

FINANCE COMMITTEE MINUTES

This meeting was held remotely via Google Meet
May 13, 2024 at 7:30 a.m.

Members in Attendance: John Bellingham, Jamie Bente, Dave Campbell, Stacy Fox, Scott Gerdes, Lynda Boudreau, Chad Wolff, Rob Dehnert, Roxanne Hill, Jason Engbrecht, Joel Olson, Meghan Knutson and Brett Martindale

Others in Attendance: Katie Schultz

Members Absent:

This meeting was called to order at 7:30 a.m.

I. Business Items

- a. Approval of the previous meeting minutes: Motion to approve by Mr Bellingham and seconded by Ms Boudreau. Motion carried.
- b. Update of the Food Service Fund Balance. Mr Gerdes presented an update on the Food Service Fund Balance and a plan on how to spend down the excess balance. No approval needed.

II. Contracts, Agreements, Bids and Grants for Review

- a. Approval to purchase Apple products for FY25: This request is to purchase Middle School student iPads, secondary staff iPads, MacBooks and Apple TV's. This will make technology integration more seamless when transitioning between classrooms as well as keeping repairs to a minimum. We do not have a mandatory insurance policy per student but that is an option if the parent wants to purchase it. Motion to approve by Mr. Bellingham, seconded by Ms Boudreau. Motion Carried.
- b. Approval of Fiscal Year 24-25 Nerstrand Nurse Contract: Contract is for cost of the staff plus the 8% administrative fee. Motion by Mr Wolff and seconded by Ms Boudreau.
- c. Approval of Fiscal Year 24-25 Nerstrand Maintenance Contract: Contract is for cost of staff plus 8% administrative fee. Motion by Mr Wolff and seconded by Ms Hill. Motion carried.
- d. Approval of Fiscal Year 24-25 Nerstrand Information Technology Contract: Contract is for the cost of staff plus 8% administrative fee. Motion by Mr Bellingham and seconded Mr Bente. Motion carried.
- e. Approval of Fiscal Year 24-25 Nerstrand Lease Contract: The lease is set for \$164,250 per year. Motion by Mr Dehnert and seconded by Mr Olson. Motion carried.
- f. Approval of Fiscal Year 24-25 Nerstrand Food Service Contract: This is a joint powers contract which means we run their program. We prepare, serve, and

process all the paperwork but we also retain all of the revenue. Motion by Ms Boudreau, seconded by Mr Dehnert. Motion carried.

- g. Approval of the SFM Workers Compensation Policy: In FY23, we switched to SFM. Our EMR is down to 1.07 which is 10 basis points, meaning that our work comp rate is decreasing. Mr Gerdes thanked Kain Smith, Carrie Anonby and Craig English for their diligent work. Motion by Mr Wolff and seconded by Mr Bente. Motion carried.
- h. Approval of the Third Party Billing Contract. Motion by Ms Boudreau and seconded by Ms Fox. Motion carried.
- i. Approval of the LTFM 10 Year Plan: School districts must complete this plan every year so that we can levy this in subsequent years. So this plan is submitted in FY24 and will be levied for FY26. There are a few different categories; Health and Safety, Remodeling for gender-neutral restrooms, Motion by Mr Olson and seconded by Ms Boudreau. Motion carried.
- j. Approval of two additional FTE EL Teachers for FY 24-25. Faribault has a high percentage of EL students compared to the average in Minnesota and our numbers for the spring of 2024 are about 175 students that are just entering into the program compared to about 70 from the fall. Revenue funding has increased from prior years and we do receive concentrated revenue in addition to the basic EL revenue. Asking for 2 additional FTEs at the high school to bring Faribault back into compliance. This would be a \$170,000 cost to the general fund. Motion by Mr Bente and seconded by Mr Engbrecht. Motion Passed.

III. Financial Performance

- a. April Student Counts: Mr Gerdes presented that we're down by 19 students as compared to what we have budgeted for.
- b. April Comparative Report: Mr Gerdes presented that gas and snow removal are still down due to the unusually warm winter. Self-insurance is positive now as of April, showing \$85,000 revenue over expenses as of the end of April.
- c. April Investment Report: Our cash and investments have increased by just under 1 million dollars, up from April. We're in the expected upward trend in cash receipts for Feb, March, April and May.
- d. April Analytics: Looking at local revenue, this large increase is due to the debt we took on for the sale of the bonds. State revenue is still up and federal revenue is down, again, mainly due to the lack of ESSER funding. Our Fund Balance will see an increase at the end of FY24 but will be short lived as it is expected to drop in FY25.

IV. Financial Strategies

V. Next Meeting Monday June 17, 2024 at 7:30 am.

VI. Motion by Mr Bellingham to adjourn the meeting, second by Mr Bente. Meeting adjourned at 8:52 a.m.

Respectfully submitted by Brett Martindale