

**Streator Elementary School District #44**  
**Board of Education Meeting**  
**April 15, 2025**

**ACTION ITEM**

**TO:** Members of the Board of Education

**FROM:** Kelli Virgil, Superintendent

**SUBJECT:** Approval of District Business Manager Job Description

**PROPOSED ACTION:** The Board will approve the job description as submitted for the District Business Manager position.

**BACKGROUND INFORMATION:** This position was previously referred to as Bookkeeper; however, the essential functions do not accurately depict the position.