

BARBARA R. MORGAN ELEMENTARY SCHOOL

"HOME OF THE EAGLES"



STUDENT & PARENT HANDBOOK

125 S. SAMSON TRAIL
MCCALL, ID 83638
(208)634-2219

[HTTPS://WWW.MDSD.ORG/O/BRMES](https://www.mdspd.org/o/brmes)

This handbook was compiled to give you information about BRMES expectations and procedures which align with Idaho Code and McCall Donnelly School District policies.

Barbara R. Morgan Elementary School

BRMES

McCall Donnelly Home Page: www.mdsd.org



Mission Statement:
“Developing Lifelong Learners Today”

Vision Statement:
Provide a safe environment which affords opportunities to:

- Explore, create, and achieve
- Be challenged
- Become independent
- Develop a sense of community, stewardship, and belonging

Belief Statement & Goals:
The McCall Donnelly School District believes public education provides a learning environment that is challenging, authentic, and current. Our goals are developed annually through the High Reliability Schools Framework while focusing on:

- Academic Achievement
- Communication
- School Climate
- Continuous Improvement

BRMES Daily Schedule

<u>7:30:</u>	Office Opens
<u>7:45:</u>	Student may begin arriving
<u>7:45-8:05:</u>	Buses arrive, playground and cafeteria OPEN
	<u>Fall/Spring:</u> Students go to:
	1. Playground (dressed for the outdoors)
	2. Café for breakfast
	<u>October to April:</u> Students go to:
	1. Gym for walking
	2. Playground (dressed for the outdoors)
	3. Café for breakfast
<u>8:05:</u>	1 st Bell: Students go to classroom
<u>8:10:</u>	2 nd Bell: School Begins
<u>8:15:</u>	Tardy Bell
<u>3:00:</u>	Dismissal Bell
<u>3:30:</u>	Office Closes

Early Release Time is 1:15 PM per the District Calendar on **the last day of school**.

Arrival

Safety to and from school is always a concern due to traffic conditions and limited parking. We ask that parents only drop off and pick-up elementary students along the curb/sidewalk on the south side of the school only.

Students should not arrive at school before 7:45 A.M. as there is no supervision until that time. Please remember to send children to school properly dressed to be outside.

When children arrive at school in the morning, they are given 3 choices until the bell rings and classrooms open.

1. Outside All School-Playground
2. Cafeteria (for breakfast or to read)
3. Gym (Winter months only from October through April)

Students are not permitted in other areas of the school without an adult until after the 8:05 bell. The front (south) doors are the primary doors to use for arrival at school. The first bell rings at 8:05 AM. When the bell rings, the children are permitted to go to his/her classroom. Three ways to have your child arrive at school:

1. **Bus** (check with Harlow's on pick up times/locations). Buses will drop students off at the west side of the school in the bus only lane.

Students either walk to playground or come inside to a morning choice.

2. **Parent Drop Off Lane:** This method is intended for quick drop off; without getting out of your car. Pull as far forward as you can to allow many to drop off at the same time. We advise children to exit on the curb side of your vehicle. No parking or leaving vehicle unattended in the loading/unloading lane.
3. **Walk/Bike:** If child is doing one of these; please review our walking/biking safety routes and practice this route with your child until they are confident.

No vehicles can be in the bus lanes; nor can children be dropped off at the west doors (except for those with a handicapped tag/vehicle.)

Attendance (Policy 3110)



It is important for your child to develop a habit of prompt and regular attendance. Good habits acquired now will carry on through life. If your child should be absent from school, please call the office before 8:30 A.M. (634-2219) or email us at brmesoffice@mdsd.org and let us know when your child will be absent. If you do not contact the school, it is the policy of the district to make contact through an automated phone calling system, a phone call, email, or home visit to verify your child's

absence. If your child arrives after the 8:15 bell they must check in at the office first and get a tardy pass for your child to be admitted to class. Parents do **not** need to come inside if a child is tardy. Consistent attendance is a very important aspect of your child's education. Regular classroom attendance is essential to the learning process. Idaho Code 33-202 cites that children at the age of seven (7) to sixteen (16), shall be in school. Our goal is for all students to be in attendance at least 90% of the time. Please schedule appointments and vacations on non-school days, if possible. Tardies, Early Check outs, and online learning option count against your child's attendance record and awards. If you'd like to consider learning remotely while you must be away, please let the office know and we can share our online learning options.

Academic (RtI) Model

We use an academic RtI (Response to Intervention) model as our three-tiered model of supporting student's academic needs. This model allows us to identify students who are at risk in a specific area and provide specific research-based interventions. Progress is monitored and intervention adjustments are made until we find success. This process can be used for gifted and talented learners, reading, writing, math concerns, social/emotional concerns, physical therapy, occupational therapy, speech and language concerns, overall wellness, attendance and tardies.

Benchmarks/Screeners/Assessments (Policy 3410 & 2120)

Students will participate in the following screeners or school wide **benchmarks & assessments** throughout the school year to measure growth and provide appropriate interventions. Students could have a daily 30-40 minute block of additional interventions, based on screening results.

	Academic Benchmarks Reading (2x/year) (with Dyslexia Screener) Math (3x/year Grades K-4 ⁵)	Intellectual /Cognitive Benchmark (CoGAT) 1x/year + New students (3-5)	State Tests (IRI) 2x/year (ISAT) ELA Math Science 1x/year Cursive Proficiency (by end of 5 th grade)	Behavior 2x/year	Health Vision & Hearing Dental Sealants* (Opt In*) 1x/year + New Students
Kinder	x		IRI	x	Vision +Dental
1 st Grade	x		IRI	x	Vision + Dental
2 nd Grade	x	x	IRI	x	Dental
3 rd Grade	x		IRI & ISAT (ELA & M)	x	Vision + Dental
4 th Grade	x		ISAT (ELA & M)	x	Dental
5 th Grade	x		ISAT (ELA, M, & S)	x	Vision + Dental

Behavior Screening

~~Three~~ **Two** times a year, all student behaviors will be rated by their teachers through an SRSS (Student Risk Screener Scale) screener. Once students are identified, the school counselor will briefly check in with them and may be in touch with parents if there are concerns. The counselor can then help identify useful resources or offer services at school that best support the student and family.

Behavior (RtI) Model

We use PBIS (Positive Behavior Interventions of Supports) as our four-step model of teaching appropriate school behavior.

EXPECTATIONS: Our school wide expectations are:

Take Care of Yourself
Take Care of Others
Take Care of Our Place


EAGLES SOAR

(Take care of yourSelf, Others, And ouR place)

	YOURSELF	OTHERS	PLACE
Hallway Transitions	Walk Single File on the Right Stairs: One Foot on Every Step with Soft Feet Silent Voice	Hands and Feet to Self	Keep the Floor Clean of Black Marks Pick up Trash
Bathrooms	Wash Hands Personal Bubble	Enter with a Calm Walk Quiet Voices	Flush Throw Away Garbage Exit When Done
Playground	Line up Promptly Wear/Take Appropriate Clothing Play Safe	Follow Game Rules Include Others	Put Away Right Away (trash and equipment)
Lunch Room	Wait Patiently in Line Pick Your Seat Inside Voices	Personal Bubble Space 4 to a Bench Use Good Table Manners Hands and Food to Self	Clean Up Table Spot Put Waste in Correct Can

ACKNOWLEDGEMENT:

Students who are modeling positive school wide expectations can earn an 'Eagle Eye'. Eagle Eyes are collected in every classroom and random rewards and privileges are drawn regularly to acknowledge students for doing the right thing. Quarterly school wide challenges also support the desire for all kids to strive to earn Eagle Eyes for bonus rewards. Watch for Eagle Eyes to come

	An Eagle EYE for YOU!	
	Take Care of YOURSELF	☆
	Take Care of OTHERS	☆
	Take Care of this PLACE	☆
Name: _____ Grade: _____		
From: _____		
<input type="checkbox"/> Classroom <input type="checkbox"/> Playground <input type="checkbox"/> Lunchroom <input type="checkbox"/> Hallway		

home with your child.

CONSEQUENCES:

We will provide consequences for inappropriate conduct. All staff will utilize a variety of options to fit the infraction after we categorize the incident. Generally speaking, staff will fit the behavior to a consequence using district policy, Restorative Justice© techniques, Zones of Regulation©, and the Peace Wheel©.

We strive to involve the child, parent, & staff member in choosing the best option to reteach the correct behavior.

What can I do?

Peace Wheel©

Zone of Regulation© Charts

<p>Level 2:</p> <p>behaviors that interfere with the learning of others</p>	<p>MAJOR/SIGNIFICANT</p> <p>Level 3:</p> <p>Chronic, blatant (verbal or physical) that distract and scare others that also affect orderly environment</p>	<p>SEVERE</p> <p>Level 4:</p> <p>Harmful, dangerous or illegal behavior that caused or were meant to cause injury</p>
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- What happened?
- What were you thinking of at the time?
- What have you thought about since?
- Who has been affected by what you have done?
- What do you think you need to do to make things right?

Restorative Questions©

TEACHING:

Our staff will utilize a variety of programs/curriculums/techniques to provide preventative lessons for students to promote social emotional learning (SEL). Some of our main tools have been:

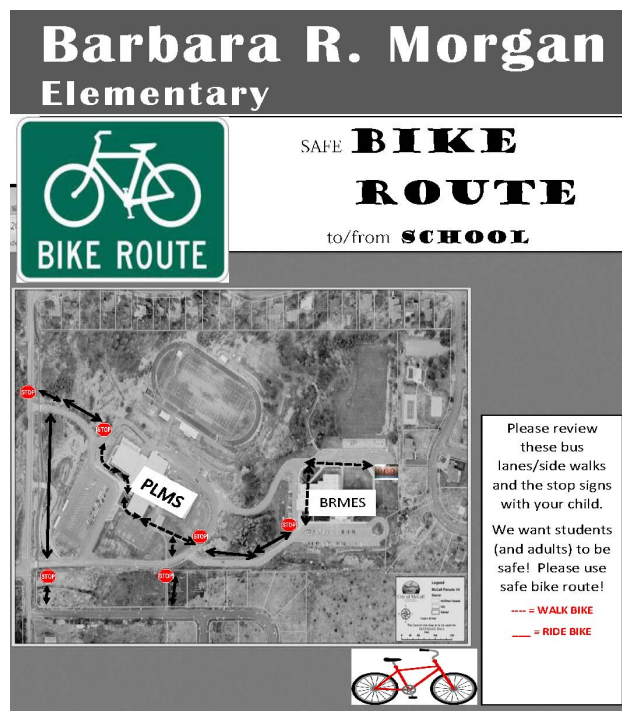
- Weekly lessons in every classroom through Positive Character Development Lessons (utilizing **Health Studies Weekly**, **Great-Body Shop©**, Second Step© and **Positive Action© Curriculums**)
- Community meetings/circles in each classroom are utilized by our staff to teach and re-teach school wide expectations, consequences, and acknowledgements.

TRACKING:

We track all behavior incidents to review trends, patterns, and find solutions to reoccurring problems. Our staff strives to communicate with parents through daily communications in a variety of ways (ie: home communication logs, text, email, **Powerschool Messenger**, phone call).

Biking to/from School

Weather permitting, students are permitted to use a safe bike route to arrive or leave school on his/her bikes. Students are expected to walk bikes on the dotted line (see map)/across both PLMS grounds and BRMES grounds for safety. Bike helmets are strongly recommended. For your safety, bikes should be locked when parking them on school grounds.



Birthday Celebrations

We love to celebrate birthdays and they are very special. Please coordinate with the classroom teacher what special snacks/plans can be done to fit the classroom schedule and any allergies. Birthday party invitations are not to be delivered at school unless it involves all students in the class.

Breakfast/Lunch

Breakfast is served each morning from 7:45 AM until 8:05 AM. Lunch is served from 11:00 AM to 1:00 PM. Each grade level has a 40-minute lunch and recess time (typically about 20 minutes for lunch and 20 minutes for recess). Students may take as long as they need for lunch before proceeding outside. Specific grade levels may have recess before lunch and times will be adjusted to allow ample time for students to eat. See MDSD website for current pricing and menus. All lunches (hot or cold) are to be eaten in the cafeteria **or at outside tables**, unless given special permission by a staff member to take their lunch elsewhere.

A Free/Reduced application must be completed every school year either on paper or online. We encourage all families to apply. Please prepay for all breakfasts and/or lunches or send food from home. Charging is not permitted. Please let the school office know if you wish to join your child for lunch. We do have microwaves available to students to warm up home lunches. You can send your breakfast/lunch money to school with your child, drop it off at the office or pay online at myschoolbucks.com

Bullying (Policy 3320)

Our goal is to prevent bullying through a variety of proactive, positive character-building lessons/curriculum. We will work to problem solve and understand what has taken place through these practices:

- Define the situation: Is it Mean? Is it Rude? Is it Bullying?
- Counselor for Individual, Group, and full class lessons
- Teach and the “Walk, Talk, Squawk” plan:

- a. **WALK**: If you are being bullied for the first time, walk away.
TALK: If you are being bullied for the second time, talk to the bully. Use an assertive “I” statement: “I want you to leave me alone!”
- b. **SQUAWK**: If the bully approaches you for the third time, tell an adult.



Bus Information (Policy 8121)

School bus rules are implemented by Harlow's Bus Company. Call Harlow's with any questions or concerns involving bus ridership at (208)634-1089. Families must complete a bus registration annually before your child can ride the bus. Bus

expectations are:

- Use kind and appropriate language
- Do not eat or drink on the bus
- Cooperate with the driver
- Take care of the bus
- Stay in your seat
- Keep head, hands and feet inside the bus
- Sit where you have been assigned
- Skis/Snowboards are not permitted to take on a regular school bus route



Developmental Preschool

Early childhood developmental screenings are offered to assess your child's speech and language development, concept knowledge, problem-solving skills, fine and gross motor skills, and social skills.

If you live in the district's attendance zone, your child (3-5 years of age) may qualify for a free preschool program in the Early Childhood Special Education Program.

Dismissal/Pick Up

It is important for your child's teacher to know where and how he/she will get home or to daycare after school each day. Classroom teachers will collect this information at the beginning of every school year. Please call the school office or send an email by **2:30 daily by calling 634-2219 or send an email to: brmesoffice@mdsd.org** if you need to adjust your child's plan for the day. WE MUST HAVE A NOTE OR PHONE CALL if your child is to go home any way other than the usual. Please review procedures with your child.

A bell will ring at 3:00. Students are dismissed by his/her teacher and are to report to the location parents have pre-arranged. If your child needs to go home a different way than a regular routine, an email or phone call must be made by 2:30 to the school office to send your child.

1. Walkers/Bikers Area are encouraged to find a sibling or older child to meet up or be taught how to use the safe bike zone area or know how to walk home. Most walking/biking students gather on the playground (north side)
2. Bus students will be escorted to the buses on the west side of the school by a staff member and load the bus.
3. Pickup students will be dismissed out the front (south side) of the school. We have two sides of the doors for students to wait on. The front east side door is primarily used for kindergarten students (and their siblings). The front west side door is for all students. We load these students directly into a waiting vehicle as they pull forward. You do not need to get out of the vehicle. If you

need to come into the school, you need to park in a designated parking spot and wait at a crosswalk for a gap in the pick-up line.

Dress (Policy 3350)

In addition to policy, these are the expectations for our elementary aged children. It is our intent that students be dressed and groomed in clean, non-distracting, modest clothing that helps students learn and be comfortable.

McCall's mountain weather is unique with its cool mornings and warm afternoons. Students need to dress appropriately for weather conditions to ensure comfortable outdoor play, as well as variable indoor heating/cooling. Layering (shirt, sweater or sweatshirt, jacket) is encouraged as it provides many options for outdoor wear. To play in the snow, all students must have on all 5 items: Coats, snowpants, hats, gloves or mittens and warm footwear. Generally, we encourage all 5 from October through April. Please label, with a name, your child's winter wear and all other items that may be taken off during the school day. Except in unusual circumstances, we ask that all children participate in outdoor recess unless your child has a medical note as fresh air is typically best for the wellness of students.

- Special dress up days may allow hats, pajamas, school spirit, and other nonstandard types of dress for a specific day.
- Foot apparel must be worn at all times. Closed toe shoes are recommended for PE class and to run on the playground. Students are not permitted to wear heales, **cleats**, or roller shoes in the school or on the playground. Boots or waterproof shoes should be worn in the snow at all times.
- Hats/Caps can be worn outside and in most areas inside of the school. Classroom teachers will let students know if he/she allows them during class/in class. We do offer many hat/cap privilege days as well.
- Hair and Makeup should not distract learning.
- Snow on the Ground: Students in grades K-2 are encouraged to wear 'all 5' items (coats, hats, mittens/gloves, snow pants, & boots) at all recesses to play in the snow. Students in grades 3-5 are permitted to play in the snow only when wearing 'all 5' items.
- As the policy states, "Students are prohibited from wearing clothing which reveals a student's breasts, abdomen, or buttocks" furthermore, for our elementary students, expectations are for all shirts to cover bellies and shorts/skirts/dresses be modest and **past fingertips when holding arms at sides.**

Dual Enrollment (see Home Schooling/Non-Accredited Programs)

Dyslexia Screener

Dyslexia means a specific learning challenge that is neurological in origin. Idaho Code 33-1802 started in the 2022-23 school year and requires a reliable, valid, and evidence-based screening tool and intervention practices to evaluate the literacy skills of students in grades K-5 for dyslexic characteristics. These standards outline what teachers must know and do to implement effective reading instruction that will

prevent and reduce reading difficulties. All parents/guardians of students with identified dyslexia characteristic will be notified and provided with intervention options.

Electronic Device/Cell Phone (Policy 3265)

DURING THE SCHOOL DAY: “Students must keep their devices powered off, out of sight, and not in use while on school campuses for the duration of the School Day. The only two exceptions are: 1) High school students may use their devices during their lunch period and before the first bell. 2) Watches (or similar devices) may be worn as watches but cannot be “used.” Any use of an electronic device required by a student’s 504 Plan or Individualized Education Plan (IEP) shall be permitted regardless of whether it would otherwise violate this policy if documented appropriately in the student’s individual plan. Students may use a personal electronic device in case of an emergency to contact help. In this policy, an emergency is an event that poses an immediate threat to the health or safety of any person or a risk of damage to property. To be clear, students may use district-issued devices (i.e., laptops) during the School Day. “

Emergency /Safety Protocols (Policy 3432)

School safety is a priority for us. Exterior doors are locked during the school day. Visitors and volunteers must sign in to be permitted in the classrooms after the bell rings. All guests must sign in at the front office. We take school safety seriously. We regularly practice four types of **Idaho School Safety & Security Program** drills to help teach our students and staff about best practices/procedures in the event we ever need it. We also practice a ‘room clear’ drill. For emergency planning, we utilize the following:

1. Evacuations (fire drills)
2. Reverse Evacuations
3. Hall Checks
4. Lockdowns
5. Room Clear

In the event any of these are NOT a drill, we will utilize our PowerSchool Alert System to notify you via text/email/phone call of the situation.

Field Trips (Policy 2320 & 2550)

Students are asked to ride the bus to and from the school for field trips. If a parent wants an exception to this, a prior written request must be approved by the teacher and office prior to each field trip. Permission forms for class field trips are done when you enroll your child in the school.

Siblings and non-enrolled children are not permitted to attend school field trips.

Parent/adult volunteers are often needed to help chaperone field trips. Classroom teachers will communicate with parents the specifics of each field trip.

Food/Snacks/Drink/Gum

Food and drink are allowed only in the cafeteria unless approved prior to a special privilege. Gum is NOT allowed in the building, on the playground or on the bus (without approval or a reward day). Check with your child's teacher on his/her classroom snack expectations. Water bottles are encouraged for all students to stay on desks or in cubbies.

Head Lice (Policy 3417)

~~If a child has symptoms of head lice, the school nurse or designee will examine the student. If the student is found to have head lice, parents/guardians will be notified and provided with information on how to begin treatment. Students should not return to school until all live lice are removed. The school nurse or designee will inspect the child's hair upon arrival to ensure successful treatment. Siblings &/or roommates of the child will be inspected as well.~~

Head Lice (Policy 3417)

If a child exhibits symptoms of head lice, the district nurse or a designated staff member will examine the student. If head lice are confirmed, parents or guardians will be notified and provided with treatment information. Students should not return to school until treatment is completed. Upon the student's return, the district nurse or designee will inspect the child's hair to ensure there are no live lice. Siblings of the affected child may also be inspected upon request by the parent or guardian.

Homework (Policy 2430)

Homework is typically not assigned daily. Our practice at BRMES has been to encourage nightly reading or math/spelling practice that fits this suggested time by grade level: 10 minutes X grade level (i.e.: 3rd grade = 30 minutes, 4th grade = 40 minutes). In addition to these routines, special projects will be shared for home projects as a way to learn and celebrate the learning process together.

Home Schooling/Non-Accredited Programs (Policy 3113)

At the elementary schools in the MDSD, students who wish to enroll from a home school or non-accredited program will be offered full morning attendance (AM) option or a full afternoon (PM) attendance option only, in alignment with the Idaho educational funding formula for average daily attendance (ADA) funds.

Immunizations (Policy 3413)

~~A child may be denied attending school who has not met the state of Idaho's school immunization regulations. Here are the requirements.~~

According to State Law 39-4801, Immunizations are a requirement for school entry. Please check with your child's physician to ensure that all their immunizations are up to date prior to their return to school.

Prior to Kindergarten admission there are 6 immunization requirements.

DTaP	5 doses
Polio	4 doses
MMR	2 doses
Hepatitis B	3 doses
Hepatitis A	2 doses
Varicella	2 doses

Idaho law allows a parent or guardian to claim an immunization exemption for their child for medical, religious or other reasons. In the event of a disease outbreak, children who have claimed an exemption and have not received the immunization against that disease may be excluded from school and/or childcare.

	<ul style="list-style-type: none"> • 5 Diphtheria, Tetanus, Pertussis (DTaP) • 2 Measles, Mumps, and Rubella (MMR) • 4 Polio • 3 Hepatitis B • 2 Varicella (Chickenpox) • 2 Hepatitis A
DTaP: the 5th dose is not necessary if the 4th dose was administered at age 4 years or older. Polio: The 4th dose is not necessary if the 3rd dose was administered at age 4 years or older and at least 6 months after previous dose.	Varicella: History of varicella (chickenpox), documented by a physician, meets the requirement for immunization. Exemption Form: Can be obtained from the office.

Intellectual (Cognitive) Screening (Gifted & Talented Education)

Students in 2nd grade (and new students) will be screened annually through the CoGAT screener. If you child scores in a top percentile (typically 98th percentile or higher) you will be contacted about our gifted and talented intervention program. The GT program is a support program designed to challenge and enhance grade level work.

Kindergarten (Idaho Code 33-201)

Students must be 5 years of age by September 1 to attend Kindergarten. Online registration for eligible students typically takes place starting in March for the following school year. A Kindergarten Round Up event takes place in April annually for those families who have pre-registered your child online and want to learn more about our Kindergarten program. Your child will meet his/her teacher in late August, usually just a few days before the first day of school. All immunizations and

a certified birth certificate will complete your child's registration and should be on file by the first day of school.

Library

Every class visits the library on a weekly basis. The library is open to anyone for research or free reading. Parents are always welcome to come visit our school library. Please remember that families are responsible for the replacement of lost or damaged books. Students (or parents) can check out additional books whenever the library is open to fit your child's reading ability.

Lost & Found

We make every attempt to put all items in a common Lost & Found area in the building. Please remind your child to check the Lost & Found area regularly and to put your child's name on items. **Due to the large amount of lost & found, it is bagged up at the end of each quarter.** On the last day of school, items will be donated to a local thrift store **and are available free to anyone.** If your child loses something, please check:

- Lost & Found box near the gym doors. Please label jackets, backpacks, etc. with your child's name.
- Harlow's (Bus Company) keeps their own lost & found: 208-634-1089
- Classroom: check cubbies, backpack, and/or ask the teacher.

Medications (Policy 3415)

~~The school nurse or office staff member will be authorized to hold and permit students to take medications provided the student's parent/guardian have completed and filed with the school office an 'Authorization to Administer Medication' form. We ask that all over the counter and prescribed medications be held in the nurse's office unless the student has an IEP, 504, or a health care plan requiring otherwise. Parents/Guardians must drop off the medications in their original pharmacy prescription container. This includes all over the counter medicine as well (ie. cough drops, Tylenol, cough medicine, etc). Out dated medication will not be given. Students may be permitted to carry an asthma inhaler, epi pen, &/or other equipment necessary for blood glucose checks. Consult with the school nurse or office staff member if you have any medication or allergy questions.~~

Medications (Policy 3415)

The district nurse or a designated staff member is authorized to hold and administer medications to students, provided that the student's parent or guardian has completed and submitted an 'Authorization to Administer Medication' form to the school office. We request that all over-the-counter and prescribed medications be stored in the nurse's office, unless the student has an IEP, 504 plan, or health care plan that specifies otherwise. Parents or guardians must deliver medications in their original pharmacy prescription containers. This includes

all over-the-counter medications (e.g., cough drops, Tylenol, cough medicine, etc.). Expired medications will not be administered. Students may be permitted to carry an asthma inhaler, EpiPen, or other equipment necessary for blood glucose monitoring. If you have any questions regarding medications or allergies, please consult with the district nurse or office staff.

Medical Consent (Policy 3500F)

Annual Parental Consent Requirement

In accordance with Idaho state law, parents/guardians must provide annual consent for basic health services at the beginning of each school year. These services include:

- **Treatment of minor injuries:** Cuts, scrapes, bruises, and sprains.
- **Management of minor illnesses:** Headaches, stomachaches, colds, and fevers.
- **First aid:** Basic first aid for various minor health issues.

You will receive instructions on how to complete the consent form before the first day of school. **Timely submission** of this form is essential to ensure your child receives prompt and appropriate care for minor injuries or health issues during school hours.

Opt Out (Policy 3250)

When your child is registered for school in the MDSD, you will select if you wish your child(ren) to be opted out of any of the following:

- News/Social Media/Newspaper
- Website
- Yearbook (No Individual or Class Photo)

Please call our office to change your permissions or if you have any questions.

PTA

We are proud to have a supportive Parent Teacher Association, PTA. This child advocacy group sponsors school activities, programs, and events to enhance our children's educational experience. Volunteer opportunities are available. If you would like more information about how to become involved in this organization, please check out the PTA website link on our main homepage and consider following them on Facebook.

Recess

Recess is an important part of each day. All grade levels have scheduled recess time(s) in addition to any 'recess' time he/she might have before the 8:05 morning bell. Specific times are scheduled regularly for each grade level.

- **Kindergarten – 2nd Grade:** Up to 15 minutes in morning, 20 minutes at

lunch, and up to 15 minutes in afternoon.

- **3rd - 5th Grade:** 20 minutes at lunch, and up to 15 minutes in the morning or afternoon.

Inside Recess

We may keep students inside if we feel it is unsafe and/or students are not prepared. Typically these indicators would be poor air quality, extreme cold/wind, hail storm, or another indicator that the staff determine is not safe to be outside. We will do our best to give students a fun break, as an alternative to recess (i.e. Go Noodle movement activity, cartoon, iPad or laptop game, board games, music, art, Legos or a choice activity in a classroom.)

Report Cards (Policy 2620)

Report cards will be emailed directly to each parent/guardian about a week following the last day of each quarter. Parent Teacher Conferences will be scheduled at least **once** annually. You are encouraged to keep in close contact with your child's teacher. If you desire a conference at any time, please send a note or email to the teacher or phone the school to schedule an appointment. Many of our teachers do not use traditional grades; but will communicate how your child is doing in relation to state standards, behavior standards, and overall in school. PowerSchool is the program/app we use to collect and communicate about your child's learning process. If you need help adding this free app to your smart device or creating your online account, contact our office for support.

Sickness/Illness (Policy 3417)

~~If a student should become ill or injured at school, the child will be sent to the office. If there is a notable injury or fever, parents/guardians will be contacted to come pick up your child. Please always update any of your contact names and numbers.~~

~~While we encourage your child to attend school every day, there are times when your child should be kept at home to maintain their health and the safety of those around them. A child should not attend school if he/she has had any of the following:~~

- ~~• Temperature of 100 degrees or more or a fever within 24 hours of school~~
- ~~• A fever, partnered with a cough, diarrhea, vomiting, sore throat, earache, or rash~~
- ~~• Repeated episodes of vomiting or diarrhea~~
- ~~• Symptoms of contagious diseases such as Strep, Pink Eye, Lice, etc.~~

Sickness/Illness (Policy 3417)

If a student becomes ill or injured at school, they will be sent to the office. Parents or guardians will be contacted for significant issues. Please keep your contact information up to date.

While we encourage your child to attend school every day, there are times when your child should be kept at home to maintain their health and the safety of those around them.

Students should stay home if they have:

- **Fever over 100.0°F:** Stay home until fever-free for 24 hours without medication.
- **Vomiting/diarrhea:** Stay home for 24 hours after the last episode.
- **Sore throat with fever over 100.0°F:** Stay home until fever-free for 24 hours. If diagnosed with strep throat, stay home until 24 hours on antibiotics.
- **Persistent cough:** Students should stay home if they have a **new onset persistent cough** that they are coughing at a level that keeps them from participating in class or disrupts their classmates. Students may return when their cough has significantly improved.
- **Uncontrolled secretions:** If a student is unable to adequately control secretions with proper hygiene, they should stay home until secretions lessen or they are able to be managed by the student.

Please contact the district school nurse with any questions or clarifications regarding the above.

Specials

Your child will participate in a variety of 'special' classes throughout the week. Generally speaking, all students will have at least one music, physical education and/or health, art, library and/or computers learning lesson weekly. These classes are typically 20-45 minutes long. Your child's teacher will share their specific schedule with parents in the fall after school begins. It is important for your child to wear tennis shoes and closed toe shoes on days they participate in P.E. or if they wish to run on the playground.

Supply List

A recommended school supply list is available on our website during the summer months. Students are not required to bring supplies to school. Our PTA also offers a service to purchase a supply kit if you'd prefer to shop online without going from store to store. If your child is in need of supplies, please let the school counselor know as we do have donations to share.

Technology Use

Technology use is a privilege for our students. Upon enrollment at BRMES, an acceptable use policy is completed by the parent/guardian. Students are issued a Microsoft login account to use/access throughout their school experience, **during the school year only**, in the MDSD. All students will be issued a mobile device to use at school (which also stays at school, unless an online learning modality is required). K-1 students are issued an iPad and Grades 2-5 are issued a laptop. All devices remain in your child's classroom for the school year. Students will be held accountable for the content of their communications that are posted/written using a district device, network or software or when posted during school hours. Any improper use may result in the loss of the privilege temporarily or permanently.

iPad/Laptop/Desktop Expectations

- Leave settings alone
- Appropriate searches only (they are monitored)
- Downloading is not permitted
- Passwords cannot be added. Keep logins, usernames, and passwords private.
- Do not set things on the iPad or laptop
- Report any issues immediately to your teacher or a staff member
- Keep all food and drinks away from devices
- Keep fully charged
- Keep fingers clean
- All emails/chats/storage files can be monitored

Telephone

Students will not be called out of class to make or take a call unless it is an emergency. Students should know how to get home daily and are only permitted to use the phone on a rare occasion to call home. At the elementary school, students are not to use their own devices to contact parents until after school is out. **Refer to Electronic Device/Cell Phone (Policy 3265)**

Title IX (Policy's: 3085, 3322, 5010, 5014, 5016)

Please reference our McCall Donnelly School District policies and website for Title IX Regulations that mean you have a right to be free from:

- Unequal treatment in educational programs or employment
- Sexual Harassment, such as unwelcome sexual advances, stalking, or harassment on social media, Sexual violence, such as sexual assault, dating violence or domestic violence.

Toys/Sports Equipment/Personal Electronics/Valuables

We do our best to provide necessary toys and sports equipment to play with outside at recess. Students are not to bring personal items to school as they could get lost,

stolen, damaged, or cause hard feelings. If you have ideas of equipment you'd like to see the school purchase, let us know.

Refer to Electronic Device/Cell Phone (Policy 3265)

~~Personal electronics/cell phones/communication watches, are only allowed if the parent is in support of this and recognizes the school is not responsible for lost, stolen, or damaged devices. These devices must be left off (silenced) and in backpacks throughout the school day unless a teacher invites students to use a personal device for learning purposes.~~

Students should not bring money or valuables/**toys** to school. Lunch money should be sent in a sealed, labeled envelope, check, or paid online. ~~Students are responsible for anything brought to school and~~ The school cannot accept responsibility for lost or stolen articles. The office will secure/store large items for the day in the office (ie. music instruments, skis, snowboards, scooters, skateboards) **if needed at school.**

Visitors & Volunteers

Visitors and volunteers must check in each time at the school office through a computer with a photo ID. All visitors and volunteers are screened through a computer-generated sex offender check upon every entry to the school. Toddlers and non-enrolled students can only be in the school if approval was granted by the classroom teacher and/or school personnel. Guests must wear a visitor badge while on school premises. Guests are not allowed to enter any classroom or other areas of the school without prior approval. Guests must abide by all school policies and rules, including but not limited to, no smoking/vaping, no use of electronic recording devices without prior approval (FERPA), and no disruptive behavior. Guests must respect the privacy and confidentiality of students and staff and are not allowed to take photographs or record audio or video without consent. Volunteers are a valuable asset to our school. If you are planning on volunteering in your child's classroom, please arrange a specific time with your child's teacher.

Website/App

Please use our website to find classroom teacher pages, our staff directory, newsletters, and all events going on throughout the year. You might also consider downloading our McCall Donnelly free app on your mobile device where you can click on events you wish to put on your family calendar. We always welcome your input to learn and grow from, so please share with us anytime through the online link.

Parent Involvement Plan Title 1

Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including and ensuring:

1. that parents play an integral role in assisting their child's learning;
2. that parents are encouraged to be actively involved in their child's education at school;
3. that parents are full partners in their child's education and are included in decision-making and on advisory committees as appropriate to assist in the education of their child;
4. that parents are involved in identifying barriers to greater participation by parents in parent involvement activities.

Purpose: The purpose of parent involvement is to increase each parent's capacity to help their child(ren) be successful in school.

To facilitate meaningful parent involvement in our school we will:

1. **Develop a Parent Group:** The school has established a Parent Teacher Association or **PTA**, to assist in the review of their parent compact, parent involvement plan, use of parent involvement funds, and the annual review and evaluation of our school Title I program as well as the review and plan for school improvement.
2. **Annually review our Parent Involvement Plan:** The school will, with consultation and input from their parents, annually review and when necessary revise this parent involvement plan.
3. **Annually review our Parent /School Compact:** The school will, with consultation and input from their parents, annually review their Parent/School compact.
4. **Annually establish how Title I Parent Involvement Funds will be used:** The school will, with consultation and input from their parents, annually develop a plan for use of any and all Title I parent involvement funds.
5. **Annually review the use of Title I funds and evaluation of the use of these funds:** The school will, with consultation and input from their parents, annually review how Title I funds will be used throughout the school year.
6. **Facilitate regular, meaningful two-way communication:** The school will hold an annual meeting for parents to explain Title I and what it means to them as a parent and to their student(s) and to explain the right of parents to be involved in the school and in their child(ren)'s education. This will be done at Back to School Night, early in the fall. The school will also offer this information at meetings held at flexible and convenient times for parents.
7. **Build the capacity of parents to support their child(ren)'s learning:** The school will provide materials and training to help parents to work with their children to improve their children's achievement.
8. **Build the capacity of school staff to work with parents:** The school will work with the district Title I and LEP programs to train and educate staff in how to reach out to, communicate with, work with parents as equal partners, and build ties between the parent and the school.