BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

3C. Action **Date: April 25, 2005**

SUBJECT: **METHOD OF DELIVERY FOR NON-PROFESSIONAL SERVICES**

BOARD GOAL: **Safe Schools**
Budget and Finance

FISCAL NOTE: **Bond Funds**

Background Information:

- Various non-professional services are required for construction projects.
- The need for non-professional services was previewed for the Board at the April 11 board meeting.

Administrative Considerations:

- Consider a construction contract using competitive sealed proposal for HVAC testing and air-balancing services.

- Consider a construction contract using competitive sealed proposal for printing of plans and specifications.

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The administration recommends that the Board of School Trustees approve the delivery method of competitive sealed proposals for HVAC testing and air-balancing services and printing of plans and specifications.

Respectfully submitted,

Mark A. Canterbury, AIA
District Architect