



**WEST ORANGE COVE-CONSOLIDATED INDEPENDENT
SCHOOL DISTRICT
P.O. BOX 1107
ORANGE, TEXAS 77630**

Date: June 30, 2014
To: Board of Trustees
From: Mr. James Colbert
Subject: RECOMMENDATION TO APPROVE PROPOSAL FOR
UNITED STATIONERS CATALOG

Proposals were opened May 19, 2014 for United Stationers Catalog. The Purchasing Department mailed three invitations for proposals and received three responses. The proposal tabulation is attached for your review.

**HERNANDEZ OFFICE SUPPLY
MANNINGS'
THE ORANGE STATIONER, INC**

It is recommended that the Board award a multi-vendor contract for United Stationer's Catalog at the prices submitted.

Respectfully Submitted:

James Colbert
Superintendent

Melinda James
Business Manager



**WEST ORANGE-COVE C.I.S.D.
P.O. BOX 1107
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**PROPOSAL TABULATION FOR
UNITED STATIONERS CATALOG**

July 1, 2014 thru June 30, 2015

| VENDOR | CATALOG PRICE MINUS % |
|-----------------------------------|------------------------------|
| Hernandez Office Supply | 35% |
| Manning's | 2% to 80% |
| The Orange Stationer, Inc. | 35% |
| | |

Please see exclusions from the above vendor- **THE ORANGE STATIONER, INC.** The following categories will carry a 10% discount:

- Computer Ribbons**
- Dictionaries**
- Electronic &Electrical Items**
- Film Cartridges for Printers, Copiers & Fax Machines**
- Ink Jet Cartridges**
- Janitorial & Break Room Supplies**
- Laser Toner Cartridges**

Custom Stamp will be quoted individually on an as needed basis

Furniture assembly will be quoted at appropriate assembly rates based on the amount of time needed to assemble the items.

List prices are subject to change without notice; however, all online searches will reflect these changes throughout the year.

Special promotions could lower the discounts as they become available. Contact us for details. Also, pricing quotes can be obtained online anytime