retiree luncheon, plant, brick, paver, and recognition for her 31 years in the District.

14. Superintendent's Report

A. Enrollment – As of 5.30.25, total enrollment is 2,327 students. This is 1 more student than the previous month and 50 more students than the previous year.

B. LHECC – ExceleRate Illinois Gold Circle of Quality

15. New Business

A. Final Reading and Approval to Adopt Press Policy Updates

Boone made a motion, seconded by Willenborg to adopt the following board policies as presented:

2:260, 2:265, 4:15, 4:80, 4:120, 5:10, 5:20, 5:60, 5:100, 6:150, 6:235, 6:310, 7:10, 7:20, 7:50, 7:60, 7:70, 7:180, 7:185, 7:190, 7:200, 7:210, 7:250, 7:255, 7:270, 7:310, 7:315, 7:340, 8:30.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

B. Approval of Effingham U40 Foundation Director

Altman made a motion, seconded by Boone to approve Zoe Bridges as an Effingham U40 Foundation Director.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

C. Approval of the Consolidated District Plan, which includes the Schoolwide Title Plans for ELC, SS, and Central, and the School Improvement Plan for EHS.

Altman made a motion, seconded by Wear to approve the Consolidated District Plan, which includes the Schoolwide Title Plans for ELC, SS, and Central, and the School Improvement Plan for EHS as presented.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

D. Property Casualty, Cyber, Workers' Compensation Insurance Renewal

Boone made a motion, seconded by Altman to approve FY26 Property Casualty, Blanket Student Accident, Cyber and Workman's Compensation Insurance renewals at a total cost of \$520,318 for the 2025-26 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

E. Approve Dairy Bids

Altman made a motion, seconded by Boone to accept the dairy bid from Prairie Farms Dairy for the 2025-26 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

F. Approve Bakery Bids

Altman made a motion, seconded by Wear to accept the bakery bid from Alpha Bakeries for the 2025-26 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

G. Approve Pizza Bids

Altman made a motion, seconded by Boone to accept the pizza bid from Domino's for the 2025-26 school year,

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

H. Approve Grocery Bids

Altman made a motion, seconded by Wear to accept the grocery bid from Kohl's for the 2025-26 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

I. Approval of Amendment and Extension to the Consultant Agreement by and between the Board of Education of Effingham School District 40 and Bendi Investments, LLC

Boone made a motion, seconded by Wear to approve the agreement with June Nilles as a data consultant with Unit 40 for the 2025-2026 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

J. Approval of HLS Amendment for South Side Elementary Project

Altman made a motion, seconded by Boone to approve the HLS Amendments as presented.

This will then require the District to submit the approved item to the ROE and then to ISBE.

The total HLS cost of the project is estimated at \$360,000.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

K. Approval of South Side Project GMP (Guaranteed Maximum Price) Agreement with Holland Construction

Boone made a motion, seconded by Altman to table the agreement provided by Holland Construction for a total cost of \$782,090 (\$300,000 is HLS eligible) for the following companies:

Masons Masonry Restoration

Masonry & Waterproofing \$ 61,672

A&R Mechanical

Plumbing & Sheet Metal

\$ 43,420

Effingham Asphalt

Earthwork, Storm Sewer, SWPP Asphalt Paving & Concrete \$361,459

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

L. Approval of Project Exhibit #1 - Amendment to the Professional Services Agreement

Altman made a motion, seconded by Boone to table the amended Professional Services Agreement Project Exhibit #1 with BLDD Architects to provide full design services for work just explained, such as foundation waterproofing and subdrainage system for an additional cost of \$23,000.00.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

M. Approval of Mobile Trailers Agreement on South Side Elementary Property

Wear made a motion, seconded by Willenborg to approve the three-year agreement with Mobile Modular. This will cancel the original two-year agreement and replace it with this three-year agreement at a total cost of \$8,505.00/monthly (there are additional expenses for set up, delivery, and pick up that are incorporated into the contract as well).

Roll call vote

AYES: Boone, Duncan, Wear, Wendling, Willenborg

NAYS: Altman

ABSTAIN: none

Motion Carried

16. Adjournment to Closed Session

Altman made a motion, seconded by Boone to adjourn to Closed Session at 7:38 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. 5 ILCS 120/2(c)(1)

B. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

C. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

17. Return to Open Session

Altman made a motion, seconded by Boone to adjourn and return to open session at 8:16 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

18. Approval of School Security Officers Contracts for the 2025-26 School Year

Duncan made a motion, seconded by Altman to approve the School Security Officer's contracts as presented for the 2025-26 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

19. Personnel List

EMPLOYMENT:	
Michael Lambton	HS Spring Musical
Morgan Pals	Junior Class Sponsor
Pam Koester	JH Cross Country Assistant Coach
VOLUNTEER:	
Blake Wesselman	HS Boys Assistant Basketball Coach
RESIGNATION:	
Elizabeth Short	Flex Teacher
Kristin Harvey	HS Assistant Softball Coach
Justin Hayes	JV Boys Baseball Coach
RETIREMENT:	
Judy Wall	Paraprofessional

Boone made a motion, seconded by Wear to approve the personnel list as presented.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

20. Adjourn

Altman made a motion, seconded by Boone to adjourn the meeting at 8:20 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

Date of Minutes: **Monday, June 23, 2025**

Date of Approval: _____

President

Secretary

EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40
Effingham, Illinois

Motion to Adjourn to Closed Meeting

Date: June 23, 2025

Time: 7:38 PM

A motion was made by Altman, and seconded by Boone, to adjourn to closed meeting to discuss:

- ☐ **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).**
- ☐ **Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).**
- ☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- ☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- ☐ Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
- ☐ The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- ☐ The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- ☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- ☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- ☐ Student disciplinary cases. 5 ILCS 120/2(c)(9).
- ☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- ☐ **Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).**
- ☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- ☐ Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- ☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- ☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

Closed Meeting Roll Call:

"Yeas" - 6	"Nays" - 0
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Motion: Carried