

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT
January 2010

Facilities Management – General

A broken water line feeding a sink at Woodland School failed, and water damage occurred in several classrooms. Repair and clean up efforts are ongoing.

Capital Construction:

Currently, LRFP work is ongoing at Denfeld, Ordean, Homecroft, Lowell, and Laura MacArthur.

Piedmont School has been turned over to the contractor for the demolition process as specified.

The Lester Park properties have been turned over to the contractor for the demolition process as specified.

HVAC testing and balancing is nearing completion at both Lowell and Homecroft. Commissioning has begun at both sites and is progressing well.

Grant /Nettleton users group met at Nettleton to discuss and review current schedules and plans.

Meetings are ongoing with JIT to review schedules and plans for Congdon Park renovations.

Maintenance:

The month of January ended routinely with no major items to report. Crews are busy with additional cleaning resulting from sand and salt tracked into the buildings at this time of year.

Maintenance Department currently has **400** open work requests district-wide. Specific to the month of January, we received **207** new work requests and **120** were successfully responded to and closed.

November FY 2010 / November FY 2009 Usage –*Correction

*The information provided to the board last month compared the wrong months

Utility	November 2009			November 2008		
	Cost	Usage	Heating Degree Days	Cost	Usage	Heating Degree Days
Electricity	\$73,883	927,001 KwH	806	\$75,489	965,291 KwH	1,077
Gas	\$73,610	87,322 CCF		\$137,718	123,295 CCF	
Water	\$5,553	2,477 CCF		\$4,909	2,192 CCF	
Sewage	@\$12,655	2,456 CCF		\$10,424	2,157 CCF	
Storm	^\$9,479	-----		\$9,600	-----	
Refuse	\$7,340	-----		\$6,406	-----	

@ Includes \$8.78 Clean Water Surcharge per Site

^ Includes \$3.50 Street Light Charge per Site

December FY 2010 / December FY 2009 Usage

Utility	December 2009			December 2008		
	Cost	Usage	Heating Degree Days	Cost	Usage	Heating Degree Days
Electricity	\$80,749	1,011,763 KwH	1,624	\$78,980	1,096,373 KwH	1,789
Gas	\$128,085	175,826 CCF		\$202,458	218,736 CCF	
Water	\$4,947	2,136 CCF		\$4,823	2,204 CCF	
Sewage	@\$10,983	2,121 CCF		\$10,167	2,151 CCF	
Storm	^\$9,485	-----		\$9,670	-----	
Refuse	\$5,758	-----		\$6,089	-----	

@ Includes \$8.78 Clean Water Surcharge per Site

^ Includes \$3.50 Street Light Charge per Site

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Attending site ERCM meetings to discuss individual building concerns
 - Continuing to monitor H1N1 novel influenza status
 - Registering attendees to attend the 3rd annual Minnesota School Safety Conference. The ISD 709 attendees are members of our ERCM Advisory Committee and/or members of our Labor Management Safety Committee.
- Workers' Compensation activities included:
 - Filing of 24 new employee accident reports; most of these accidents did not require any medical attention. We experienced two OSHA recordable accidents during the month of January, both of which are also considered "lost-time" incidences.
 - Ongoing management of several open Workers' Compensation cases.
 - At separate meetings, training was completed for the Food Service site managers and all the paraprofessionals on our Transitional Return to Work program.
 - A claim review was held with RJF, our workers' compensation insurance broker. This is a biannual meeting to discuss open workers' compensation claims to determine if we need to have any intervention and the possible effect these claims have on our experience modification rate.
- Ongoing involvement with various issues related to the construction currently underway across the district.

- A walk through inspection of HOCHS was completed by a representative from Indiana Insurance, our property and liability insurance carrier. No serious concerns came out of the inspection, and we will be receiving written findings within a few weeks.
- Training on our recently implemented Material Safety Data Sheet online program is being conducted in affected departments district-wide.
- The annual light bulb, ballast and battery recycling was completed. All spent fluorescent bulbs, batteries and PCB containing light ballasts have been collected from the buildings district-wide. To get an idea of the count, this year, there were approximately 6,200 four-foot bulbs and several hundred compact fluorescent bulbs.

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.