



Consent Item

Date: December 9, 2024

Division: Finance

Subject: Kitchen Equipment, Installation, Parts and Other Related Products and Services – Cooperative Contract(s)

Background Information:

- The Lewisville ISD Board of Trustees previously awarded CSP #2826-21 Kitchen Equipment, Installation, Parts and Other Related Products and Services on November 8, 2021, with subsequent renewals.
- This is a recommendation for supplemental procurement options utilizing LISD-eligible cooperative contracts for Kitchen Equipment, Installation, Parts and Other Related Products and Services.
- If approved, the utilization of cooperative contract vendors for products and services will be on an “as-needed” basis. These vendors help provide food service equipment, installation, parts, and repairs for the kitchens/food preparatory areas in Lewisville ISD, including but not limited to ovens, dishwashers, refrigerators, steamers, portable or stationary coolers, portable or stationary warmers, and polystyrene foam recycling units for kitchen areas, culinary labs, and family consumer science classrooms.
- Allowing the use of LISD-eligible cooperative contracts for this commodity, the District will have access to a wide range of vendors, products, services, and pricing to help provide the best value.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.
- Interlocal Cooperative Contracts have gone through a competitive procurement process and comply with local and state procurement laws.
- The Texas Department of Agriculture (TDA) requires pre-approval of any capital expenditures over \$10,000, and pricing must still be the primary consideration for any products or services.

Administrative Consideration:

- If approved, funds for these purchases and/or services may come from the local, state, federal, child nutrition, and grant funded programs.
- Previous annual expenditures for this commodity:
 - 2023–2024: \$911,100
- Estimated annual expenditures in this commodity: \$920,000 but will not exceed the previously approved budgets.

- This procurement complies with Section 44.031 of the Texas Education Code, United States Department of Agriculture (USDA), Texas Department of Agriculture (TDA), and EDGAR 2 CFR 200.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the use of LISD-eligible cooperative contracts for Kitchen Equipment, Installation, Parts and Other Related Products and Services, the associated vendors, and the estimated annual expenditures for one year.

Timeline/Report:

- Term: December 2024 – December 2025