

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 6, 2020



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: December 31, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: KW/Vina Teacher 2019-2020 School year

Description: Tonia Tatsey is recommending the following for hire for the 2019-2020 school year:

 Nathalie Lopez, KW/Vina 1st Grade Teacher

Financial Impact: \$19,859.00 pro-rated for late start January 8, 2020 (Per Certified Salary Schedule BA/0 \$37,136.00)

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher		Applicant Recommended Nathalie Lopez	
Department/Location KW/Vina Elementary		Supervisor Tonia Tatsey	
Type of Position Certified Teacher	Starting Date January 8, 2020	Term 187 Days-prorated	

Recruiting.	Date Posted: 4/25/19	Re-advertised: N/A	Closing Date: Open Until Filled
Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. There is 1 position open and we have not had any qualified applicants. Nathalie is a member of the 2+2 Teaching Program and has been granted emergency certification for this position.			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Nathalie Lopez	10/30/19	Yes	12/17/19

Interview Committee		Title	Name	Title
Nicole Whitney	KW/Vina Instructional Coach			
Rebeca Rappold	KW Vina Assistant Principal			
Maureen Stott	SPED Director			

Recommendation: Nathalie has completed her student teaching requirements with Ms. Betty Brock at the Vina and is currently substituting in the position that is vacant. She is highly coachable, seeks support when needed and follows up with implementation of strategies. She writes quality lesson plans, builds positive relationships with students, parents and staff. She manages her classroom environment well. She has completed her student teaching and will be awarded her BA in Elementary Education.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background Check	On file	Yes	Negative

Salary: \$37,136.00 Pro-Rated	Placement Lane: BA/0	Contract Days: pro-rated for late start
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Prepared by: John E. Salois Date: 12/31/19 Approved by: _____ Date: _____