

INDEPENDENT SCHOOL DISTRICT #829
Waseca Public Schools
GENERAL WORK AGREEMENT

The School Board of Independent School District #829, Waseca County, Waseca, Minnesota, at a board meeting on June 15, 2023, enters into this agreement with:

Employee: RACHEL KLUVER-WEM

For the position of: OCCUPATIONAL THERAPY

The above-named person shall faithfully perform the services prescribed for this position by the School Board, or its designated representative, during the life of this agreement.

Hourly Rate: \$36.53

Hours: up to 12 hours

Start Date: June, 2023

End Date: August, 2023

Site: WEM District

Time: 1 hr prep per 6 hours of direct student contact

Progress Prep: 2 total for all districts combined

Budget Source: Special Education

Please complete a timecard. Employee will be paid according to hours worked per the timecard. Employee will not be paid for time absent unless using eligible leave if applicable and allowed per Collectively Bargained Agreement.

Timecards are due in the District Office on the 1st and 16th of every month. If the work is done during the pay period from the 1st to the 15th of the month, timecards are due on the 16th. If the work is done during the pay period from the 16th to the 31st of the month, timecards are due on the 1st of the following month.

The District realizes that situations may occur that are out of the ordinary. Due to this fact, timecards must be turned in no later than one month after the work has been completed.

All timecards from June must be turned in by July 1st. If June timecards are turned in after July 1st, the employee must wait for payment until a fiscal final payout is run later in the summer. This date will be determined by the District Office.

IN WITNESS WHEREOF, we have hereunto subscribed our signatures:

Rachel Kluver
EMPLOYEE

6-07-23
DATE

Edie Hoff
SCHOOL BOARD CHAIRPERSON

Dore Dore
SCHOOL BOARD CLERK

JUN 15 2023
DATE

School Board Chairperson

School Board Clerk

Date