

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

February 26, 2014

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 12:00 p.m. on Wednesday, February 26, 2014 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chair, Mr. Mike Petter presided and the following members were in attendance:

Mr. Ronald W. Eckel, Vice-Chair
Ms. Kay Franklin, Secretary
Mr. Tom T. Winn, Member
Mr. Charles A. Carlson, Member
Ms. Eunice Sosa, Member

Also present were:

Dr. Ronny Beard, Executive Director, ESC-20
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Dr. Carolyn Castillo, Component Director, School & Community Services
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Lynn Heatherly, Component Director, ITCCS Programming
Ms. Harriett Jackson, Component Director, Infrastructure & Network Services
Ms. Sherry Marsh, Component Director, Special Education Support Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Mike Peterson, Component Director, Technology Development & Facilities Services
Ms. Janna Poth, Component Director, Instructional Services
Ms. Paula Renken, Senior Field Service Agent
Ms. Jan Dunevant, Executive Assistant

EXECUTIVE SESSION

Interview three applicants for Board vacancy.

ACTION CONSIDERED IN EXECUTIVE
SESSION

Mr. Carlson made a motion that Irene Rodriguez be appointed on May 7 to fill the unexpired term of Mr. Frederick E. Maples. Ms. Eunice Sosa seconded the motion and it carried unanimously.

TASB AWARD

Mr. Adrian Pena, Senior Consultant, Marketing Division, TASB Risk Management Fund, presented an award to ESC-20 for 40 years of continuous membership in the TASB Risk Management Fund's Workers' Compensation Program.

MINUTES OF THE DECEMBER 18, 2013
MEETING

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously with one abstention.

BE IT RESOLVED, That the Board of Directors approves the minutes of the December 18, 2013 Board of Directors meeting.

AMENDMENTS TO THE 2013-2014
OFFICIAL BUDGET

Mr. Eckel made a motion to adopt the following resolution. The motion was seconded by Mr. Carlson and then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2013-2014 budget amendments listed in the agenda.

CONTRACTS OVER \$25,000

Ms. Sosa made a motion to adopt the following resolution. The motion seconded by Mr. Winn was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Center Component</u>
ESC-20 IS PURCHASING SERVICES ON THE FOLLOWING CONTRACTS		
Norma Morris Curriculum & Parent Activity Guide Writing – Math – Levels Kinder, Grades 1-4	\$32,500.00	Administrative and Instructional Services
Education Service Center, Region 10 CTEP Initiative Assistance	\$150,000.00	Administrative and Instructional Services
Education Service Center, Region 13 Technical Assistance – CTEP Initiative	\$240,000.00	Administrative and Instructional Services
Arc of Texas, Inc. Planning & Implementation of Statewide Conference for Administrators, Teachers, Parents & Service Providers – 2/9-11/14	\$150,000.00	Administrative and Instructional Services
Lead4Ward LLC Training Session “Starr 3DX: Assessment, Accountability Action”	\$26,040.00	Administrative and Instructional Services
Levi Ray & Shoup, Inc. Maintenance Renewal – 12/5/13-12/4/14	\$29,407.00	Information Technology
IBM Corporation Cognos Business Intelligence Administrator Authorized User Annual SW Subscription & Support Renewal	\$30,018.40	Information Technology

TEXAS COMPTROLLER OF PUBLIC
ACCOUNTS COOPERATIVE
PURCHASING PROGRAM
PARTICIPATION

Ms. Franklin made a motion to approve the following resolution. Mr. Eckel seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves ESC-20's participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

PERSONNEL – NEW EMPLOYEES &
SEPARATIONS (PROFESSIONAL
STAFF)

Mr. Carlson made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

NEW EMPLOYEES (PROFESSIONAL STAFF)			
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Coronado, Roxanne	Educational Specialist, Science	13-Jan-14	Science Teacher with SWISD
Crockett, Gentile	Training & Development Specialist	5-Dec-13	Adult Education Instructor with NISD
Evans, Sarah	Educational Specialist, Food & Nutrition Services	6-Jan-14	Director of Dining Services with Southwest Foodservice Excellence, LLC
Flores, Sandra	Graphic Designer II, Administrative Services	13-Jan-14	Graphic Designer with NISD
O'Gwin-Miranda, Serena	Educational Specialist, Research & Development	6-Jan-14	Gifted and Talented Teacher with NEISD
Simpson, Brandi	Educational Specialist, Math	6-Jan-14	Teacher with NEISD
Sivagnanam, Sindubhargavi	Analyst Programmer, .NET Applications, iTCCS & TxEIS	27-Jan-14	Program Analyst with SAVVY

SEPARATIONS (PROFESSIONAL STAFF)			
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Garcia, Mikisha	Accountant, Financial Services Cooperative	31-Jan-14	Resignation
Gnospelius, Kathleen	Senior Analyst II, Student Maintenance, iTCCS	31-Jan-14	Retirement
Harinnituk, Chuntida	Coordinator II, Network/Systems	31-Jan-14	Resignation
Meyer, Beverly	Associate Director, Transition, Information Technology	31-Jan-14	Retirement
Wallace, Jo A.	Component Director, iTCCS Programming Services	31-Jan-14	Retirement

BE IT RESOLVED, That the Board of Directors confirms appointment of new employees and acknowledges the separation of professional staff of ESC-20.

INVESTMENT POLICY REVIEW

Mr. Winn made a motion to approve the following resolution. Mr. Eckel seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

PROPOSALS

Ms. Franklin made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposal listed for catering Services. Proposal #1404 is awarded to responsive bidders: Bill Miller Bar-B-Q, Crumpets, Catering 911, Domino's Pizza, Fresh Horizons, Heavenly Gourmet, Davila's Bar BQ, Jason's Deli, Papa John's Pizza, Spice of Life, Taco Cabana, and W.D. Deli.

FOR INFORMATION ONLY

- Investment Report
- Expenditures in Excess of \$25,000
- ESC-20 Board Election Update
- Head Start Policy Council Report from Policy Council Liaisons
- State Board for Educator Certification Notification
- Accounts Receivable
- Executive Director's Report

REVIEW OF EXECUTIVE DIRECTOR
EVALUATION PLAN FOR 2014

The Board reviewed the Executive Director Goals for 2013 and discussed suggestions for 2014.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:59 p.m.

Approved: Mr. Mike Petter

Attested: Ms. Kay Franklin
