

**Budget Workshop**  
**March 25, 2024**

1. Background:

Board Policy CE governs the preparation of the Annual Operating Budget.

2. Process:

The 2024-2025 Budget process is underway. Meetings have been held with principals and department leaders. The business and finance department is also holding “office hours” for additional support.

Human Resources has started the employee management plan and is ready to start developing some budget numbers and forecasts for next year.

The business and finance department is planning on having a budget workshop prior to each regular board meeting until budget adoption.

3. Fiscal Impact:

None

4. Recommendation:

None

5. Action Required:

None

6. Contact Person:

Pam Bendele