



Parkrose School District #3
 As Per Board Policy DLC/DLC-AR
 Request for Extended Travel
 (Travel Outside 200 Miles)

The Parkrose School Board asks that extended travelers (or their supervisors) present for a few minutes at a Board meeting following their conference. Please make arrangements with the Board Secretary.

NAME: Sharie Lewis

DATE: April 9, 2019 DEPT/BUILDING District Office

PURPOSE: 2019 Legislative Advocacy Conference

TRAVEL DETAILS: DESTINATION: Washington, DC

DATES: July 7-10, 2019

(Sharie is staying 1 extra night July 11 and flying out the next day because of the late flight. She is paying for the extra night.)

ASBO International is paying for all expenses

ESTIMATED EXPENSES:	DESCRIPTION	COST
TRAVEL	Airline \$686.00	\$ 0
LODGING	Hyatt Regency on Capitol Hill (Event Hotel)	\$0
PER DIEM	Conference Provides: July 8-10-Breakfast,Lunch,Dinner July 7-Dinner \$33.00 Conference will reimburse the district	\$ 33.00
REGISTRATION		\$0
OTHER	Super Shuttle Shared Ride \$36.30 round trip Conference will reimburse the district	\$ 36.30
TOTAL		\$ 69.30

BUDGET SOURCE(S) NAME:

Travel Budget Code

Amount

100.0000.9142.100.000.000

\$69.30

BUSINESS SERVICES DIRECTOR SIGNATURE:

DATE:

4/15/19

SUPERVISORS RECOMMENDATION AND COMMENTS:

SUPERVISOR SIGNATURE _____

DATE: _____

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

SUPERINTENDENT/DESIGNEE SIGNATURE _____

DATE:

4/17/19

BOARD ACTION:

APPROVED

DISAPPROVED

DATE: _____



Sharie Lewis <lewisha@parkrose.k12.or.us>

Please Respond by 4/11 - Next LAC Call & ASBO Leg Conference Update

1 message

Elleka Yost <eyost@asbointl.org>

Wed, Apr 3, 2019 at 5:59 AM

To: Anthony Dragona <adragona@me.com>, Betsy Maggard <bmaggard@thompsonhorton.com>, Charles Peterson <cpeterson@csiu.org>, Christopher Borreca <cborreca@thompsonhorton.com>, Daniel Pyan <dpyan0@sowashco.org>, David Lewis <DLewis@asbo.org>, Denny Costerison <dcosterison@indiana-asbo.org>, Elleka Yost <eyost@asbointl.org>, Jay Himes <jhimes@pasbo.org>, Karen Smith <Karen.smith1@cfisd.net>, Kelley Kitchen <kkitchen@goshenschools.org>, Martin Romine <martin.romine@zpsd.org>, Molly McGee Hewitt <molly@casbo.org>, Ryan Stechschulte <rstechsc@tps.org>, Sharie Lewis <sharie_lewis@parkrose.k12.or.us>, Siobhan McMahon <smcmahon@asbointl.org>

Good morning,

We would like to schedule a Legislative Advisory Committee (LAC) conference call next month to discuss logistics for the 2019 Legislative Advocacy Conference and wrap up any loose ends regarding this year's legislative agenda. Please fill out your availability in the Doodle Poll below by Thursday, April 11 so we can schedule a date/time that works for as many LAC members as possible.

<https://doodle.com/poll/2tmbmcx6wtc3u443>
(Poll options should appear in your time zone, but please double check to ensure this is the case.)

Reminder: The 2019 ASBO-AASA Legislative Advocacy Conference will be July 8-10, in Washington, D.C. (event link). To register, please fill out the attached registration form and return it to us (not AASA) for processing. Note that ASBO International will cover event registration and hotel reservation fees upfront for committee members to attend. All other eligible expenses may be submitted for reimbursement via the travel voucher form attached, along with itemized receipts showing proof of purchase. If you know for sure that you will or will not be able to attend, please let us know by the next committee call.

If you have any questions, please don't hesitate to contact us.

Thank you!

Elleka Yost

Government Affairs & Communications Manager

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4/4/2019

Parkrose School District Mail - Please Respond by 4/11 - Next LAC Call & ASBO Leg Conference Update

2 attachments

 **2019 Registration Form.pdf**
175K

 **Travel Voucher 2019.xlsx**
42K



**ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL**

(/home)

Legislative Advocacy Conference



Join school business officials and superintendents in Washington, D.C. to learn about the federal policy issues affecting your school community at this annual event, co-hosted by ASBO International and AASA, The School Superintendents Association. Attend for an opportunity to hear from policymakers and other VIP guests, meet with your elected officials, and develop your advocacy leadership skills!

**2019 Legislative Advocacy Conference
July 8–10 • Washington, D.C.**

**Hyatt Regency on Capitol Hill
400 New Jersey Ave., N.W.**

Registration is now open!

Event registration is \$149/person and includes access to conference sessions and panels, an advocacy day on the Hill, two evening receptions, and a plated breakfast with VIP guest speakers. For assistance with scheduling Hill appointments during the conference, please contact us.

Attendees may book rooms at the Hyatt Regency at a discounted rate of \$285/night until June 17 or until space runs out (whichever comes first). Please book your room early to avoid any issues.

Download the 2019 Conference Flyer (<https://www.asbointl.org/asbo/media/documents/news-publications/Legislative/2019-Legislative-Advocacy-Conference-Flyer.pdf>)

Register and Book Your Hotel Here (<http://www.aasa.org/legconf.aspx>)

Want to learn more?

See What ASBO Members Accomplished Last Year (<https://network.asbointl.org/blogs/asbo-usa/2018/07/23/heres-what-you-missed-at-the-2018-asbo-aasa-legisl>)

View ASBO International's Legislative Resources (<https://asbointl.org/publications-news/legislative-resources>)

Questions? Email us (<mailto:asbousa@asbointl.org>) or call 866.682.2729 x7065.