

**To:** David Meadows

**From:** Evet Topp

**Date:** March 21, 2012

**Re:** LPU (Local Plan Update)

I am requesting approval of the Local Plan Update. It is a requirement in order to expend allocated funds (State and/or Federal Carl Perkins Funds). The LPU process requires Board President, Superintendent, CFO and Vocational Director Signatures.

A document has been submitted for board approval explaining the details of the LPU and will be further explained at the board meeting.

Thanks

Evet Topp