

Browning Public Schools
Board Agenda Request
Meeting to Be Held: September 27, 2023



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: September 19, 2023

To: Corrina-Guardipee Hall
 Superintendent

From: Sheila Hall
Title: Browning Elementary School Principal

Subject: Out of state travel: AFT NAIFT Task Force Meeting & NIEA Conference 2023

Description: School related travel request for Dana Bremner who has been invited to attend the AFT/NAIFT/NIEA Conference in Albuquerque, NM. on October 17-21. She has been invited as an MFPE member to be on the task force that will come together to advocate for Native American children and educators on critical issues affecting indigenous communities. Requesting school related leave for October 16-22, 2023; all costs are covered by Montana Federation of Public Employees.

Financial Impact: School Related Leave Only

Funding Source (Budget/grant, etc.): All travel costs will be covered by MFPE

Attachment(s): Travel Request/Conference Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

NIEA 54th Annual Convention & Tradeshow DRAFT AGENDA

Color Key

Exhibitor / Trade Show
Presentation Sessions
Events
Student Day
General Assemblies

SESSION	TIME
TUESDAY OCTOBER 17, 2023	
Pre-convening sessions	9:00am – 4:00pm
WEDNESDAY OCTOBER 18, 2023	
Exhibitor Move-In	8:00am – 5:00pm
Pre-convening sessions (ABQ Convention Center)	9:00am – 4:00pm
Educator Day (Clyde Hotel)	8:30am – 4:30pm
Cultural Night Reception (ABQ Convention Center)	6:00pm – 9:00pm
THURSDAY OCTOBER 19, 2023	
Exhibit Hall Hours	8:00am – 5:00pm
Opening General Assembly	9:00am – 11:00am
Awards Luncheon	11:30am – 12:45pm
Research Forum (Clyde Hotel)	1:30pm – 5:30pm
Session A	1:00pm – 2:15pm
Session B	2:30pm – 3:45pm
Session C	4:00pm – 5:15pm
Regional Meetings	5:30pm – 6:30pm
Emerging Scholars Reception	5:30pm – 7:00pm
FRIDAY OCTOBER 20, 2023	
Exhibit Hall Hours	8:00am – 5:00pm
On-Site Voting	9:00am – 4:00pm
Student Day	9:00am – 3:00pm
Session D	8:00am – 9:15am
Session E	9:30am – 10:45am
Session F	11:00am – 12:15pm
Session G	1:15pm – 2:30pm
Session H	2:45pm – 4:00pm
Session I	4:15pm – 5:30pm
Powwow	6:00pm – 10:00pm
SATURDAY OCTOBER 21, 2023	
Exhibit Hall Hours	8:00am – 12:00pm
Membership Meeting	8:00am – 9:00am
Session J	9:00am – 10:15am
Session K	10:30am – 11:45am
Closing General Assembly	12:15pm – 2:15pm

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Dana Bremner
Building Browning Elementary

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/16/23-10/18/23</u>	<u>24 hrs</u>	<u>SR.</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop AFT NAIFT Task Force Meeting & NIEA Conference (Attach Brochure/Agenda)

Location: Albuquerque, New Mexico

Departure Date 10/16/23

Return Date 10/22/23

Departure Time 8:00 a.m.

Return Time 3:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage =\$ 0

Per Diem =\$ 0

Registration PO# _____ =\$ 0

Hotel PO# _____ =\$ 0

Other PO# _____ =\$ 0

Other PO# _____ =\$ 0

Sub Total \$ 0

Budget: N/A

Check Total \$0

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____